

EXECUTIVE SESSION 4:15p.m.			
I.	1.1:	Legal Update – Mr. John Emerson <i>General Counsel will brief the Board on legal matters to include a report on a recent U.S. Department of Labor review.</i>	Information
	1.2:	Student Expulsion Appeal <i>The board will consider administration's appeal of an expulsion appeal decision made by a constituent board.</i>	Action
OPEN SESSION 5:15p.m.			
II.	CALL TO ORDER, INVOCATION/MOMENT OF SILENCE, & PLEDGE of ALLEGIANCE		
III.	ADOPTION OF AGENDA <ul style="list-style-type: none"> Recommendation to pull agenda item 9.4B – Policy BE (March meeting dates) from consent agenda and placing it under Policy and Personnel Committee due to date modification and 9.5B - Spring Bond Anticipation notes, due to downward adjustment in bond account. 		Action
IV.	APPROVAL OF MINUTES/EXECUTIVE SESSION AGENDA ITEMS		Action
	4.1:	A. Open Session Minutes of January 25, 2015 <i>The Board will consider a recommendation to approve the January 25, 2015 minutes.</i>	Action
	4.2:	Approval of Executive Session Items	Action
V.	SPECIAL RECOGNITIONS		
	5.1:	A. Mark Cobb/Ron McWhirt Foundation Presentation	Recognition
		B. Summer Reading Awards	Recognition
VI.	VISITORS/PUBLIC COMMENTS		
VII.	SUPERINTENDENT'S REPORT – Dr. Gerrita Postlewait – Superintendent of Schools		
	7.1:	A. Strategic Planning Update	Information
		B. Budgeting the Plan – Areas of Focus, 2016-17	Information
		C. Other	Information
	7.2	Financial Report – Mr. Glen Stiegman	Information
VIII.	COMMITTEE REPORT(S)		
	Transportation Committee Meeting		

	8.1:	See #IX – Potential Consent Agenda Items	
	Strategic Education Committee (See #IX – Potential Consent Agenda Items)		Action
	8.2:	A. Admission Protocol for 9th Grade at Academic Magnet High School – Mr. Jerod Bishop & Mrs. Mary Runyon <i>The board will vote on a recommendation coming from the Strategic Education Committee to extend an invitation to the two (2) highest ranking students in each CCSD 8th grade program to apply for a seat at Academic Magnet High School with an understanding that they must meet the admissions criteria of scoring 13 or higher on the current rubric. (Additional recommendations will be brought forward in March – April).</i>	Action
	Policy & Personnel Committee		
	8.3:	See #IX – Potential Consent Agenda Items	Action
	Audit & Finance Committee		
	8.4:	A. Stono Park Project – Mr. Jeff Borowy <i>The board will vote on a recommendation coming from the Audit & Finance Committee to reallocate additional funds for Stono Park Elementary.</i>	Action
		B. Head Start/Early Head Start Extension Application <i>The board will vote on a recommendation coming from the Audit & Finance Committee to approve the Head Start/Early Head Start extension application budget.</i>	Action
	POTENTIAL CONSENT AGENDA ITEMS		
IX.	9.1:	A. Financial Minutes – January 25, 2015 – Mr. Glen Stiegman <i>The Board will consider a recommendation to approve the January 25, 2015 Financial Minutes.</i>	Action
Transportation Committee	9.2:	A. Community Montessori Transportation – Mr. Jeff Scott <i>The board will vote on a recommendation coming from the Transportation Committee to only provide transportation for Community Montessori students residing in Constituent Districts 10 and 23 at the conclusion of the 2015-2016 school year.</i>	Action
		B. Review of February – June Calendar; Consideration of “Operations” Committee <i>The board will vote on a recommendation coming from the Transportation Committee to consider include all <u>Operations</u> items for consideration during the Transportation Committee time frame to evenly distribute the workload among the four committees and liaisons; and, if effective, in March consider revising the charter of the Transportation Committee to reflect the expanded scope.</i>	Action

Strategic Education Committee	9.3:	A. Recommendations regarding Burns Elementary School – Dr. Gerrita Postlewait <i>The board will vote on a recommendation coming from the Strategic Education Committee to approve the expansion of the district's partnership with Meeting Street Schools through an addendum to the CCSD Meeting Street Memorandum of Understanding for phased-in services to students zoned for Burns Elementary.</i>	Action
		B. Recommendation by HAC to Adopt State-Approved Curriculum to Implement Erin's Law – Dr. Valerie Harrison & Mrs. Sandy Brossard <i>The board will vote on a recommendation coming from the Strategic Education Committee and the Health Advisory Committee to adopt the state-approved curriculum, <u>Comprehensive Health Education Instructional Unites and Resources for Sexual Abuse and Sexual Assault Prevention</u> to support Erin's Law on January 4, 2016.</i>	Action
		C. Pilot Program Evaluation and Applications for Continuation and New Courses – Dr. Valerie Harrison & Mrs. Sandy Brossard <i>The board will vote on a recommendation coming from the Strategic Education Committee to approve new pilot program courses, as well as, continuation of previously approved pilot courses.</i>	Action
		D. 2016-17 Academic Calendar – Mrs. Erica Taylor, Dr. Valerie Harrison, & Mr. Bob Olson <i>The board will vote on a recommendation coming from the Strategic Education Committee to approve the 2016-2017 academic calendar.</i>	Action
		E. Student Transfer Procedures – Mr. Sean Hughes <i>The board will vote on a recommendation coming from the Strategic Education Committee regarding new procedure recommendations from the ad hoc committee to ensure efficiency and effectiveness for student transfer appeals.</i>	Action
Policy & Personnel Committee	9.4:	A. Legal Opinion on Voluntary Student Transfer <i>The board will vote on a recommendation coming from the Personnel & Policy Committee to pursue a legal opinion on voluntary student transfer issue.</i>	Action
		B. Policy BE – School Board Meetings (Change in March meeting dates) – Mr. John Emerson <i>The board will vote on a revised recommendation coming from the Personnel & Policy Committee to suspend policy BE to allow the March board meeting to be rescheduled from March 28 to March 21 and reschedule the March Committee of the Whole meeting to March 7th.</i>	Action
		C. BBAAAA – Constituent Board Powers and Duties – Mr. John Emerson <i>The board will vote on a revised recommendation coming from the Personnel & Policy Committee to approve the first reading of policy BBAAAA to clarify the powers and duties of constituent boards.</i>	Action
		D. Policy IKAA – Tests and Examinations – Dr. Lynda Davis <i>The board will vote on a recommendation coming from the Personnel & Policy Committee to approve the first reading of Policy IKAA.</i>	Action
		E. Policy CFA – Mr. Glenn Stiegman <i>The board will vote on a recommendation coming from the Personnel & Policy Committee to approve the first reading of Policy CFA.</i>	Action

		F. Policy DA – Mr. Glenn Stiegman <i>The board will vote on a recommendation coming from the Personnel & Policy Committee to approve the first reading of policy DA.</i>	Action
		G. Policy DB – Mr. Glenn Stiegman <i>The board will vote on a recommendation coming from the Personnel & Policy Committee to approve the first reading of policy DB.</i>	Action
		H. Policy DC – Mr. Glenn Stiegman <i>The Personnel & Policy Committee will discuss a recommendation from staff to approve the first reading of policy DC.</i>	Action
		I. Policy DD – Mr. Glenn Stiegman <i>The board will vote on a revised recommendation coming from the Personnel & Policy Committee approve the first reading of policy DD.</i>	Action
		J. Policy DFAC – Mr. Glenn Stiegman <i>The board will vote on a revised recommendation coming from the Personnel & Policy Committee to approve the first reading of DFAC.</i>	Action
		K. Policy DFL – Mr. Glenn Stiegman (Revised 2/8/16) <i>The board will vote on a revised recommendation coming from the Personnel & Policy Committee to approve the first reading of policy DFL.</i>	Action
		L. Teacher Incentive Fund Grant - Mr. Glenn Stiegman & Mr. Bill Briggman <i>The board will vote on a revised recommendation coming from the Personnel & Policy Committee to approve to discontinue the implementation of the Teacher Incentive Grant for the 2016-17 school year.</i>	Action
		M. Naming of Second High School in Mt. Pleasant – Mrs. Erica Taylor <i>The board will vote on a revised recommendation coming from the Personnel & Policy Committee to approve the naming of the second high school in Mt. Pleasant.</i>	Action
		N. Renaming of Sewee Academy – Mrs. Erica Taylor <i>The board will vote on a revised recommendation coming from the Personnel & Policy Committee to rename the Seewee Academy.</i>	Action
Audit & Finance Committee	9.5:	A. Workers Compensation Claim – Ms. Dana Henderson <i>On February 8, 2016 the Committee of the Whole approve a recommendation for the proposed settlement of a workers' compensation claim.</i>	Action
		B. Spring 2016 Bond Anticipation Notes – Mr. Glenn Stiegman <i>The board will vote on a revised recommendation coming from the Audit & Finance Committee to adopt the resolution approving the Spring 2016 Bond Anticipation Notes, Series 2016A, 2016B, 2016C to fund identified projects.</i>	Action
		C. Procurement Card Manual Revision – Mr. Wayne Wilcher <i>The board will vote on a recommendation coming from the Audit & Finance Committee to approve an update to the procurement card manual.</i>	Action
		D. Capital Programs Fund and Project Management – Mr. Glenn Stiegman <i>The board will vote on a revised recommendation coming from the Audit & Finance Committee to streamline the process for approval to reallocate Fixed Cost of Ownership (FCO) funds.</i>	Action

	E. Pattison's Academy Financial Update – Mr. Glenn Stiegman <i>The board will receive the financial update coming from the Audit & Finance Committee for Pattison's Academy as information.</i>	Information
	F. Disposition of Underutilized Property – Mr. Sean Hughes <i>The board will vote on a recommendation coming from the Audit & Finance Committee to approve the property disposition actions for the former Charlestowne Academy, former E.B. Ellington, and former Laing.</i>	Action
	G. Utilization of St. Andrews Middle School Campus – Mr. Sean Hughes <i>The board will vote on a recommendation coming from the Audit & Finance Committee to utilize St. Andrews Middle School campus for both the Carolina Voyager and Stono Park Elementary swing space.</i>	Action
	H. Capital Maintenance Plan 2017-2022 – Mr. Rob Kramps <i>The board will vote on a recommendation coming from the Audit & Finance Committee to approve the Capital Maintenance Plan for 2017-2022 and the governance structure for the management of the plan/program.</i>	Action
	I. Wando High School Retention Pond Repair and Reallocation of FCO FY 16 Funds – Mr. Ron Kramps <i>The board will vote on a recommendation coming from the Audit & Finance Committee to repair of the retention pond located at Wando High School and the reallocation of funds in the amount of \$67,700.</i>	Action
	J. Capital Maintenance – Sinking Fund Reallocation – Mr. Ron Kramps <i>The board will vote on a recommendation coming from the Audit & Finance Committee to approve the reallocation of savings in the amount of \$413,913 within the "Sinking" fund program. The resolution will be documented in a Board Update with the resolution requesting reallocation of funds.</i>	Action
	K. Capital Maintenance – FM & AM 2016 Early Out Reallocation Request – Mr. Ron Kramps <i>The board will vote on a recommendation coming from the Audit & Finance Committee to repurpose early out funds in the amount of \$198,121 to fund the execution of parking, sidewalk, and lighting projects.</i>	Action
X.	WRAP-UP COMMENTS	

BOARD AGENDA ACTION FORM
February 8, 2016

Section:	Open Session- Strategic Education Committee
Subject:	Admission Protocol for Academic Magnet High School
Name/Department:	Judith Peterson, Academic Magnet High School
Agenda Item Number:	8.2A (SEC B-VI)
Background:	<p>Academic Magnet High School was opened in August 1988 and graduated its first class in June 1992. At its inception the student community reflected the general population of CCSD rather favorably: 60/40 racial composition of student population- 60% nonminority and 40% minority.</p> <p>Admission to AMHS was predicated upon the same four components as it is now: GPA, Standardized Test Scores in Reading and Math, a Writing Sample, and Teacher Recommendations, and the school grew gradually over the years to approximately 640 students, Grades 9 -12. Even as the school population increased, the number of minority students was decreasing, and the composition of the student body reflected the District's demographics less and less each year.</p> <p>Finally, in April of 2015 CCSD hosted a task force examining rigor and diversity across the District with a focus on magnet and choice schools, their admissions criteria and procedures. The task force's work was then further divided moved in the fall of 2015 to an Ad Hoc Committee. The Ad Hoc Committee examined the admissions' procedures and a plan of action to increase the diversity for Academic Magnet High School was established. This is the first recommendation from the Ad Hoc committee.</p>
Discussion:	<p><u>Admissions Requirements:</u> Discussion centered on the appropriateness of the present criteria designed to predict a student's success at AMHS. Students are expected to score at or above the 85%ile in Reading and Math on the MAP test for a 4.0 score, to have a GPA from grades 7 and 8 of 3.0 and above, to score 3.0 and above on the Writing Sample, and to have 3.0 on Teacher Recommendations. This will give a student a score of 13.0 on the 15.0 matrix, and historically students scoring 13.0 and above have been academically successful at AMHS. The Ad Hoc Committee has agreed that the standards for success at AMHS are appropriate and recommends they remain as they are. In the applicant pool for 2015-2016, 311 of 519 applicants scored between 13.0-15.0 points.</p> <p><u>Procedural Elements:</u> In compliance with the CCSD Board of Trustees' approval of the application process for magnet/choice schools, AMHS implemented the online application process with the exception of the Writing Sample, which was submitted to and scored "blind" by members of the AMHS English Department with a rubric modified from that used by Advanced Placement English readers.</p> <p>Scores from the Writing Sample will then be uploaded to each student's application score sheet for consideration of eligibility for admission to AMHS. Following this procedure, essentially the same for the last 20 years, approximately 165 seats for the 9th grade, 2016-2017, will be filled.</p> <p><u>Admissions Process:</u></p> <ul style="list-style-type: none"> • Completed application by 11:59 pm on January 24, 2016. • Copy of the student's most recent report card (not progress report) • Copy of 7th grade report card (for rising 9th grade applicants) • Copy of official transcript (for rising 10th and 11th grade applicants) • Writing samples- scheduled at the school • Teacher recommendations- (3) English Language Arts, Math, Science or Social Studies • Measurement of academic progress scores (MAP) (Reading & Math) • Proof of Charleston County residency by August 1, 2016.

	<u>Rank Order Rubric:</u> 1. Core Courses>GPA- 4 points 2. MAP/Nationally Normed Testing- 4 points 3. Writing Sample- 4 points 4. Teacher Recommendation- 3 points a. English- 1 point b. Math- 1 point c. Social Studies or Science- 1 point Total- 15 points <u>Action Plan for increasing ethnic diversity at AMHS, 2016 - 2017:</u> Admission of the two students in each CCSD 8 th grade program with the highest GPA, who meet the admissions' eligibility requirements for Academic Magnet High School: Students identified by school leadership/guidance as the top two in each 8 th grade program will be invited to complete the application for admission to Academic Magnet High School, and each student who meets the admissions' standards for AMHS (at least 13.0 on the rubric) will be offered a place in the 9 th grade for the 2016- 2017 school year. (These seats will be over and above the now typical 165 seats for 9 th graders.)	
Goals & Budget:		
This recommendation supports CCSD goal #:	Priority Goal #2	
Overall budget for implementing CCSD goal:	\$0	
Request approval for funds within that budget in the amount of \$:	\$0	Funding Source N/A
Resulting positive impact for students in our District will be:	The opportunity for attending Academic Magnet High School will be available to students from every CCSD 8 th grade program, and the access to CCSD "magnet" options will be there for students in every 8 th grade CCSD program.	
Potential impact of this decision on other budget areas will be:	None known at this time.	
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>It is hereby recommended that the Board of Trustees approve extending an invitation to the top two (2) highest ranking students in each CCSD 8th grade program to apply for a seat at Academic Magnet High School with an understanding that they must meet the admissions criteria of scoring 13 or higher on the current rubric.</p> <p>This requires a special open application window for these students in February-March, 2016. These students would be added to the 165 identified through the current application process. If the identified students submitted an application and earned a score of 13 or higher, they would join the CCSD middle school cohort for the 2016-2017 school year.</p>		
Person(s) Responsible for Implementation:	Mr. Jerod Bishop, Ms. Lucy Pinckney, Mrs. Mary Runyon, Ms. Judith Peterson	
Superintendent's Approval:	<i>Genita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	Yes	<input checked="" type="checkbox"/> No

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Audit & Finance
Subject:	Stono Park Project - Update and Funds Reallocation
Name/Department:	Jeff Borowy / Capital Programs
Agenda Item Number:	8.4A (A&F D-XXI)
Background:	<p>During a November 18, 2015 public meeting reviewing the upcoming capital program in West Ashley, there was concern raised over the upcoming renovation project for Stono Park Elementary School. Staff agreed to complete a thorough records review of project planning and subsequent decisions and to conduct a community engagement meeting to discuss the project and public concerns.</p>
Discussion:	<p><u>Records review:</u> During December 2015, staff conducted a thorough review of all records related to the Stono Park Project leading to the recommendation in November 2014, to "upfit" in lieu of building a new school. Below is a summary (also provided in a Board update dated January 6, 2016).</p> <ul style="list-style-type: none"> • In November 2010, the passed sales tax referendum for the 2011-16 Sales Tax Capital Program included a project for the "Construction and Equipping of Stono Park." • On January 10, 2011, Board Action listed "Stono Park Elementary School (rebuild school)" in wave 7 with a budget of \$26.6 million. • The April 2014 District Master Plan includes "Stono Park Elementary School – Build a new 600 student elementary school on the St Andrews campus." • In a Board Workshop on June 9, 2014, it was noted that the above project would be "in the next building program" (Phase IV). • On November 10, 2014, Board action to execute the waves 6 and 7 projects included "Stono Park Elementary School Upfit" at an estimated amount of \$6 million to "sustain the building for its current use and ensure its long term viability as an education center." The board agenda item also stated that "with the plans in the net building program to utilize CE Williams as a large elementary school, the rebuilding of Stono Park at another site will not be required" and that the rebuilding of a school on the St. Andrews site was not possible. <p><u>Community Engagement Meeting:</u> On January 13, 2016, the community engagement meeting was held at Stono Park Elementary School. Notification of the meeting was made through take-home flyers given to all students and more than 150 door hangars distributed to residents in a 2-3 block area of the school. Display stations included the following:</p> <ul style="list-style-type: none"> • Stono Park enrollment history and projections • Renovation priorities and overview • Swing space at the former St. Andrews Middle School • Academics at Stono Park • Advocates for construction of a new Stono Park • Project History (with information from item 1 above) <p>Of the 50 people who signed in, 23 provided written comments. Attachment 1 is a</p>

summary of the comments. Although there were 17 comments that Stono Park should get a new school rather than a renovation, all of the specific building comments can be rectified during a renovation project if adequately funded.

Enrollment Projections: One of the key points in recommending the upfit of Stono Park was the lack of need for a large elementary school in this area of West Ashley. Attachment 2 shows the current projections for D10 elementary schools. As shown, the Stono Park zone remains level for the next 7 years. Nearly all of the West Ashley projected elementary school growth is in the Drayton Hall attendance zone which does not border the Stono Park attendance zone. Another point in recommending the upfit of Stono Park, was the possible re-purposing C.E. Williams Middle School as an elementary school to accommodate growth in the adjacent Drayton Hall Elementary School zone. The new C.E. Williams Middle School is projected for opening in 2020.

Reallocation of Funds Recommendation: Upon a thorough review of the requirements to renovate Stono Park, an additional \$3 million is requested to increase the project to \$9 million. Staff will bring a detailed re-allocation plan, mainly from project savings, to the Board for approval in April 2016. As shown in attachment 3, all trailers on the campus will be removed and an additional one story 13,500 square foot wing will be added. The new wing will house a media center, physical education room and four classrooms. With the renovation and reconfiguration of space in the existing building, we are projecting an average building capacity of 375. This will provide the district constituent board the opportunity to adjust the St. Andrews Math and Science and Oakland Elementary School zones when the both reach an expected capacity in 2019.

Other option considered: Complete replacement of new school with a capacity of 600. If placed at the former St. Andrews Middle School campus, demolition of Ravenel Stadium would most likely be required, as well as, the possible need to purchase additional property. If placed on the Stono Park campus, the school would be two stories and there would a loss of green space. At both campus sites, an additional \$18 million would be required which would result in cancellation and down scoping of Phase III projects already underway. Project completion would also be approximately two years later than the renovation project.

Goals& Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:	\$3 million	2011-2016 Capital Programs Sales Tax
Resulting positive impact for students in our District will be:	A quality learning environment for our students in the Stono Park attendance zone.	
Potential impact of this decision on other budget areas will be:	None.	
Future Fiscal Impact:	Negligible	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session

It is hereby recommended that the Board approve the reallocation of an additional \$3 million of revenue to the renovation of Stono Park Elementary School.

Person(s) Responsible for Implementation:

Jeffrey T. Borowy, P.E., Deputy for Capital Programs

Superintendent's Approval:

Henita Postluwait

Board Member(s) Approval:

Attachment(s):

1. Community Engagement Meeting Comments Summary
2. D10 Elementary School Outlook
3. Stono Park Renovation Draft Site Plan

☒ **Yes**

☐ **No**

**Stono Park ES Renovation Project
Community Meeting
January 13, 2016**

Need new school. Do not want to renovate.	17
Gym or multipurpose room is needed. P.E. has no where but outside to conduct class.	1
Concerned with environmental issues.	1
Good presentation. Gave us something to look forward to.	1
Stop the magnet schools.	1
Serving line back in kitchen.	2
Fix mold problem.	2
Get rid of mobile units.	4
Need room for growth.	2
Why can't we just move to St. Andrews old school.	1
Please renovate and not rebuild.	1
There is no plan and no action has been taken.	1

Attachment 1

STONO PARK ES COMMUNITY MEETING PUBLIC COMMENTS - 13 JAN 2016

COMMENTOR	COMMENT	RESPONSE
Parent 1	Needs of students won't be met	Can be met with renovation
Parent 1	Other schools have new buildings	Other schools do have new buildings, but not all
Parent 1	Renovations can become more costly then building a new school	For this school, renovation is more economical than new construction
Parent 1	It was voted on several years ago to be newly constructed, but wasn't	The tax referendum specified "construction"
Teacher/Staff 1	The school has no gym or similar facilities	Gyms are not build in new District elementary schools; will include a PE room in the renovation
Parent 2	Oldest school in West Ashley	True; however, we have older schools in the District which have not been replaced
Parent 2	Students and staff would be excited for a new facility	True; as with the renovation of Murray Lasaine, students and staff were excited as well
Neighborhood Resident 1	Environmental issues	Will be corrected in a renovation
Teacher/Staff 2	Limited bathrooms and recess space	Would check for adequate number of restrooms in a renovation; recess space would be reduced in new construction
Teacher/Staff 3	Serving lines in kitchen are a problem	Will be corrected in a renovation
Teacher/Staff 3	Mold issues	Will be corrected in a renovation
Teacher/Staff 3	School structure isn't up to building codes	Will be corrected in a renovation
Neighborhood Resident 2	Children shouldn't have to learn in trailers, or trailers "should be a priority"	Will be eliminated in a renovation
Neighborhood Resident 3/Future Parent	Wouldn't send daughter to the school in its state, considering there are better schools in the area	
Teacher/Staff 4	Appropriate updates won't be installed: again, mention of the trailers	Will request additional funding to ensure all updates are provided and trailers are replaced with a permanent structure
Teacher/Staff 4	Students exposed to weather, as the trailers/mobiles don't have coverings	Any separate buildings in renovation will have covered walkways
Teacher/Staff 4	Trailers have severe issues with air flow and flooring, and are in poor condition	Seeking to replace trailers with permanent classrooms in renovation

STONO PARK ES COMMUNITY MEETING PUBLIC COMMENTS - 13 JAN 2016

COMMENTOR	COMMENT	RESPONSE
Teacher/Staff 4	Developed allergies while in the school	
Teacher/Staff 4	Constant smell of mold, mildew, and similar buildup	Will be corrected in a renovation
Teacher/Staff 4	The renovation will cost more money	Renovation cost will be less than constructing a new school
Neighborhood Resident 4/Teacher/Staff 5	Money for renovation won't cover all the problems that need to be fixed with the school	Will request additional funding in the renovation to fix all problems
Neighborhood Resident 4/Teacher/Staff 5	Students need a safe, clean, and healthy place to grow, and the school has lots of problems	Can provide a safe, clean and healthy place in a renovation
Parent 3/Teacher/Staff 6/ PTA President	A new school has been a promise for a while, and has never happened	Referendum identified "construction and equipping of Stono Park ES"
Parent 4	There are too many kids in the school for the building; new school would oust the need for trailers	Renovation would include construction of an additional wing
Parent 4	Renovations are a temporary fix: they won't diminish the need for more space	Renovations can provide a long term space; renovation would include construction of an additional wing
Parent 4	Suggests the temporary use of St. Andrew's, as it is better than Stono Park's current building	Agree; the former St. Andrews MS will be used as swing space
Parent 5	Service lines need to be in the kitchen, not the cafeteria	Will work to correct in a renovation
Parent 5	Third grade and kindergarten need to be in the building with the other grades	Renovation would include construction of an additional wing
Parent 5	"Special areas" need to be in a building, not the trailers	Renovation would include construction of an additional wing
Parent 5	The kids deserve a new school, as it looks the same when this person attended it	Renovation will make this school look new
Parent 5	The school needs to be [equal, actual word indistinguishable] to St. Andrew's	Each school in West Ashley, as well as, across the district have had distinguishable traits
Neighborhood Resident 5	Stono Park is a neighborhood school	

STONO PARK ES COMMUNITY MEETING PUBLIC COMMENTS - 13 JAN 2016

COMMENTOR	COMMENT	RESPONSE
Neighborhood Resident 5	A large, new building would be unfitting in the neighborhood	
Neighborhood Resident 6/Parent 6	A school in this condition is a disgrace to Charleston	
Neighborhood Resident 6/Parent 6	Renovations described won't meet needs	Renovation with an additional wing can meet the capacity
Neighborhood Resident 6/Parent 6	School is beyond capacity	Renovation with an additional wing can meet the capacity
Teacher/Staff 7	A new building would make "us" more presentable	Renovations can also provide a presentable school
Teacher/Staff 7	Families wouldn't want their children to attend the school if they felt it was unacceptable	A full school renovation can provide an inviting environment
Teacher/Staff 7	A new building would attract a "more diverse population of students"	Unaware of previous new building projects which have led to an increase in diversity
Neighborhood Res 7 ("Live-in" grandparent)	The school should reflect the quality of the education program, teachers, and staff	Renovation can reflect the quality of the education program, teachers and staff
Neighborhood Resident 8/Parent 7	The school is over capacity, and therefore needs to be rebuilt	Renovation with an additional wing can meet the capacity
Neighborhood Resident 8/Parent 7	The children at Stono Park deserve a safe place to learn	
Neighborhood Resident 9/Parent 8	The neighborhood and students need a school that represents the amazing staff	A full school renovation can compliment an amazing staff
Neighborhood Resident 10	The school doesn't have enough room for all the students in the neighborhood (again, trailers mentioned)	Renovation with an additional wing can meet the capacity; there are 400 children who live in the Stono zone; average live-in attend-in for West Ashley is 65%
Neighborhood Resident 10	It was built in the 50's and is in a state of disuse	The current Stono Park is in major need of upfit; a renovation provide the changes necessary
Neighborhood Resident 10	It would revitalize the community	Previously constructed new schools have not revitalized communities

St. Andrews ES	New Capacity	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	750	729	732	699	745	734	748	757	748	749	751	754	757
Current													
Stono Park ES	Current Capacity	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	260	327	314	310	333	320	311	319	320	310	314	304	313
Current													
Oakland ES	Current Capacity	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	623	506	538	575	545	542	574	585	611	636	656	681	727
Current													
Springfield ES	New Capacity	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	750	642	652	689	640	672	636	667	688	706	713	733	746
Current													
Drayton Hall	Current Capacity	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total	750	822	827	850	843	847	807	876	882	876	890	937	987
Current													

Notes:

St. Andrews: With a capacity of 750, St. Andrews M&S will have to be vigilant about the number of magnet students entering each year in order to allow for any increase in attendance zone students beyond their capacity.

Stono Park: No significant development or changes projected in the zone as currently drawn.

Oakland: There is major development taking place in Oakland's zone, rivaled in D10 only by Drayton Hall's zone. 994 apartments and 305 single family dwellings are in the planning and design stages within the Oakland zone. The above projections include the 1039 dwelling units in neighborhoods under active construction.

Springfield: The zone is projected to see modest growth over the next 5 years. Additionally, Ashley River Creative Arts has historically taken more students each year but is now at capacity. Springfield has one of the larger zones in D10 and is expected to see some students remain in the zone who would've gone to ARCA historically.

Drayton Hall: Drayton Hall's zone will see increasing in home construction and will continue to add more students. When the Long Savannah tract begins development it is poised to see the largest growth of any zone in the District. There are 511 apartments in planning and 1181 either recently completed or actively under construction in the zone. Additionally there are 85 single family homes in planning and 229 either recently completed or under construction in the zone. Long Savannah contains a mix of 6000 dwellings and is in the planning phase. For these projections we assume 200 dwellings a year come online beginning 2021. Ultimately, at least one new school will be required to service Long Savannah.

Attachment 2

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Audit & Finance (Open Session)	
Subject:	Head Start/Early Head Start Extension Application	
Name/Department:	Ruth Taylor, Head Start/Early Head Start	
Agenda Item Number:	8.4B (A&F D-XIIIe)	
Background:	CCSD would benefit from taking advantage of an extension of the current budget period for the Head Start and/or Early Head Start grant from May 31, 2016 to June 30, 2016. To initiate this extension, an application must be approved by the Board. The Head Start office received notification yesterday; the application is due March 1. This item must be added to the February 8 committee meeting agenda in order to meet the deadline.	
Discussion:	The following Head Start and Early Head Start Extension Application is presented to the board for approval.	
Goals& Budget:		
This recommendation supports CCSD goal #:	Closing the Achievement Gap	
Overall budget for implementing CCSD goal:	\$8,276,587.00	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
		Head Start/Early Head Start
Resulting positive impact for students in our District will be:	Closing the Pre-School Preparation Gap thereby increasing the number of students ready to learn by the time they enter kindergarten.	
Potential impact of this decision on other budget areas will be:	None	
Future Fiscal Impact:	None	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Charleston County School District Board of Trustees approve the Head Start & Early Head Start extension application budget.		
Person(s) Responsible for Implementation:	<i>Ruth B Taylor</i>	
Superintendent's Approval:	<i>Benita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Charleston County School District Head Start Program Budget Narrative

Budget Justification: The budgets for the Charleston County School District Head Start and Early Head Start Programs are the same as FY 2015 (Grant Period 2014), \$6,528,526 (includes T&TA) and \$1,748,061 (includes T&TA) respectively. The Head Start Program serves 1,001 children and the Early Head Start Program serves 144 infants and toddlers. In addition, funding will support services for their families. All children, infants, and toddlers will reside in the grantee's attendance area, unless approved by the Regional Head Start Office. The management team has worked in collaboration with the Policy Council and Board of Education to ensure the continuous delivery of quality services within the funding allocations for each program.						
Budget Category	Year 1		Year 1		Total	
	Requested	T&TA	Requested	Requested	Requested	Total
PERSONNEL						
Funds allocated to pay the salaries of 62 teachers, 62 teacher aides, 19 Family Service Specialists, Health Manager (80%), LPN (80%), Family Community Partnership Manager (80%), Head Start/Early Head Start Director (80%), ERSEA Specialist (80%), Licensing Specialist (80%), 2 Education Coordinators, 2 Technician III, Budget Manager (80%), and 7 Center Coordinators.	\$4,209,248					
Subtotal Personnel	\$4,209,248	\$0	\$0	\$0	\$0	\$4,209,248
FRINGE BENEFITS (calculated at 32% of salary)						
Funds allocated to pay the fringe benefits such as: FICA, unemployment, retirement, workers' compensation, and health and dental insurance. Retirement benefits have been adjusted to account for the recent increase enacted by the Federal Government.	\$1,712,862					
Subtotal Fringe	\$1,712,862	\$0	\$0	0	\$0	\$1,712,862
TRAVEL						
Two (2) trips to Atlanta for semi-annual Regional IV Training and Education Conferences. Attendess to include: Leadership Team, Disability Mental Health Specialist and Administrators. Costs: Registration Fees, hotel accommodations, and airfare.		\$10,000				\$10,000

**Charleston County School District
Head Start Program Budget Narrative**

Budget Category	Year 1		Year 1			Requested	Total
	Requested	T&TA	Requested	Requested	Requested		
National Head Start Association 42nd Annual Head Start Conference in Washington, DC. Attendees to include: Leadership Team, Disability Mental Health Specialist and Administrators. Costs: Registration Fees, hotel accommodations, and airfare.		\$8,886					
SUPPLIES							
<i>Subtotal Travel</i>	\$0	\$18,886	\$0	\$0	\$0	\$0	\$18,886
Program related materials and supplies are allocated to each center on a per child basis. Head Start supplies are allocated to each center based on a rate of \$118.00 per child.							
Other Materials and Supplies are allocated:							
Medical: \$7,300.00							\$118,466
Specialists: \$5,000.00							
Office supplies: \$9,200.00							
T&TA Supplies: \$1,800.00	\$21,500	\$1,800					
	\$139,966	\$1,800	\$0	\$0	\$0	\$0	\$141,766
CONTRACTUAL							
Staff Professional Development Conference to provide professional development to administrator and caregivers of children from birth to age 5.	\$8,900						\$8,900
<i>Subtotal Contractual</i>	\$8,900	\$0	\$0	\$0	\$0	\$0	\$8,900
OTHER							
Funds allocated to pay for electronic security system monitoring on a monthly basis and routine repair and maintenance at the stand alone centers							
Funds allocated to pay for property taxes, flood insurance and property insurance as rental expenses relating to Thomas Myers II Center	\$35,000						\$35,000
Funds allocated to pay for water and sewer costs, electricity costs, and telephone service at the stand alone locations	\$23,000						\$23,000
	\$31,000						\$31,000

Charleston County School District Head Start Program Budget Narrative

Budget Category	Year 1		Year 1			Requested	Total
	Requested	T&TA	Requested	Requested	Requested		
Funds allocated to pay for cellular phone services for the Family Services Specialists (23), the center coordinators (7) and the program administrative positions.	\$17,000						\$17,000
Employees are eligible for mileage reimbursement for travel expenses incurred during the performance of official Head Start business such as home visits, training events, meetings, etc.	\$10,000	\$2,500					\$12,500
Funds allocated to pay Kelly Temporary Service to facilitate substitutes in order to maintain the teacher-to-student ratio	\$17,000						\$17,000
Funds allocated to pay for two ietms (1) charge back to CCSD for the use of CCAD copies (based on per copy charge) and two (2) external printing costs	\$12,000						\$12,000
Funds will be used to pay for annual membership dues: Regional IV Head Start Association: \$350.00 SCCAP/SCSHA: \$350.00 NAEYC (Child & Family Development Center): \$1,200.00 Other miscellaneous memberships: \$500.00 (Cost is allocated between Head Start and Early Head Start funds)	\$2,000						\$2,000
Funds allocated to provide professional development to administrators and caregivers of children from birth to age 5		\$52,000					\$52,000
<i>Subtotal Other</i>	\$147,000	\$54,500	\$0	\$0	\$0	\$0	\$201,500
TOTAL DIRECT COSTS	\$6,217,976	\$75,186	\$0	\$0	\$0	\$0	\$6,293,162
INDIRECT COST SCDE's approved restricted rate of 3.74%	\$235,364.00						
<i>Subtotal Indirect Cost</i>	\$235,364						\$235,364
TOTAL COSTS	\$6,453,340	\$75,186	\$0	\$0	\$0	\$0	\$6,528,526

Charleston County School District Early Head Start Program Budget Narrative

<p>Budget Justification: The budgets for the Charleston County School District Head Start and Early Head Start Programs are the same as FY 2016 (Grant Period 2015), \$6,528,526 (includes T&TA) and \$1,748,061 (includes T&TA) respectively. The Head Start Program serves 1,001 children and the Early Head Start Program serves 144 infants and toddlers. In addition, funding will support services for their families. All children, infants, and toddlers will reside in the grantee's attendance area, unless approved by the Regional Head Start Office. The management team has worked in collaboration with the Policy Council and Board of Education to ensure the continuous delivery of quality services within the funding allocations for each program.</p>						
Budget Category	Year 1		Year 1		Requested	Total
	Requested	T&TA	Requested	Requested		
PERSONNEL						
Funds allocated to pay the salaries of 30 teachers, 3 Family Service Specialists, Health Manager (20%), LPN (20%) , Family Community Partnership Manager (20%), Head Start/Early Head Start Director (20%), ERSEA Specialist (20%), Licensing Specialist (20%), 2 Education Coordinators, 2 Technician III, Budget Manager (20%), and 8 Center Coordinators.	\$1,161,277					
Subtotal Personnel	\$1,161,277	\$0	\$0	\$0	\$0	\$1,161,277
FRINGE BENEFITS (calculated at 32% of salary)						
Funds allocated to pay the fringe benefits such as: FICA, unemployment, retirement, workers' compensation, and health and dental insurance. Retirement benefits have been adjusted to account for the recent increase enacted by the Federal Government.	\$452,028					
Subtotal Fringe	\$452,028	\$0	0	\$0	\$0	\$452,028
TRAVEL						
Two (2) trips to Atlanta for semi-annual Regional IV Training and Education Conferences. Attendess to include: Leadership Team, Disability Mental Health Specialist and Administrators. Costs: Registration Fees, hotel accomodations, and airfare.		\$5,000				\$5,000
Subtotal Travel	\$0	\$5,000	\$0	\$0	\$0	\$5,000
SUPPLIES						

Charleston County School District

Budget Category	Year 1		Year 1 T&TA				Total
	Requested			Requested	Requested	Requested	
Program related materials and supplies are allocated to each center on a per child basis. Head Start supplies are allocated to each center based on a rate of \$673.00 per child.	\$29,633					\$29,633	
CONTRACTUAL	\$29,633		\$0	\$0		\$29,633	
OTHER	\$0		\$0	\$0		\$0	
Funds allocated to provide professional development to administrators and caregivers of children from birth to age 5							
Subtotal Other	\$0	\$37,102				\$37,102	
TOTAL DIRECT COSTS	\$1,642,938		\$42,102	\$0	\$0	\$1,685,040	
INDIRECT COST SCDE's approved restricted rate of 3.74%	\$63,021.00						
Subtotal Indirect Cost	\$63,021					\$63,021	
TOTAL COSTS	\$1,705,959	\$42,102	\$0	\$0	\$0	\$1,748,061	



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region IV | 61 Forsyth Street, Suite 4M60, Atlanta, GA 30303 | www.eclkc.ohs.acf.hhs.gov

January 4, 2016

Cindy Bohn Coats, Charleston County School District Board Chair
CHARLESTON COUNTY SCHOOL DISTRICT (INC)
75 Calhoun St, Fl 2
Charleston, SC 29401

Re: Grant No. 04CH4625

Dear Ms. Bohn Coats:

Your organization was notified by the Office of Head Start that the current budget period for the Head Start and/or Early Head Start grant will be extended from 5/31/2016 through 6/30/2016. The application for the extension of the budget period for the Head Start and/or Early Head Start grant is due 3/1/2016. This letter provides guidance on the requirements for submission of the application. Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the Head Start grant in the current budget period.

Public Law 113-235, enacted December 16, 2014, established the appropriation for the Head Start program for Fiscal Year (FY) 2015. Until the appropriation for the Head Start program for FY 2016 is enacted, the funding levels set in FY 2015 are used for planning purposes. The following table reflects the projected funding and enrollment levels for the Head Start and/or Early Head Start grant in FY 2016.

Common Accounting Number (CAN)	Projected Funding	Funded Federal Enrollment
G044122 – Head Start Program Operations	\$6,453,340	1001
G044120 – Head Start Training and Technical Assistance	\$75,186	
G044125 – Early Head Start Program Operations	\$1,705,959	144
G044121 – Early Head Start Training and Technical Assistance	\$42,102	
TOTAL	\$8,276,587	1145

To determine the prorated amount of the annual budget that will be made available for services from 6/1/2016 through 6/30/2016, the application must contain a budget for 12 months of operations. The application must be prepared in accordance with the instructions in Information Memorandum ACYF-IM-HS-00-12, dated April 25, 2000. This information is available electronically at the following link: <http://eclkc.ohs.acf.hhs.gov/hslc>. For the purposes of this application, an abbreviated application that contains budget information,

describes the progress being made toward community needs and objectives, and explains any proposed changes to the Head Start and/or Early Head Start program options, delegate agencies, enrollment, and organizational structure is required. Please review ACYF-IM-HS-00-12, the attached instructions, and this guidance carefully prior to preparing the application.

The application must be submitted using the Standard Form 424 (SF-424), Application for Federal Assistance. The application must be submitted electronically in the Head Start Enterprise System (HSES) at <https://hses.ohs.acf.hhs.gov/hsprograms>. The Administration for Children and Families will no longer accept a hard copy of the application. Please select the Financials tab in the HSES and then select the Application tab to complete the application. Reference materials can be found in the "Instructions" section of the HSES. For further assistance, please contact help@hsesinfo.org or 1-866-771-4737.

The application must contain the proposed budget, budget justification, and program narrative. Breakouts must be provided on the SF-424A, Budget Information – Non-Construction Programs, for the distribution of funds by object class categories. The proposed budget must support all program costs, both direct and indirect costs, if appropriate. In Section B of the SF-424A, use a separate column to reflect the amounts by object class categories for operations and training and technical assistance (T/TA) funds for Head Start and/or Early Head Start. Section D, Forecasted Cash Needs, of the SF-424A must accurately reflect the funds needed for each quarter of the year based on the expected outlays and timing of operational expenditures. A separate SF-424A must be submitted for each delegate agency. **Incomplete applications will not be processed.**

Long Range Goals and Objectives

The application must provide, as part of the goals and objectives of the program, a description of program goals for improving the school readiness of children. School readiness goals, as defined in 45 C.F.R. § 1307.2, articulate the expectations of children's status and progress across domains of language and literacy development, cognition and general knowledge, approaches to learning, physical well-being and motor development, and social and emotional development that will improve their readiness for kindergarten.

The application must contain a description of the following:

- The program's goals and progress in aligning the goals with the Head Start Child Development and Early Learning Framework, State early learning guidelines, and the requirements and expectations of the schools, to the extent they apply to the ages of children, birth to five, participating in the program.
- The child assessment system used by the program to collect information about children's development in combination with parents and families and how the program uses or plans to use that information to individualize instruction and learning.
- The key findings from aggregating the child assessment data, how that information helped identify patterns of progress and areas where improvement is required, and how progress toward meeting school readiness goals is shared with parents and the community.

The application must also contain an update of the summary of findings of the community assessment. Further, the application must identify any proposed program improvements or changes to the program design based on the aggregation and analysis of individual child-level assessment data, the community assessment, and the results of the self-assessment. Additionally, a breakout of the proposed enrollment levels for each county within the approved service area as well as the results of the annual self-assessment and the improvement plan must also be submitted with the application.

Development of the Training and Technical Assistance (T/TA) Budget

The T/TA plan must assure sufficient resources are devoted to address all T/TA needs, support school readiness goals, ensure staff are qualified, and provide quality and comprehensive services to all enrolled children and families. The application must include the T/TA plan and an accompanying narrative on the T/TA needs. The T/TA plan must address the results of the self-assessment and identify resources to implement the improvement plan.

Grantees with identified areas of noncompliance and/or deficiencies should invest appropriate resources to assure correction is achieved. If the direct funding for T/TA is not sufficient to meet all of the identified needs in the annual T/TA plan, operational funds available in the annual grant award may be used.

Approvals

Approval of the application by the Governing Body and Policy Council is required. Signed statements by the Governing Body and Policy Council Chairs attesting to the approval of the application and the minutes documenting each group's participation in the development and approval of the application must be submitted. If the Policy Council has not approved the application, a letter from the Policy Council indicating its reasons for withholding approval is required.

Submission Information

The application must be submitted electronically on behalf of the Authorized Official registered in the HSES. A checklist is enclosed to assist in ensuring the application contains all of the required information.

If you have any questions or need assistance, please contact Clarissa Sirmons, Head Start Program Specialist, at (404) 562-2744 or clarissa.sirmons@acf.hhs.gov or Antonia Astin, Grants Management Specialist, at (404) 562-2911 or antonia.astin@acf.hhs.gov. Thank you for your cooperation and timely submission of the grant application.

Ms. Bohn Coats

Page 4

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Bialas', written over a horizontal line.

Robert Bialas
Regional Program Manager
Office of Head Start

Enclosure

cc: Ruth Taylor, Executive Director
Dena Davis, Head Start Director

Head Start Grant Application Checklist



Please be sure the following items are included in the application package in the Head Start Enterprise System (HSES).

If the grant application includes a request for a reduction in enrollment due to conversion from Head Start to Early Head Start services (with the exception of American Indian and Alaskan Native grantees) or conversion from part-day to full-working day services, please include a cover letter along with the rationale for requesting consideration for such approval.

For completion of the abbreviated application, refer to **Information Memorandum ACYF-IM-HS-00-12**, dated April 25, 2000. The Information Memorandum and Program Instruction are available on the Early Childhood Learning and Knowledge Center (ECLKC) at <http://eclkc.ohs.acf.hhs.gov>.

1. **Grant Applications** (via the web at <https://hses.ohs.acf.hhs.gov/hsprograms>):
 - Separate application tabs are required for both Head Start and Early Head Start programs. ☐
 - A separate application is required for each delegate agency. ☐
 - SF-424 – The application is submitted and signed electronically on behalf of the registered Authorized Official. Scanned, signed and uploaded SF-424 forms are no longer necessary. ☐
 - SF-424A
 - A breakout of amounts by object class categories for Head Start and Early Head Start operations and training/technical assistance; and ☐
 - The forecast of cash needs by quarter based on anticipated outlays. ☐
 - SF-424B, Assurances – Non-Construction Programs ☐
2. **Submission Requirements:**
 - An abbreviated application is required. ☐
3. **Program Schedule:**
 - The Program Schedule must contain the projected funded enrollment by program option for Head Start and/or Early Head Start that can be supported with the projected funding level. ☐
4. **Long Range Goals and Objectives**, describing the following:
 - The program's long range goals and shorter term program objectives; ☐
 - The program's school readiness goals and progress in aligning the goals with the Head Start Child Development and Early Learning Framework, State early learning guidelines, and the requirements and expectations of the schools; ☐
 - The child assessment system used to collect information about children's development in combination with parents and families and how the program uses or plans to use that information to individualize instruction and learning; ☐
 - The key findings from aggregating the child assessment data, how that information helped identify patterns of progress and areas where improvement is required, and how progress toward meeting school readiness goals is shared with parents and the community; and ☐
 - Any proposed program improvements or changes to the program design based on the aggregation and analysis of individual child-level assessment data, the community assessment, and the results of the self-assessment. ☐

5. **Program and Budget Narratives**, describing the planned uses of the funds and demonstrating the following for *each grantee and delegate*:

- The amount and intended use of the funds by object class category for program operations and training/technical assistance; ☐
- A projection of the amounts and sources of the non-federal share match requirement (cash and/or in-kind); and ☐
- Copy of approved Indirect Cost Rate Agreement, if applicable. ☐

6. **Training and Technical Assistance Plan** ☐

7. **Results of Self-Assessment and Improvement Plan** ☐

8. **Signed Governing Body and Policy Council Approval Statements and Meeting Minutes:** ☐


- A letter from the Policy Council indicating its reasons if approval is withheld.

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Transportation Committee	
Subject:	Community Montessori Transportation	
Name/Department:	Jeff Scott/Transportation	
Agenda Item Number:	9.2A (Transportation A-V)	
Background:	On December 14, 2015 the Charleston County Board of Trustees voted 8-0 to realign the attendance zones for CCSD in Constituent Districts 3, 9, 10 and 23, to provide equitable access to Montessori programs throughout the Charleston County School District.	
Discussion:	<p>To accomplish this goal, Community Montessori School will no longer be classified as a district-wide program. Instead, Community Montessori School will serve students in Constituent Districts 10 and 23. Murray LaSaine will not only serve students in Constituent District 3, but also serve students Constituent District 9.</p> <p>The students from Constituent Districts 10 and 23 would be "grandfathered" in to the Community Montessori school's population.</p> <p>Currently there are two stand-alone buses that transport students from outside the newly identified Community Montessori zone. The cost to operate those two buses annually is approximately \$100K and the current average/combined number of bus riders for both buses is approximately 20 students.</p> <p>Also note, CCSD Transportation will need to add one bus to transport the District 9 students to the newly identified Murray LaSaine zone. This additional expense is approximately \$50K.</p> <p>An Internal Task Force was established to research the issue and submit a recommendation. The Task Force members--the Principal of the Community Montessori School, the Principal of Murray LaSaine Elementary, Interim Executive Director of Transportation, Director of Transportation. Interim Executive Director of the Elementary Learning Community, and the Director of Operational Planning.</p>	
Goals & Budget:		
This recommendation supports CCSD goal #:	11	
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		<p>Funding Source</p> <p>(GOF, IDEA, Title I, Capital, etc.)</p>
Resulting positive impact for students in our District will be:		

Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:	Cost avoidance of \$50K yearly	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
The recommendation is to cease offering bus transportation pick up sites in any Constituent Districts, other than 10 and 23, for Community Montessori Students, at the conclusion of the 2015-2016 school year.		
Person(s) Responsible for Implementation:		
Supervisor's Approval:	Jeffrey Borowy, P.E., Deputy for Capital Programs	
Superintendent's Approval:	<i>Heather Pothuwait</i>	
Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Transportation Committee	
Subject:	Review of Feb – June Board Calendar; Consideration of "Operations" Committee	
Name/Department:	Dr. Gerrita Postlewait, Superintendent's Office	
Agenda Item Number:	9.2B (Transportation A-VI)	
Background:	The Board established priority goals to be achieved by June 30, 2016. District leaders have developed a Board agenda calendar of important check points.	
Discussion:	Attached is a copy of the Board Agenda Calendar divided among the four Board Committees. To equalize committee workloads and reflect responsibilities of key district leaders, administration requests the Board consider incorporating <u>Operations</u> items with Transportation Committee, and eventually consider renaming this committee as the Operations Committee.	
Goals & Budget:		
This recommendation supports CCSD goal #:	Goal #1: Effective Governance Processes	
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:	None at this time	Funding Source
Resulting positive impact for students in our District will be:	Improved Board/Superintendent Leadership	
Potential impact of this decision on other budget areas will be:	None, <i>per se</i> .	
Future Fiscal Impact:	Little, if any.	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board include all <i>Operations</i> items (e.g., Transportation, Facilities, Food Services) for consideration during the Transportation Committee time frame, thereby more evenly distributing the workload among the four committees and liaisons; and, if this approach is effective, in March consider revising the charter of the Transportation Committee to reflect this expanded scope.		
Person(s) Responsible for Implementation:	Gerrita Postlewait District Leadership Team	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

GOAL Milestones Per Committee, February through June, 2016

Month	Transportation/Operations	Strategic Education	Policy and Personnel	Audit and Finance
February <ul style="list-style-type: none"> Executive Session – Leadership Evaluation discussion Appeal review 	<ul style="list-style-type: none"> Establish format for routine reports Propose moving toward “Operations” committee 	<ul style="list-style-type: none"> D9 Task Force Update Equitable curriculum Access, Programmatic Review Rigor and Diversity Task Force report Pilot program evaluation and applications Program ROI (Return on Investment) report Charter School Update 	<ul style="list-style-type: none"> Recommendation regarding TIF Grant Schedule board workshops, Feb-June Adopt Committee of the Whole policy Consider <i>Operations</i> Committee (including transportation) 	<u>Facilities</u> <ul style="list-style-type: none"> Stono Park Opening North Charleston Creative Arts Capital Maintenance Plan Excess land and facilities disposition <u>Budget</u> <ul style="list-style-type: none"> Budget workshop Spring BAN
March Workshop: Achievement Data	<u>Facilities</u> <ul style="list-style-type: none"> Dunston ES and Burns ES design contract award Athletic improvements construction project award Sinking fund projects 	<ul style="list-style-type: none"> Report on intensive sessions, support for high-stakes tests District 23 Advanced Studies “Grow One Grade” Comprehensive Health Ed. Plan (Sex 	<ul style="list-style-type: none"> Leadership Forecast Review 2016-17 Principal Evaluation Process Review 2016-17 Teacher Evaluation Process Constituent Board 	Administration: <ul style="list-style-type: none"> Decision on “over and above” positions Special Education allocations finished Planning sessions with principals

	<ul style="list-style-type: none"> Angel Oak ES and Pinehurst ES design contract award 	Ed. Options) <ul style="list-style-type: none"> Strategic Plan update Achievement Data workshop Read to Succeed Plan Student Expulsion Report Alternative Programs Plan Draft District/School Strategic Plan Status Charter School Application Review 	policy <ul style="list-style-type: none"> Review Committee Charters (Operations?) Student Transfer Procedures – first reading Organizational alignment chart Student Hearing procedures Head Start disability waiver 	<u>BOARD:</u> <ul style="list-style-type: none"> Approve Phase I, new allocation model Annual E-Rate Application Budget Resolution
Month	Transportation/Operations	Strategic Education	Policy and Personnel	Audit and Finance
April Workshop: Capital Program April 11: Special-called Meeting for contract approvals	<ul style="list-style-type: none"> Transportation Master Plan <u>Facilities</u> <ul style="list-style-type: none"> Feasibility study results: Frierson Purchase land in D1 	<ul style="list-style-type: none"> Recommendations regarding access, equity, quality, opportunity Textbook adoption Alternative Programs approval Comprehensive Health Education Plan Leadership Academy Plan Student Transfer 	<ul style="list-style-type: none"> Constituent Board Policy – second reading Student Transfer procedures – second reading Evaluate C.O.W. effectiveness Leadership Academy proposal Contract approval (Special-called mtg.) 	Review major budget components and assumptions Property insurance and General Liability

		Appeals <ul style="list-style-type: none"> Charter School Vote 		
Month	Transportation/Operations	Strategic Education	Policy and Personnel	Audit and Finance
May Workshop: Board Development	<ul style="list-style-type: none"> Transportation Route Analysis (With SEC) District 4 Center for Advanced Studies Plan <u>Facilities:</u> <ul style="list-style-type: none"> Military Magnet athletic field construction award Recommendation: Frierson 	<ul style="list-style-type: none"> District 4 Center for Advanced Studies Plan (With Facilities) D9 Elementary School Update Local Accountability System/Dashboard Strategic Plan draft Personalized PD Plan Student Transfer Appeals 	<ul style="list-style-type: none"> Personalized PD Plan Presented (Professional Learning Data Analysis) 	<ul style="list-style-type: none"> Superintendent's draft budget
June	<u>Facilities:</u> <ul style="list-style-type: none"> Building capacity metric 	<ul style="list-style-type: none"> PK-12 Learning Management System recommendation Pk-12+ College and Career Readiness Continuum Approve Strategic Plan 	<ul style="list-style-type: none"> Personalized PD Implementation Plan Superintendent's Evaluation 	<ul style="list-style-type: none"> Budget approval Business continuity plan Facility Use fee schedule

AGENDA ACTION FORM
(February 22, 2016)

Section:	Strategy and Education Committee- February 8, 2016	
Subject:	Burns Elementary	
Name/Department:	Gerrita Postlewait, Superintendent's Office	
Agenda Item Number:	9.3A (SEC B-VII)	
Background:	CCSD is in the beginning stages of constructing a new school building on the current Burns property. During the construction period McNair will serve as swing space for Burns students. Space at McNair is limited; if approved, kindergarten students will be housed at Brentwood, where they will be served by Meeting Street Schools. This situation creates excellent conditions for growing the CCSD - Meeting Street partnership.	
Discussion:	For more than 8 years, Meeting Street Schools had had great success closing the achievement gap that exists in under-resourced neighborhoods; experience that, when coupled with the support of CCSD, creates a powerful opportunity to continue to prove that children, regardless of their zip code, can achieve at the highest levels. The administration requests permission to pursue a partnership with Meeting Street Schools to phase-in service to students at Burns Elementary, beginning with the 2016-17 kindergarten class, and gradually expanding to include other grades.	
Goals & Budget:	Goal #8: Significantly increase the percentage of students who are college, career and citizenship ready. Goal #9: Ensure students are proficient in reading and writing.	
This recommendation supports CCSD goal #:	Second Quarter Deliverables Goal #1: Refine Governance Processes	
Overall budget for implementing CCSD goal:	Approximately \$3,000 in additional funds per kindergarten student	
Request approval for funds within that budget in the amount of \$:	Recommendation to be included in FY17 budget	Funding Source
		GOF and/or Title I
Resulting positive impact for students in our District will be:	Improved indicators of student well-being, including academic achievement, parental engagement, and reduced off-task behavior.	
Potential impact of this decision on other budget areas will be:	Transportation budget impact minimal.	
Future Fiscal Impact:	Continued impact as Brentwood phases in additional grades.	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
Authorize the superintendent to approve expansion of the district's partnership with Meeting Street Schools through an addendum to the CCSD-Meeting Street Memorandum of Understanding for phased-in services to students zoned for Burns Elementary.		
Person(s) Responsible for	Gerrita Postlewait District Leadership Team	

Implementation:		
Superintendent's Approval:	<i>Genita Posthwaite</i>	
Board Member(s) Approval:		
Attachment(s):	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No

Attachments:

1. Meeting Street Schools / CCSD Joint Announcement



STRENGTHENING AND EXPANDING OUR PARTNERSHIP TO SERVE EDMUND A. BURNS ELEMENTARY

In 2014, Charleston County School District (CCSD) and Meeting Street Schools (MSS) created the first of its kind public/private partnership elementary school; **Meeting Street Elementary @Brentwood**.

MSE@Brentwood is a public neighborhood school that is operated by MSS, and serves all students within a CCSD defined attendance zone.

To date, student achievement results have been remarkable. There is now an opportunity to expand this model to serve even more students in North Charleston, therefore, beginning in the Fall of 2016, CCSD and MSS's partnership will expand and include students from **Burns Elementary School**

WHEN AND HOW?

CCSD is in the beginning stages of constructing a new school building on the Burns property - during the construction, MSS will phase into the leadership of Burns classrooms; beginning with the youngest classes.

HOW IS THE MEETING STREET SCHOOLS' PROGRAM DIFFERENT?

Early Childhood Education

Provide students with best-in-class Pre-Kindergarten programs for 3 and 4-year-olds. The Pre-K3 classes have demonstrated strong results in building the foundation for early literacy.

Teaching Capacity and Talent Recruitment

Ensure each class is served by two certified teachers who are recruited at the national level to increase differentiated small group instruction.

Family Involvement

A student's family is the most important partner of the school, and is treated as such. We maintain the highest commitment to involving students' families in every aspect of the learning continuum by engaging them in collaborating with teachers, volunteering in the school, and attending family education events.

Holistic Approach

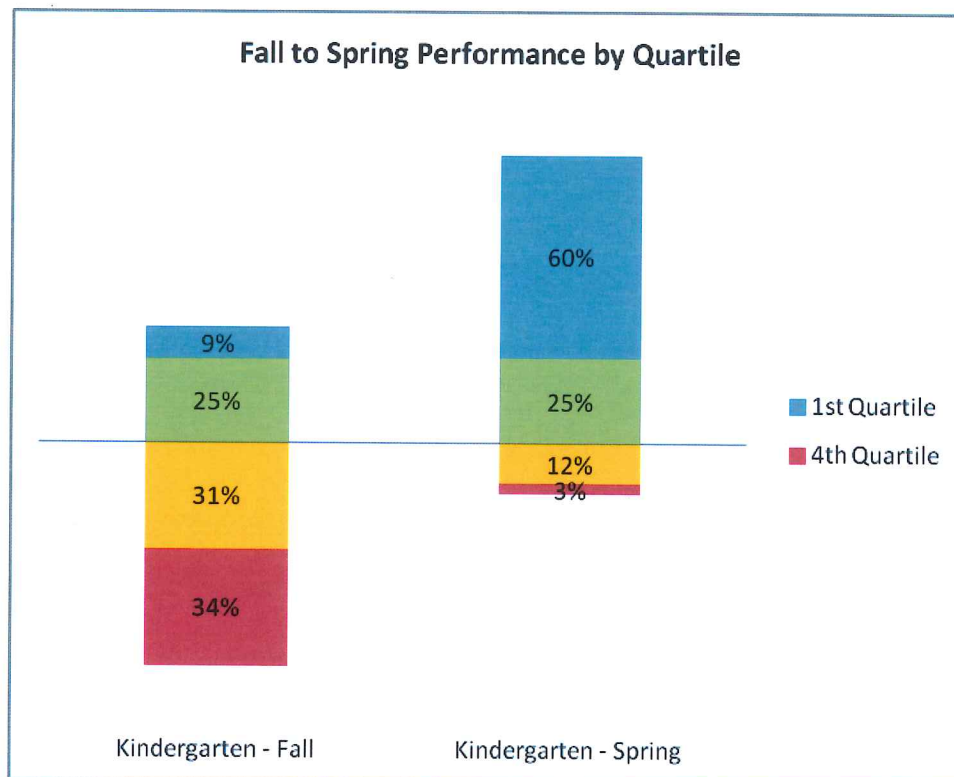
An extended day; a longer school year; three or more nutritious meals a day; a focus on serving each child's health needs through local partnerships re, and assistance in finding other necessary community support; are all important parts of serving our students and families.



WHY EXPAND THE PARTNERSHIP?

For more than 8 years, MSS has had great success closing the achievement gap that exists in under-resourced neighborhoods; experience that, when coupled with the support of CCSD, creates a powerful opportunity to continue to prove what we all knew to be possible – that all children, regardless of their zip code, can achieve at the highest levels. This partnership gives the resources, attention, and passion to the classrooms and students that need it the most.

MSE@Brentwood exhibited incredible growth success in Year 1 in its MAP test performance, an assessment administered in grades K through 5th three times per year to determine student skill level and compare growth nationally. The graph below shows where Kindergarten students at MSE@Brentwood began the 2014-2015 school year, and where they ended the year. The blue box is where a child needs to be in order to be on the trajectory towards academic achievement in high school and success in and after college.



HOW CAN I FIND OUT MORE?

For more information about the expanded partnership between CCSD and MSS, call us at XXXXXXXXXXXXX

BOARD AGENDA ACTION FORM
February 8, 2016


Section:	Strategic Education Committee	
Subject:	Recommendation to Approve State Curriculum to Support Implementation of Erin's Law	
Name/Department:	Dr. Valerie Harrison, Academic Division Sandy Brossard, Curriculum and Instruction	
Agenda Item Number:	9.3B (SEC B-VIII)	
Background:	The 2014 "Erin's Law" amendment to the Comprehensive Health Education Act requires grades K-12 instruction in the prevention of child sexual abuse. Curriculum materials to support implementation must be presented to the HAC and approved by the Board.	
Discussion:	The state released its final version of <u>Comprehensive Health Education Instructional Units and Resources for Sexual Abuse and Sexual Assault Prevention</u> to support implementation of Erin's Law on January 4, 2016. Links to the curriculum were then shared with the HAC for review. At its January 21, 2016 meeting, the HAC recommended by a vote of 10-0 that the Board approve the use of these materials.	
Goals& Budget:		
This recommendation supports CCSD goal #:	16	
Overall budget for implementing CCSD goal:	No additional cost	
Request approval for funds within that budget in the amount of \$:	\$0	Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	The intent of Erin's Law is to give students skills in knowing how to stay safe from sexual assault and how to report any incidents of sexual assault.	
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve the use of <u>Comprehensive Health Education Instructional Units and Resources for Sexual Abuse and Sexual Assault Prevention</u> to support implementation of Erin's Law.		
Person(s) Responsible for Implementation:	C&I, Principals, Classroom Teachers	
Superintendent's Approval:	<i>Servita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

The curriculum is accessible online:

<http://ed.sc.gov/scdoe/assets/File/instruction/standards/Health/Erin's%20Law%20Instructional%20Units%20and%20Resources.pdf>

BOARD AGENDA ACTION FORM
February 8, 2016

Section:	Strategic Education Committee		
Subject:	Pilot Program Evaluations and Applications for Continuation and New Courses		
Name/Department:	Dr. Valerie Harrison, Academic Division Sandy Brossard, Curriculum and Instruction		
Agenda Item Number:	9.3C (SEC B-IX)		
Background:	South Carolina high schools are provided the opportunity to submit applications for locally developed courses they wish to be considered for elective and subject area credit. CCSD has historically encouraged the development of courses that school leaders, teachers, and district curriculum leaders believe will engage students in relevant content and, therefore, support student achievement.		
Discussion:	<p>Two types of proposals will be presented:</p> <ul style="list-style-type: none"> • <i>Locally developed "pilot" course applications</i> - Locally designed elective courses must be approved by the Board. They may be used only in the school that completed the application until they have been approved and implemented for three years, unless application is made to the state and approved for subject area credit before the conclusion of the three years. After three years, any high school in the district may use a locally approved elective course. Approval is not required by the SCDE for locally designed <u>elective</u> courses for which students receive <u>elective</u> credit. Two (2) of the six (6) locally developed pilot courses are for continuation of a course that has been previously approved. • <i>Locally developed "innovative" subject area applications</i> - State Board of Regulation 43-234 allows a school in grades 9-12 to award credit for a locally designed subject area course if the course is aligned with the state academic standards for the particular subject area and if the course is approved by the local Board of Trustees and the State Superintendent of Education. Eight (8) subject area applications are being presented for approval. <p>Three (3) proposals appear for both local and state approval. Action will need to be taken for both applications (as written below in the Recommendation) as schools want to ensure that if the SCDE does not approve the courses for <u>subject</u> area credit despite the Board's recommendation to do so, they may still be used for <u>elective</u> credit.</p>		
Goals& Budget:			
This recommendation supports CCSD goal #:	5, 14		
Overall budget for implementing CCSD goal:	It is expected that the courses for which schools are applying will be taught by teachers using existing teacher allocation points.		
Request approval for funds within that budget in the amount of \$:	\$0	Funding Source (GOF, IDEA, Title I, Capital, etc.)	
Resulting positive impact for students in our District will be:	Improve student achievement through engagement in relevant content that is aligned to standards		
Potential impact of this decision on other budget areas will be:			

Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>It is hereby recommended that the Board of Trustees approve <i>continuation</i> of the following locally developed pilot courses:</p> <ul style="list-style-type: none"> Investigative Research I - West Ashley High School; and Investigative Research II - West Ashley High School. <p>It is also recommended that the Board of Trustees grant initial approval of the following locally developed pilot courses:</p> <ul style="list-style-type: none"> Structures of Mathematical Literacy - St. John's High School; Honors Multi-variable Calculus - Academic Magnet High School; Sports Psychology – James Island Charter High School; and Human Rights and Civic Action - North Charleston High School. <p>It is further recommended that the Board of Trustees approve the following locally-developed innovative courses and recommend to the State Superintendent of Education that they be approved for <u>subject area</u> credit:</p> <ul style="list-style-type: none"> Investigative Research I - West Ashley High School and R. B. Stall High School; Investigative Research II - West Ashley High School and R. B. Stall High School; Zoology - West Ashley High School; Wildlife Biology and Management Techniques - Wando High School and R. B. Stall High School; Human Rights and Civic Action - North Charleston High School; Global Studies I – Academic Magnet High School, James Island Charter High School, and School of the Arts; African American Studies - James Island Charter High School; and American Democracy - St. John's High School, R. B. Stall High School, Greg Mathis Charter High School, West Ashley High School, James Island Charter High School, Baptist Hill High School, Burke High School, and Garrett Academy. 		
Person(s) Responsible for Implementation:	Principals of identified schools	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Attachments:

- Investigative Research I
- Investigative Research II
- Sports Psychology
- Structures of Mathematical Literacy
- Honors Multi-variable Calculus
- Human Rights and Civic Action
- Investigative Research I (subject area credit)
- Investigative Research II (subject area credit)
- Zoology (subject area credit)
- Wildlife Biology Management and Techniques (subject area credit)
- Human Rights and Civic Action (subject area credit)
- Global Studies I (subject area credit)
- African American Studies (subject area credit)
- American Democracy (subject area credit)

Pilot Course Applications Course Descriptions

Investigative Research I

This introductory laboratory-based course is designed to familiarize students with college preparatory work. This course will be individualized to the extent that each student, either individually or in a group, will be doing research in a scientific area that interests them. They will be taught how to research using the latest technologies and how to use community resources. The students will move at a pace necessary to submit their investigations to a regional competition. This course provides numerous opportunities for students to develop science process skills, critical thinking and an appreciation for the nature of science through inquiry-based learning experiences. Investigative, hands-on lab activities that address the high school inquiry standards are an integral part of this course.

Investigative Research II

This course is designed for highly motivated students to conduct in depth science research and application of underwater robotics. The goal is to engage and inspire young people by exposing them to exciting, hands-on, and mentor-based programs that build science, engineering and technology skills, while at the same time fostering self-confidence and life skills.

Sports Psychology

This course is designed to introduce psychological principles that affect sport and competition performance. Students will be exposed to psychological factors such as motivation, concentrations, focus, mental toughness, emotional control, confidence, anxiety and stress management. They will also learn about visualization, goal setting, leadership, team harmony, and the power of positive attitude.

Structures of Mathematical Literacy

This course is a requirement of all freshmen who have not met the standard in the areas of The Number System: Expressions and Equations on their 8th grade PASS test nor Primary Indicator Real & Complex Number Systems and Secondary Indicator Algebraic Thinking on their 8th grade MAP test. Structures of Mathematical Literacy will strengthen student performance in The Number System, Ratios and Proportional Relationships, Expressions Equations and Inequalities, Geometry and Measurement, Data Analysis, and Statistics and Probability. Students will develop problem-solving skills through small group activities and Project Based Learning. Prerequisite: 8th grade PASS and MAP test scores below standard. This course counts as an elective credit.

Honors Multi-Variable Calculus

Multivariable calculus is generally the third quarter or semester of college calculus. It is considered a second year university level course. Currently, there are no state standards for this course. The purpose of offering this course in high school is to offer a challenging math course for seniors that finished AP Calculus their junior year and to keep calculus and math skills fresh for these mathematically or STEM oriented students. The College Board does not yet offer an AP course in multi-variable calculus. Thus, this class is not designated AP and will not require an AP exam.

Human Rights and Civic Action

This Social Studies elective is a linear comparative course which investigates examples of human rights violations and the responses of civic action by peoples in various civilized societies throughout history from the Enlightenment period through current events in our own country and countries throughout the world. Units of study will encompass the examination of the phenomena of human action and reaction when confronted with abuses of human rights. Units of study will include the following:

Zoology

Zoology is the study of the Animal Kingdom. The course begins with an Unit that provides an overview of the Geological/Biological history of the earth to show students how the current diversity of the Animal Kingdom was established and to provide a framework in which to learn about the Animal Kingdom as it exists today. The rest of the course is taught via seven units in which the major Phyla of the Animal Kingdom are explored in detail. The evolutionary significance, the anatomy & physiology, and the ecology of the members of the Animal Kingdom are explored as the students learn about sponges, cnidarians, flatworms, roundworms, segmented worms, mollusks, echinoderms, arthropods and chordates (fish, amphibians, reptiles, birds & mammals). Lectures are supplemented by multiple dissections as well as inquiry-based labs.

Wildlife Biology Management and Techniques

This course is designed to give students an overview of the science of Wildlife Biology. The course covers a variety of topics including forest management practices, fire ecology, natural history of vertebrate groups, endangered and keynote species, habitat management, genetics, environmental philosophies, natural history and identification of local flora and fauna. Students will also become aware of the numerous career opportunities in the field of natural resource management. This course strongly emphasizes stewardship of natural resources as well as environmental awareness through inquiry-based laboratory activities, field experiences, guest speakers and projects.

Global Studies I

The Global Studies course is designed to be a general survey of a variety of ancient cultures. It is a two-semester course taught on a ninety minute block. The class meets every other day on an A/B schedule. The survey course content includes the beginnings of human society, ancient and modern Greece, Rome, Mesopotamia, India, China, Africa, and the Americas. Physical Geography is incorporated into the curriculum throughout the course. In order to succeed, students must possess sound reading and writing skills. Student must also required to devote substantial time to out of class assignments and study. Higher level critical thinking skills, such as, analyzing, synthesizing, and evaluating are stressed in this course. In addition to factual content, essay questions, interpreting primary and secondary sources, argument writing using DBQs and understanding historiography are the primary emphases of this course.


African American Studies

While primary emphasis is on African-American literature and history, students will also study the culture and literature of various minority populations as they pertain to the course. Readings will come from several literary genres: poetry, drama, short stories, informational text/seminal documents, primary source documents and novels. While reading, writing, and critical thinking will be the primary focus, students will also have hands-on experiences with the food, arts, field studies, and crafts of the culture. This course is for elective credit only. The course provides extensive study of composition skills, vocabulary development, and literary analysis. Course content includes writing creative, personal, and expository pieces as well as research; studying specific literary works and genres with an emphasis on structural elements and rhetorical devices; applying rules of standard mechanics and usage; and developing skills in speaking, listening, studying, test-taking, and use of technology.

American Democracy

This course will be made available to students in all Charleston County School District high schools in grades 9, 10 or 11. The intent of this course is to familiarize the students with concepts of geography, history, government, and economics which they may not have developed a strong foundational base in earlier grades. This course will provide the cultural, historical and political setting for the creation of the United States, while explaining the relationship of the United States to other nations of the world. In addition, this course will build foundational knowledge needed to support the James B. Edwards Civics Education Legislation intended to strengthen student knowledge and awareness of their civic responsibility, as well as, improving the students' understanding of how they as citizens are impacted in their own country and the world around them.

BOARD AGENDA ACTION FORM
February 8, 2016

Section:	Open Session- Strategic Education Committee	
Subject:	2016-2017 Academic Calendar	
Name/Department:	Erica S. Taylor, Executive Director of Strategy and Communications	
Agenda Item Number:	9.3D (SEC B-X)	
Background:	The two 2016-2017 Academic Calendar options were presented at the January 11, 2016 Strategic Education Committee meeting. A survey was conducted to have district stakeholders vote on the option of their choice. The option with the most votes is attached with a recommendation for approval.	
Discussion:	2016-2017 Academic Calendar survey concluded on January 31, 2016. The survey included responses from students, parents, employees, volunteers, and community partners. Option 1 received the most votes.	
Goals & Budget:	Strategic Education Committee feedback requested.	
This recommendation supports CCSD goal #:	N/A	
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Strategic Education Committee approve Calendar Option 1 for the 2016-2017 academic year.		
Person(s) Responsible for Implementation:	Erica S. Taylor	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

CCSD Option 1 | 2016-2017 CALENDAR

JULY 2016						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 Offices Closed
Independence Day

JANUARY 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
					8	10

2 Winter Break/Make up Day
3 School Resumes
12 End of 1st Semester (90)
13 Workday
16 School Closed (MLK Day)
17 Prof. Development
18 1st Day of 2nd Semester
20 Report Cards

AUGUST 2016						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			13

8,12 Workdays
9,10,11 Prof. Development
15 – 1st Day for Students

FEBRUARY 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				19

15 Early Dismissal/PD
17 Progress Reports
20 School Closed –
President's Day

SEPTEMBER 2016						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	21

5 Labor Day
15 Progress Reports
21 Early Dismissal/ PD

MARCH 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	22

15 Early Dismissal/PD
22 End of 3rd Nine Weeks (135)
23 Teacher Workday
24 Report Cards

OCTOBER 2016						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31				11	9

17 End of 1st Nine Weeks (45)
18 Teacher Workday/Make
up Day
21 Report Cards
26 Early Dismissal/PD

APRIL 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						15

10-14 Spring Break
16 Easter

NOVEMBER 2016						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			16

8 Schools Closed - Election
Day
21-25 Fall Break
28 Progress Reports

MAY 2017						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			22

2 Progress Reports
29 School Closed (Memorial
Day)

DECEMBER 2016						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	12

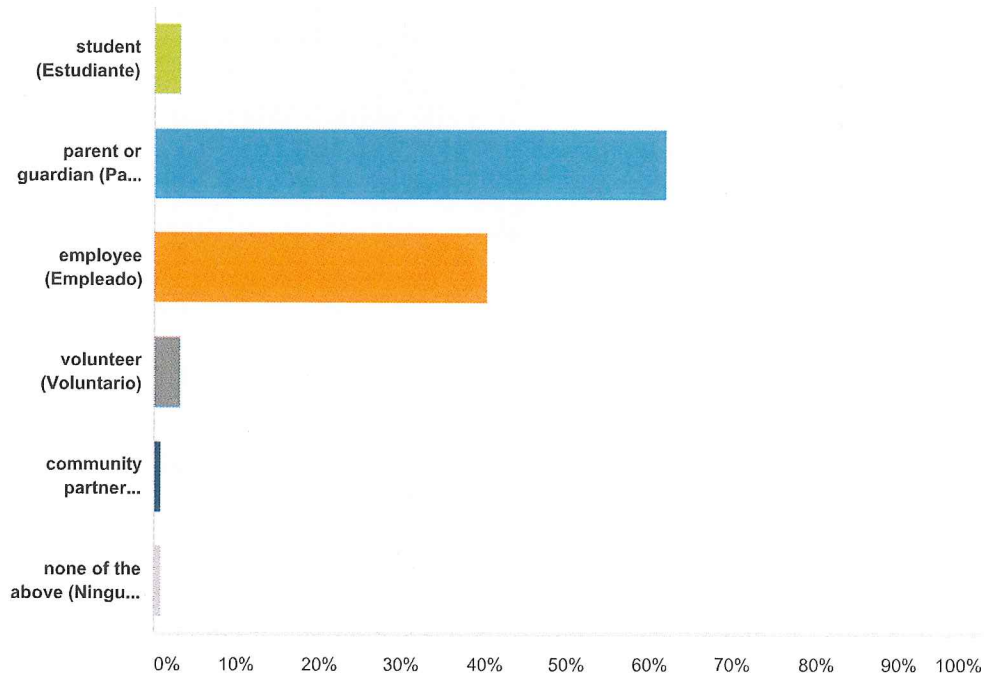
19 - 30 Winter Break

JUNE 2017						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	2

1,2 Half Days
2 Last day of school (180)
5 Workday/ Make up Day
7 Report Cards

**Q1 Please indicate your role(s) with CCSD.
Please choose all that apply. (Por favor
indique su asociación con CCSD. Por favor
seleccione todos los que correspondan.)**

Answered: 4,403 Skipped: 0

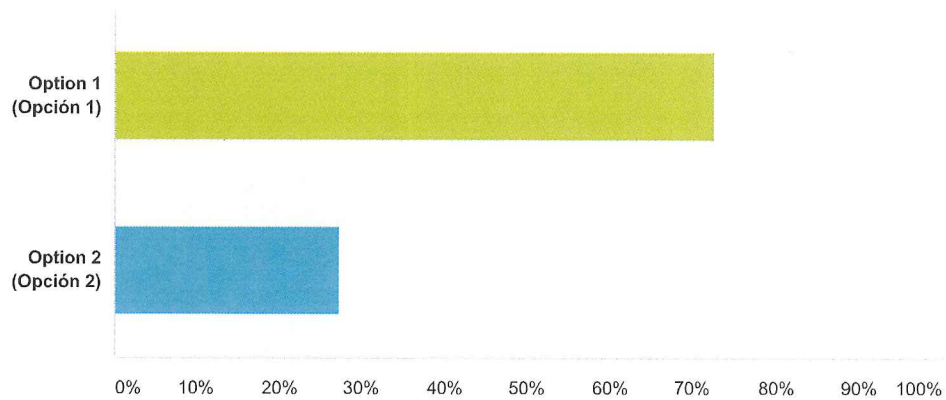


Answer Choices	Responses	
student (Estudiante)	3.16%	139
parent or guardian (Padre o Tutor)	62.07%	2,733
employee (Empleado)	40.31%	1,775
volunteer (Voluntario)	3.11%	137
community partner (business or organization) (Miembro de la comunidad (negocio u organización))	0.91%	40
none of the above (Ninguno de los mencionados)	0.86%	38
Total Respondents: 4,403		

Charleston County School District 2016-2017 Academic Calendar

Q2 Please indicate the 2016-2017 calendar option you prefer. (Por favor indique la opción que usted prefiere para el Calendario Académico 2016-2017)


Answered: 4,403 Skipped: 0



Answer Choices	Responses	
Option 1 (Opción 1)	72.66%	3,199
Option 2 (Opción 2)	27.34%	1,204
Total		4,403

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Strategic Education Committee
Subject:	Student Transfer Procedures (Revised 2/8/16)
Name/Department:	Sean C. Hughes - Operational Planning
Agenda Item Number:	9.3E (SEC B-XIII)
Background:	<p>Student transfers are reviewed at the constituent board level and appeals are sent to the county school board by policy. In 2015 all transfer requests received after the deadline of April 15, 2015 were sent directly to the county school board. This eliminated the review by constituent boards and resulted in more than 300 transfer requests reviewed by the county school board.</p>
Discussion:	<p>In November 2015, an ad hoc committee with representatives comprised of principals, constituent board members, central staff, and county school board members met to review the previous year of information and procedures for student transfers. The goal was to make adjustments to improve the system and procedures for efficiency and effectiveness. The recommendations below will result in the involvement of the constituent boards in all student transfer requests and reduce the volume of transfer requests reaching the county board level. As in previous years, all appeals will continue to be reviewed by the county school board.</p> <p><u>Recommendations from the ad hoc Voluntary Transfer committee</u></p> <ol style="list-style-type: none"> 1. Use SmartChoice system for all student transfer requests to create one data base for all requests. 2. Establish separate Smart Choice links for: <ul style="list-style-type: none"> • Student Transfer Requests (March 1st-31st) • Employee Transfer requests (effective March 1st) • Late Requests (effective April 1st) 3. Send late requests to constituent school boards for review. 4. Add approved late requests into existing waiting lists at schools. 5. Instruct data clerks at schools to code transfer students in PowerSchool in special programs field. 6. Inform parents of transfer students in their final year on a campus that they must submit a new transfer application to remain in the same feeder system on a different campus. 7. Create guidelines for situations that arise with transfer students during the year.

Goals & Budget:		
This recommendation supports CCSD goal #:	Goal #26, Priority 6 – Develop clearer structures, policies, and practices to provide a comprehensive system of student supports, including but not limited to alternative programs; physical safety; social-emotional needs, improved data collection and analysis, appropriate placement decisions.	
Overall budget for implementing CCSD goal:	N/A – No budget required	
Request approval for funds within that budget in the amount of \$:	N/A – No funds needed, procedural change resulting in no staffing requirements.	Funding Source
		N/A
Resulting positive impact for students in our District will be:	Transparent, efficient process for those students wishing to apply for voluntary transfer that will result in appropriate placement decisions.	
Potential impact of this decision on other budget areas will be:	None anticipated.	
Future Fiscal Impact:	None anticipated.	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve changes in terminology and procedures for the student transfer process as described.		
Person(s) Responsible for Implementation:	Robert Olson	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	Yes	<input checked="" type="checkbox"/> No

CHARLESTON COUNTY SCHOOL DISTRICT
J - STUDENTS
Policy JFABC Student Transfers

Policy JFABC Student Transfers

Issued 2/15

Purpose: To establish criteria for student transfers within Charleston County School District.

Students are entitled to attend school in the school zone applicable to their residence, as established by the constituent school boards; however, when parents/legal guardians desire for their children to attend a different school than the one to which they are assigned, they may request a transfer to any other Charleston County school in which space is available.

Note: Space availability is calculated by comparing projected enrollment of the school to the district's annual assessment of the school's capacity.

If a situation arises in which a school has reached capacity, the district will use an enrollment lottery to create a waiting list from which seat(s) will be offered as they become available.

Deadlines

All transfer requests for the following school year must be submitted to the receiving constituent board no later than the last working day of March. Transfer requests received after the deadline, if approved, will result in the student's name being added to the end of the list in the order in which it is received if such waiting list exists; otherwise, they will be granted the right to enroll.

Valid, non-discriminatory reasons to transfer include, but are not limited to, the following.

- to attend a career and technology program in another school or constituent district
- to attend a school that offers programs not offered at the home school
- documented health reasons
- for a hardship, such as to attend a school
 - closer to where a parent/legal guardian works
 - with one or more siblings
 - to better accommodate before or after school care needs (e.g., extended work hours or work related to travel that necessitates before or after school care of the child)
 - the child previously attended
 - in instances where the parents/legal guardians are planning to move to another district during the school year, so as to allow the student to attend that school from the beginning of the year
- for reasons that advise removing a student from the influence or presence of other students

This policy does not pertain to magnet, partial magnet, or charter schools.

This policy does not govern requests for school placement by virtue of a voluntary transfer for students of CCSD employees. Policy [JFABCA](#) governs for that purpose.

Appeals

Requests denied by the constituent board may be appealed to the county board or its designee(s). The

appeal process can be found by clicking on the link below or by selecting "Voluntary Transfer" on the district home page (ccsdschools.com).

<http://www.ccsdschools.com/choice/VoluntaryTransfer/index.php>

Placement subject to change

The placement of any student, whether by attendance area, transfer or other process, is subject to change by operation of law, change in policy, altered attendance lines or other Charleston County School District Board of Trustees action.

Adopted 11/10/97; Revised 6/24/02, 1/23/06, 1/13/14, 2/23/15

Legal references:

S. C. Code, 1976, as amended:

[Section 59-19](#)-90(9) - Transfer and assignment pupils.

[Section 59-19](#)-90(10) - Prescribe conditions and charges for attendance.

[Section 59-63](#)-30 - Qualifications for attendance.

[Section 59-63](#)-31 - Additional qualifications for attendance at public school.

[Section 59-63](#)-40 - Discrimination on account of race, creed, color or national origin prohibited.

[Section 59-63](#)-210 - Grounds for which trustees may expel, suspend or transfer pupils; petition for readmission.

[Section 59-63](#)-250 - Transfer of pupils.

[Section 59-63](#)-470 - Transfer of pupils when enrollment of such pupils threatens to disturb peace.

[Section 59-63](#)-480 - Attendance at schools in adjacent county.

[Section 59-63](#)-490 - Transfer to adjoining school district.

[Section 59-63](#)-500 - Transfer without consent of school district of residence.

[Section 59-63](#)-510 - County board of education authorized to order transfer.

[Section 59-63](#)-520 - Consent required for transfer.

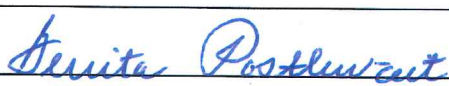
State Board of Education Regulations:

[R43-273](#) - Transfers and withdrawals.

[R43-279](#) - Minimum standards of student conduct and disciplinary enforcement procedures to be implemented by local school districts.

CHARLESTON COUNTY SCHOOL DISTRICT

BOARD AGENDA ACTION FORM
 February 22, 2016

Section:	Executive Session		
Subject:	Legal Opinion on Voluntary Student Transfer		
Name/Department:	John Emerson, Office of General Counsel		
Agenda Item Number:			
Background:	CCSD Policy has removed any reference to the authority of the sending constituent district board to deny the request of a student to transfer from that district to another proposed receiving district. A 1992 court decision likens the constituent districts to school districts under state statute (S.C. Code § 59-63-500) that requires a student to receive permission from a school district of residences in order to transfer to another school district.		
Discussion:	Staff will ask the Board for authority to seek a legal opinion from the Office of the S.C. Attorney General regarding the validity of that provision.		
Goals& Budget:	9.4A (P&PC C-IV)		
This recommendation supports CCSD goal #:	Priority Goal		
Overall budget for implementing CCSD goal:	NA.		
Request approval for funds within that budget in the amount of \$:	NA.	Funding Source	
Resulting positive impact for students in our District will be:	Students will be permitted more freely and the process of transfer will be expedited.		
Potential impact of this decision on other budget areas will be:	A decision streamlining the process will increase the speed of the process and reduce the likelihood of multiple appeals, which should reduce the expense and time otherwise dedicated to the process.		
Future Fiscal Impact:	NA.		
Recommendation:	<input checked="" type="checkbox"/> Action		<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session		<input checked="" type="checkbox"/> Executive Session
It is hereby recommended that the Charleston County School District Board of Trustees approve the request of staff to seek an opinion of the South Carolina Office of the Attorney General regarding the authority of S.C. Code § 59-63-500 on the voluntary student transfer between constituent districts.			
Person(s) Responsible for Implementation:	John Emerson, General Counsel		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Policy and Personnel Committee	
Subject:	Policy BE – School Board Meetings	
Name/Department:	John F. Emerson, Office of General Counsel	
Agenda Item Number:	9.4B (P&PC C-VIII)	
Background:	As currently published, the School Board Calendar shows a Board Meeting scheduled for March 28, which falls during Spring Break, and a meeting of the Committee of the Whole on March 14. In addition, staff proposes a schedule of other Board events for the months of February, March and April.	
Discussion:	Staff will discuss a recommendation to suspend policy BE so that the March board meeting may be rescheduled from March 28, which falls during Spring Break, to March 21. Correspondingly, staff will discuss a recommendation to reschedule the March meeting of the Committee of the Whole from March 14 to March 7. In addition, staff proposes a schedule of meetings for the months to come.	
Goals& Budget:		
This recommendation supports CCSD goal #:	Priority Goal	
Overall budget for implementing CCSD goal:	NA.	
Request approval for funds within that budget in the amount of \$:	NA.	Funding Source
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:	Unknown	
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>It is hereby recommended that the Charleston County School District Board of Trustees approve the recommendation of staff to suspend policy BE so that the March board meeting may be rescheduled from March 28 to March 21 and to reschedule the March meeting of the Committee of the Whole to March 7. In addition:</p> <p>February 18, 2016 (am) – Strategic Thinking Session with Dr. Bill Cook (optional)</p> <p>February 22, 2016 – Data and Instructional Programming Workshop – 2:00pm – 4:00pm</p> <p>February 22, 2016 – Regular Board Meeting</p> <p>March 7, 2016 – Committee of the Whole</p>		

March 14, 2016 – Budget Work Session - 2:00 - 4:30pm

March 21, 2016 – Regular Board Meeting

April 11, 2016 – Special Called Board Meeting to approve teacher contracts

April 25, 2016 – Capital Programs workshop

**Person(s) Responsible for
Implementation:**

Superintendent's Approval:

Genita Postlewait

Board Member(s) Approval:

Attachment(s):

☒ **Yes**

☐ **No**

SCHOOL BOARD MEETINGS

Code **BE** Issued **3/11**

Purpose: To establish the basic structure for the conduct of board meetings.

All board meetings shall be conducted in accordance with the South Carolina Freedom of Information Act. All board meetings, except for periods in which the board is in executive sessions, are open to the public.

Annual meeting

The board holds its annual organizational meeting at the first meeting in November. The board swears in new members and elects officers at the annual meeting.

Board meetings

The board holds meetings at the district office on the second and fourth Monday of each month, with open session to begin at 5:15 p.m. There is usually no meeting held on the fourth Monday of July or December.

In unusual circumstances, the board may change the time and place of the regular meeting, or any regular meeting, upon a majority vote of the board and proper public notice.

Work sessions

The purpose of work sessions is for the board to have opportunities for planning and discussion without formal action. Board members may suggest topics for work sessions. Topics for discussion shall be announced publicly and sessions shall be conducted in accordance with state law.

Special meetings

The chairman of the board, or a majority of members of the board, may call a special meeting of the full board. The superintendent shall give at least 24 hours notice to all members of the board and the public except when emergency conditions make such notice impossible. The board shall not transact any business other than that which is stated in the notice.

Public hearings

The board may conduct public hearings from time to time in order for the public to express their views regarding a specific issue. The board shall conduct such meetings in an orderly manner in accordance with board policy BEE and any administrative procedures.

Parliamentary procedure

The latest edition of Robert's Rules of Order shall govern all matters not covered by the rules of the board.

Adopted 12/8/75; Revised 12/8/86, 11/11/91, 12/11/95, 7/26/04, 3/14/11

PAGE 2 - BE - SCHOOL BOARD MEETINGS

Legal references:

A. S.C. Code, 1976, as amended:

1. Sections 30-4-10 through 30-4-110 - South Carolina Freedom of Information Act.
2. Section 59-1-340 - Meetings of boards of trustees and boards of education.
3. Section 59-19-90(4) - Calling meetings of electors for consultations.
4. Section 59-19-110 - Board rule-making power includes right to conduct any hearing.

B. Acts and Joint Resolutions:

1. 1967 Act 340 - Creates the School District of Charleston County and abolishes the county board of education; sets forth the powers of the constituent district boards.
2. 1983 Act 230 - Amends 1967 Act 340 to increase the number of meetings which the trustees may be paid for attending.

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Policy and Personnel	
Subject:	Policy BBAAAA – Constituent Board Powers and Duties	
Name/Department:	John Emerson, Office of General Counsel	
Agenda Item Number:	9.4C (P&PC C-IX)	
Background:	CCSD Policy BBAAAA outlines the current powers and duties of the constituent district boards. It does not define meetings, set forth constituent district board member per diem, or address professional development.	
Discussion:	The proposed revision removes the provision assigning to each constituent district board an individual associate superintendent as a liaison, instead, identifying one staff member for that purpose; it defines meetings, and addresses per diem for participation; it more broadly addresses obligations under the S.C. Freedom of Information Act and it provides for professional development.	
Goals& Budget:		
This recommendation supports CCSD goal #:	Priority Goal	
Overall budget for implementing CCSD goal:	NA.	
Request approval for funds within that budget in the amount of \$:	NA.	Funding Source
Resulting positive impact for students in our District will be:	Consistency among constituent district boards in both information, compensation and adherence to SC FOIA.	
Potential impact of this decision on other budget areas will be:	Unknown	
Future Fiscal Impact:	NA.	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Charleston County School District Board of Trustees approve first reading of the request of staff to amend Policy BBAAAA clarifying the powers and duties of the several constituent boards.		
Person(s) Responsible for Implementation:	John Emerson, General Counsel	
Superintendent's Approval:	<i>Genita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

CONSTITUENT BOARD POWERS AND DUTIES

(Revised at 2/8/16 COW Meeting)

Code **BBAAAA** Draft **2/2016** Issued **3/13**

Purpose: To establish the basic legal structure in which the constituent board operates.

The constituent boards have limited powers in their respective districts, conferred by law and subject to appeal to the board of trustees of Charleston County School District. These powers and shall include the following: following.

Student Discipline

The board may discipline students, by means of suspension or expulsion, when in the best interest of the school, subject to an appeal to the district board. ~~Executive~~

~~Each associate superintendent shall report to the county superintendent. Each constituent district shall have a liaison.~~

Quasi-judicial (students)

The constituent board is the initial hearing body for a student recommended for expulsion.

Student Transfers

The board can transfer students from one school to another within the same constituent district so as to promote the best interest of education as well as determine the school within their constituent district in which students shall enroll, subject to the student's right to appeal the constituent board's decision to the district board.

~~The board may discipline students by means of suspension or expulsion when in the best interest of the school, subject to an appeal to the district board. The constituent board is the initial hearing body for a student recommended for expulsion.~~

Attendance Lines

The board has the authority draw school attendance lines for neighborhood schools wholly within the constituent district. In those cases in which a school straddles the line between two constituent districts, the boards of those districts shall collaborate with the district to draw or redraw such attendance lines, subject to the approval of the county board.

South Carolina Freedom of Information Act Recordkeeping and recommendations

The board in each constituent district shall schedule meetings, create agendas for such meeting, provide proper notification, keep an accurate record of their proceedings, and in all other ways adhere subject to the requirements of the South Carolina Freedom of Information Act (FOIA).

Annual Report

PAGE 2 - BBAAAA - CONSTITUENT BOARD POWERS AND DUTIES

~~Each.~~ The constituent boards shall ~~also~~ annually make recommendations to the district board ~~regarding trustees of Charleston County School District relative to~~ the educational affairs of ~~its~~ ~~their respective~~ district.

District Contact

The district board shall ensure that the district maintains on its staff one contact for all constituent boards. This contact will ensure that all constituent board requests and communications are properly directed.

Professional Development

The district shall provide professional development to the constituent district boards on a quarterly basis.

Per Diem

Constituent district board members shall be paid out of district funds a per diem of \$15.00 per meeting attended for a maximum of 50 meetings per year.

Meetings

Consistent with the South Carolina Freedom of Information Act, a meeting is defined as the convening of a quorum of the members of the constituent district board, whether in person or by means of electronic equipment, to discuss or act upon a matter over which the constituent district board has supervision, control, jurisdiction or advisory power.

Adopted 7/26/04; Revised 8/25/08, 5/9/11, ~~3/25/13~~

Legal references:

A. Acts and Joint Resolutions:

1. 1967 Act 340 - Creates the School District of Charleston County and abolishes the county board of education; sets forth the powers of the constituent district boards; Sections 6 and 7 - Powers of trustees in constituent districts.
2. 1978 Act 721 - Amends 1967 Act 340 to provide that principals shall be appointed by the board of the Charleston County School District.

BOARD AGENDA ACTION FORM
February 8, 2016

Section:	Open Session- Policy Committee	
Subject:	Policy IKAA Tests and Exams	
Name/Department:	Lynda Davis	
Agenda Item Number:	9.4D (P&PC C-XI) C - XI	
Background:	Policy IKAA Exam Exemption was revised in September, 2005. During the 2014 – 15 school year a pilot was implemented in response to the high school Principals' request for a review of the policy consistent with needs that have emerged during the ten (10) years since it was last revised.	
Discussion:	<p>Policy IKAA states: <i>The superintendent may exempt from final examinations only students enrolled in courses earning a full Carnegie unit both first and second semesters for high school diploma credit, who have an average of 93 or above for the second semester course and who have no unexcused or unlawful absences. The superintendent may not exempt students from final advanced placement examinations, state end of course examinations or one-semester one-half Carnegie unit course examinations.</i></p> <ul style="list-style-type: none"> • Most CCSD high schools use a block schedule for the majority of classes which translates to courses lasting one (1) semester rather than stretching over two (2) semesters as reflected in the policy. • High achieving students who earn a 93 or higher in courses can move through four(4)years of high school and exempt all exams which translates to movement into college with little or no experience in skills and perseverance required for taking major tests/exams that count for 20% of their grade. • Schools have found that there is a consistent challenge in validating excuses that document lawful / excused absences when an avalanche of excuses are submitted at exam time in order to qualify for exam exemption, especially in large schools. • CCSD High School Principals met on January 20, 2016 along with Associate Superintendent Lynda Davis and drafted a proposed revision to policy IKAA which is attached. It honors the grade of 93 (A/ SC Uniform Grading System), provides for students in grades 9, 10, 11 taking exams without exemptions, eliminates attendance as a criteria for exemption (this becomes a teacher /classroom component), preserves the requirement for students to take mandated exams (End of Course, State Mandated such as ACT, WorkKeys, Advanced Placement Exams) and indicates that courses that carry a 1.0 Carnegie unit of credit are the only courses to which the exam exemption applies. 	
Goals & Budget:	NA	
This recommendation supports CCSD goal #:	#34 Increase the number of students who are College and Career ready.	
Overall budget for implementing CCSD goal:	NA	
Request approval for funds	NA	Funding Source NA

within that budget in the amount of \$:		(GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	Motivation to maintain a 93/A cumulative average in courses (pilot designated 85/B) should increase. Students in grades 9, 10, 11 will have experience taking exams.	
Potential impact of this decision on other budget areas will be:	NA	
Future Fiscal Impact:	NA	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Policy & Personnel Committee review the proposed policy change and endorse the revisions.		
Person(s) Responsible for Implementation:	Lynda Davis	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

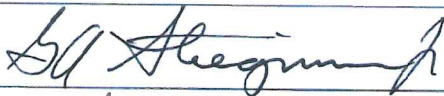
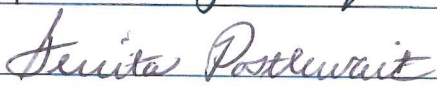
Proposed Revision to Policy IKAA

Policy IKAA Tests and Examinations

Purpose: To establish the board's vision and the basic structure for evaluating students in the district's schools.

The superintendent may exempt from final exams only students in grade 12 enrolled in courses earning a full Carnegie unit during first or second semesters for high school diploma credit and who have an average of 93 or above. Students in grades 9,10,11 will not exempt exams. The superintendent may not exempt students from final advanced placement examinations, state end of the course examinations or one (1) half Carnegie unit course of examinations.

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Policy & Personnel Committee	
Subject:	Policy CFA– School Principals/Building Administrators	
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer	
Agenda Item Number:	9.4E (P&PC C-XIIA)	
Background:	Financial policy editing.	
Discussion:	Policy CFA changed to be consistent with current practices.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input type="checkbox"/> Action	<input type="checkbox"/> Information
	<input type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve this revised policy for first reading.		
Person(s) Responsible for Implementation:		
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

SCHOOL PRINCIPALS/BUILDING ADMINISTRATORS

Code **CFA** Issued **8/05**

Sponsor: Glenn Stiegman

Purpose: To establish the basic structure for the organizational operation of the schools.

~~Consistent with the Act of Consolidation,~~ The superintendent shall hire individuals as principals who have the skills necessary to assume the major responsibility for the day-to-day operation of the school buildings and to meet the goals established for the school for which the principal is hired.

The principal shall operate within the limits of the law, board policy and instructions from the superintendent. Within the school the principal has operational authority. The principal is responsible for a thorough knowledge of all laws, policies, regulations and instructions governing the position.

The principal shall handle all complaints, investigate the same, and refer to their supervisor all cases which cannot be resolved satisfactorily.

Prime responsibilities of the principal include the following.

- ensuring that the skills and content taught in all classrooms are in accordance with state academic standards, and that students shall meet standards set out in the district strategic and accountability plans
- creating a learning environment appropriate for students
- utilizing data to develop and monitor educational goals and initiatives that promote improved academic achievement for all students
- assisting teachers in implementing an instructional program suitable for students
- evaluating the effectiveness of the instructional program in the school
- evaluating the effectiveness of individual staff members and creating plans for improvement where needed
- arranging opportunities for staff members to improve their professional competence
- ~~managing overseeing~~ the local, special revenue, and state, federal and grant ~~revenue~~ budgets; ~~class and building schedules; and the care of the facility within the guidelines and direction of the financial services department of the school district~~
- class and building schedules; and the care of the facility
- ~~reporting to the superintendent all amounts received by or generated by the school~~
- communicating the goals, objectives and achievements of the school to the students, parents/legal guardians, community and staff

Adopted 8/8/05

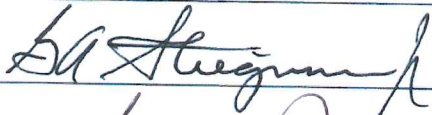
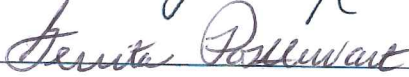
Legal references:

PAGE 2 - CFA - SCHOOL PRINCIPALS/BUILDING ADMINISTRATORS

A. S. C. Acts and Joint Resolutions:

1. 1967 Act 340 - Creates the School District of Charleston County and abolishes the county board of education; sets forth the powers of the constituent district boards.
2. 1978 Act 721 - Amends 1967 Act 340 to provide that principals shall be appointed by the board of the Charleston County School District.

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Policy & Personnel Committee	
Subject:	Policy DA – Fiscal Management Goals/Priority Objectives	
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer	
Agenda Item Number:	9.4F (P&PC C-XIIB)	
Background:	Financial policy editing.	
Discussion:	Policy DA changed to be consistent with current practices.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input type="checkbox"/> Action	<input type="checkbox"/> Information
	<input type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve this revised policy for first reading.		
Person(s) Responsible for Implementation:		
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

FISCAL MANAGEMENT GOALS/PRIORITY OBJECTIVES

Code **DA** Issued **9/05**

Sponsor: Glenn Stiegman

Purpose: To establish the board's vision for sound fiscal management.

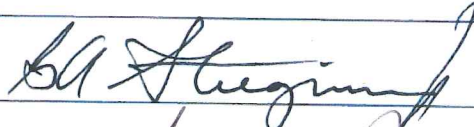
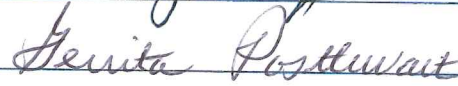
The quality and quantity of the Charleston County School District's learning programs can be best achieved through excellent fiscal management, yet fiscal concerns should not overshadow the educational program which must be effective.

Accordingly, the board and superintendent shall do the following.

- Engage in thorough advance planning to develop budgets and guide expenditures so as to effectively educate every child.
- Continually review expenditures so as to end those **related to programs** which are ineffective.
- Use the best available techniques and processes for budget development and management.
- Provide timely and appropriate information to the board and all staff with fiscal management responsibilities.
- Establish and implement efficient regulations for accounting, reporting, investing, purchasing and delivery, payroll, payment of vendors and contractors and all other areas of fiscal management.

Adopted 9/12/05

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Policy & Personnel Committee	
Subject:	Policy DB – Annual Budget	
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer	
Agenda Item Number:	9.4G (P&PC C-XIIC)	
Background:	Financial policy editing.	
Discussion:	Policy DB changed to be consistent with legal requirements for levying taxes as provided in Act 388.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input type="checkbox"/> Action	<input type="checkbox"/> Information
	<input type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve this revised policy for first reading.		
Person(s) Responsible for Implementation:		
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

ANNUAL BUDGET

Code **DB** Issued **9/05**

Sponsor: Glenn Stiegman

Purpose: To establish the board's vision for annual budgeting.

The annual budget is the financial plan for the school system and reflects the board's priorities and educational programs. The budget document is a continuous process that involves long-term thought, study and deliberation by the superintendent, board, operational staff, ~~faculty and citizens of Charleston County and employees.~~

The board shall establish budget priorities for each fiscal year (July 1 - June 30). These priorities shall be based upon the needs identified by the superintendent during the budget planning process as determined by the following.

- needs of Charleston County School District
- equitable treatment within available resources
- state or federal legal requirements
- requirements and regulations of accrediting agencies
- availability of resources
- maintenance of an undesignated fund balance equal to not less than ~~5~~ **8.3** percent of the total operating budget from one fiscal year to the next

The superintendent shall have overall responsibility for budget preparation and shall submit an annual budget to the board which shall then submit the proposed budget to the Charleston County Legislative Delegation, as information, on or before August 15th of each year. The board is fiscally independent. The board must hold a public hearing ~~to assess a millage in excess of 90 mills as required by law.~~

In case the budget does not receive approval by June 30, the board shall adopt a continuing resolution based on ~~last the previous~~ year's operating budget until the budget can be approved.

Notice of budget adoption

Before adopting a budget, the Charleston County School District shall advertise a public hearing on the budget in at least one South Carolina newspaper of general circulation in the area. The notice must appear not less than 15 days in advance of the public hearing. The notice must be a minimum of two columns wide with a bold heading.

The notice must include the following.

- governing entity's name
- time, date and location of the public hearing on the budget
- total revenues and expenditures from the current operating fiscal year's budget of the governing entity
- proposed total projected revenue and operating expenditures for the next fiscal year as ~~estimated~~ **proposed** in the next year's budget for the governing entity
- proposed ~~or estimated~~ percentage change in ~~estimated~~ operating budgets between the current fiscal year and the proposed budget
- millage for the current fiscal year
- estimated millage in dollars as necessary for the next fiscal year's proposed budget

Charleston County School District

(see next page)

PAGE 2 - DB - ANNUAL BUDGET

~~Public hearing for millage increase under certain exceptions~~

~~The board is authorized to levy school taxes, but can increase millage above the rate imposed for the prior tax year only by the rate of the increase in the consumer price index for the preceding fiscal year.~~

~~In order to exceed this limit, the board must do so by a positive majority vote, meaning a vote by the majority of the entire governing body, whether present or not. If a vacancy exists, the law requires a positive majority vote of the entire governing body as constituted on the date of the final vote.~~

~~A positive majority vote of the board to raise millage is not required for the following reasons:~~

- ~~• in response to a natural, environmental or other disaster as declared by the governor~~
- ~~• to offset a prior year's deficit~~
- ~~• to meet the minimum required Education Finance Act inflation factor and the per pupil maintenance of effort requirement~~

~~In addition, the millage limitation does not apply to millage levied to pay bonded indebtedness or real property lease-purchase payments.~~

~~Should a positive majority vote be required, the board must take the vote at a specially called meeting held solely for the purpose of taking a vote to increase the millage rate. The board must provide public notice of the meeting notifying the public that the board is meeting to vote to override and increase the millage rate. The board shall receive public comment prior to the vote.~~

Limitation on millage increase

SECTION 2. A. Section 6-1-320 of the 1976 Code, as last amended by Act 145 of 2005, is further amended to read:

"Section 6-1-320.(A) Notwithstanding Section 12-37-251(E), a local governing body may increase the millage rate imposed for general operating purposes above the rate imposed for such purposes for the preceding tax year only to the extent of the increase in the average of the twelve monthly consumer price indexes for the most recent twelve-month period consisting of January through December of the preceding calendar year, plus, beginning in 2007, the percentage increase in the previous year in the population of the entity as determined by the Office of Research and Statistics of the State Budget and Control Board. However, in the year in which a reassessment program is implemented, the rollback millage, as calculated pursuant to Section 12-37-251(E), must be used in lieu of the previous year's millage rate.

(B) Notwithstanding the limitation upon millage rate increases contained in subsection (A), the millage rate limitation may be suspended and the millage rate may be increased upon a two-thirds vote of the membership of the local governing body for the following purposes:

- (1) the deficiency of the preceding year;
- (2) any catastrophic event outside the control of the governing body such as a natural disaster, severe weather event, act of God, or act of terrorism, fire, war, or riot;
- (3) compliance with a court order or decree;
- (4) taxpayer closure due to circumstances outside the control of the governing body that decreases by ten percent or more the amount of revenue payable to the taxing jurisdiction in the preceding year; or

Charleston County School District

PAGE 3 - DB - ANNUAL BUDGET

(5) compliance with a regulation promulgated or statute enacted by the federal or state government after the ratification date of this section for which an appropriation or a method for obtaining an appropriation is not provided by the federal or state government.

If a tax is levied to pay for items (1) through (5) above, then the amount of tax for each taxpayer must be listed on the tax statement as a separate surcharge, for each aforementioned applicable item, and not be included with a general millage increase. Each separate surcharge must have an explanation of the reason for the surcharge. The surcharge must be continued only for the years necessary to pay for the deficiency, for the catastrophic event, or for compliance with the court order or decree.

(C) The millage increase permitted by subsection (B) is in addition to the increases from the previous year permitted pursuant to subsection (A) and shall be an additional millage levy above that permitted by subsection (A). The millage limitation provisions of this section do not apply to revenues, fees, or grants not derived from ad valorem property tax millage or to the receipt or expenditures of state funds.

(D) The restriction contained in this section does not affect millage that is levied to pay bonded indebtedness or payments for real property purchased using a lease-purchase agreement or used to maintain a reserve account. Nothing in this section prohibits the use of energy-saving performance contracts as provided in Section 48-52-670.

(E) Notwithstanding any provision contained herein, this article does not and may not be construed to amend or to repeal the rights of a legislative delegation to set or restrict school district millage, and this article does not and may not be construed to amend or to repeal any caps on school millage provided by current law or statute or limitation on the fiscal autonomy of a school district as currently in existing law.”

B. The provisions of Section 6-1-320 of the 1976 Code, as amended by this section, apply beginning January 1, 2007.

Adopted 7/29/68; Revised 9/12/05

Legal references:

A. S. C. Code of Laws, 1976, as amended:

1. Section 6-1-80 - Budget adoption.
2. Section 6-1-300, et seq.- Authority of local governments to assess taxes and fees.

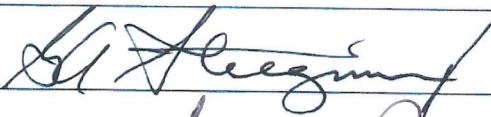
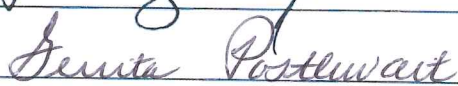
B. Acts and Joints Resolutions:

1. 1967 Act 340, Section 10 - Budget and tax levy; Section 12 - tax levy for general operating purposes.
2. 1969 Act 139 - Amends 1967 Act 340, Section 10 - Tax levy not to exceed 80 mills.
3. 1972 Act 1602 - Further amends 1967 Act 340, as last amended by 1969 Act 139, Section 10 - Tax levy not to exceed 90 mills.

C. S.C. Supreme Court cases:

1. Charleston County Parents for Public Schools, Inc. vs Peggy Moseley - 343 S.C. 509, 541 S.E. 2d 533, (S. Ct. 2001).

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Policy & Personnel Committee	
Subject:	Policy DC – Tax and Borrowing	
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer	
Agenda Item Number:	(9.4H C-XIID)	
Background:	Financial policy editing.	
Discussion:	Policy DC – Minor changes made for clarification.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input type="checkbox"/> Action	<input type="checkbox"/> Information
	<input type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve this revised policy for first reading.		
Person(s) Responsible for Implementation:		
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

TAXING AND BORROWING

Code **DC** Issued **8/05**

Sponsor: Glenn Stiegman

Purpose: To establish the basic structure for the board's authority to tax and borrow funds for the maintenance and operation of Charleston County School District.

Annual tax levy

Each school district's taxing authority is established by state law. In Charleston County School District, that authority is vested in the board within statutory limitations.

Borrowing

The board is permitted, by law, to borrow money in anticipation of collection of taxes. The purpose of such borrowing is to secure funds for district operations. The board must approve the issuance of tax anticipation notes.

Sale of bonds

In order to obtain funds for capital improvements, the board may, from time to time, issue bonds. The limit of district bonded indebtedness is subject to the provisions of Article X of the South Carolina Constitution.

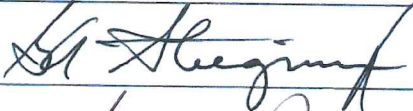
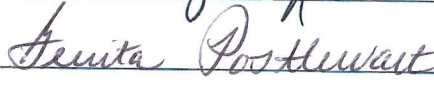
In order for Charleston County School District to sell bonds in excess of the limitation, the community must vote **in the positive** for a referendum allowing such sale.

Adopted 12/13/82; Revised 9/28/87, 8/8/05

Legal references:

- A. S. C. Constitution:
 - 1. Article X, Section 15(6) - Provides for maximum debt limit of eight percent.
 - 2. Article X, Section 15(7) - Provides for borrowing in anticipation of collection of ad valorem taxes.
- B. S. C. Code, 1976, as amended:
 - 1. Sections 11-27-10 through 11-27-100 - Effect of Article X of S.C. Constitution (see above) on statutes prior to its ratification. See especially Section 11-27-50 regarding the effect of Article X on school district bonds.
 - 2. Sections 59-71-10 through 59-71-190 - (The School Bond Act) - Statutes regulating the issuance of general obligation bonds by school districts. In effect prior to the ratification of Article X of S. C. Constitution.
 - 3. Section 59-13-70 - Superintendent will keep record of school district bonds.
- C. Acts and Joint Resolutions:
 - 1. 1967 Act 340, Section 10 - Budget and tax levy; Section 12 - tax levy for general operating purposes.
 - 2. 1969 Act 139 - Amends 1967 Act 340, Section 10 - Tax levy not to exceed 80 mills.
 - 3. 1972 Act 1602 - Further amends 1967 Act 340, as last amended by 1969 Act 139, Section 10 - Tax levy not to exceed 90 mills.
- D. S.C. Supreme Court cases:
 - 1. Charleston County Parents for Public Schools, Inc. vs Peggy Moseley - 343 S.C. 509, 541 S.E. 2d 533, (S. Ct. 2001).

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Policy & Personnel Committee	
Subject:	Policy DD – Grant Proposals	
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer	
Agenda Item Number:	9.4I (P&PC C-XIIE)	
Background:	Financial policy editing.	
Discussion:	Policy DD – Minor changes made for clarification.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input type="checkbox"/> Action <input type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve this revised policy for first reading.		
Person(s) Responsible for Implementation:		
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

GRANT PROPOSALS

Code DD Issued 1/14

Sponsor: Glenn Stiegman

Purpose: To establish the basic structure for the seeking of additional sources of revenue for the district.

The superintendent is directed to seek as many sources of revenue as possible from public and private sources to supplement the funds provided through local taxation and the basic aid offered by the state.- The superintendent shall notify the board of the intent to apply for any district-wide grants of more than one million dollars (\$1,000,000.00) in value.

The superintendent shall notify the board of all district-wide grant proposals that are awarded.

The superintendent shall require all schools and ~~central-office~~ district departments to ~~annually~~ report all fund~~ing~~ -proposals ~~when submitted~~.

The superintendent shall not accept grants, bequests, endowments or other gifts if conditions of the gift remove any portion of the public schools from control of the board.

Adopted 2/14/83; Revised 8/8/05, 1/13/14

Legal references:

- A. S. C. Code 1976, as amended:
 - 1. Section 59-19-170 - Acceptance and holding of property by trustees.
 - 2. Section 59-19-180 - Purchase of land by trustees.
 - 3. Section 59-69-30- - Investment of such fund.
- B. S. C. Attorney General's Opinion:
 - 1. 1968-69-Opinion No. 2655, p. 71.

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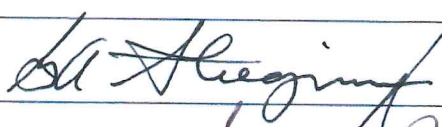
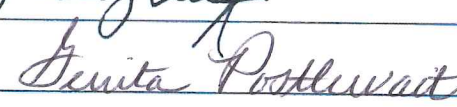
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Charleston County School District

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Policy & Personnel Committee		
Subject:	Policy DFAC – Fund Balance		
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer		
Agenda Item Number:	9.4J (C-XIIF)		
Background:	Financial policy editing.		
Discussion:	Policy DFAC fund balance requirement stated at 8.3%.		
Goals & Budget:			
This recommendation supports CCSD goal #:			
Overall budget for implementing CCSD goal:			
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)	
Resulting positive impact for students in our District will be:			
Potential impact of this decision on other budget areas will be:			
Future Fiscal Impact:			
Recommendation:	<input type="checkbox"/> Action <input type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session	
It is hereby recommended that the Board of Trustees approve this revised policy for first reading.			
Person(s) Responsible for Implementation:			
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

FUND BALANCE

Code **DFAC** Issued **9/05**

Sponsor: Glenn Stiegman

Purpose: To establish the board's vision for the maintenance of an adequate fund balance to improve the financial strength of Charleston County School District and lower the debt service tax burden on the taxpayers of Charleston County.

Business and non-instructional operations

The operating budget for the district shall be increased by not less than one percent each year to be applied exclusively to the undesignated fund balance until such time as the total undesignated fund balance equals not less than ~~five~~ **8.3** percent of the total operating budget.

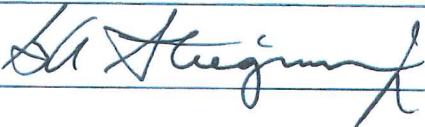
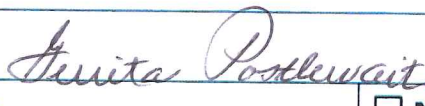
Thereafter, not less than 50 percent of any general fund monies remaining unspent at the end of each fiscal year shall be placed in the undesignated fund balance and shall not be available for expenditure except as provided in this policy.

Any year in which unspent funds total one percent or less of the following year's revenue, all unspent funds shall revert to the undesignated fund balance until such time as the undesignated fund balance equals not less than five percent of budgeted revenue.

No part of the undesignated fund balance may be spent for any purpose without an affirmative vote of a majority of the board at a meeting held in accordance with board policy.

Adopted 7/24/95; Revised 5/12/03, 9/12/05

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Policy & Personnel Committee		
Subject:	Policy DFL – Investment Earnings		
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer		
Agenda Item Number:	9.4K(C XIIG)		
Background:	Financial policy editing.		
Discussion:	Policy DFL changed to have investments regulated by state law.		
Goals & Budget:			
This recommendation supports CCSD goal #:			
Overall budget for implementing CCSD goal:			
Request approval for funds within that budget in the amount of \$:		Funding Source (GOF, IDEA, Title I, Capital, etc.)	
Resulting positive impact for students in our District will be:			
Potential impact of this decision on other budget areas will be:			
Future Fiscal Impact:			
Recommendation:	<input type="checkbox"/> Action	<input type="checkbox"/> Information	
	<input type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session	
It is hereby recommended that the Board of Trustees approve this revised policy for first reading.			
Person(s) Responsible for Implementation:			
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

INVESTMENT EARNINGS

(Revised at 2/8/16 COW Meeting)

Code **DFL** Issued **8/05**

Sponsor: Glenn Stiegman

Purpose: To establish the basic structure for the investing of district funds.

The ~~superintendent~~ Board is responsible for investing district funds to secure, without risking financial jeopardy, a maximum yield of interest revenue to supplement other district revenues. The Board, through this policy delegates this duty to the Superintendent.

The investing of funds shall follow the ~~guidelines as~~ regulations outlined in ~~the district's operational investment regulations~~ state law.

Adopted 12/10/84; Revised 8/8/05

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Policy and Personnel Committee – February 8, 2016	
Subject:	Teacher Incentive Fund Grant	
Name/Department:	Bill Briggman, Human Resources	
Agenda Item Number:	9.4L (P&PC C-XIII)	
Background:	<p>In September 2012, CCSD received a competitive Teacher Incentive Fund (TIF) Grant totaling \$23.7 million over five years, awarded by the U.S. Department of Education. June 2017 marks the end of year five.</p>	
Discussion:	<p>In consideration of the below, the Human Resource and Academic Offices recommend discontinuing the Teacher Incentive Fund Grant for year five, 2016-17:</p> <ul style="list-style-type: none"> -The burdens of the Teacher Incentive Fund on the district's General Operating Fund and human resources (e.g., personnel, effort from various departments); -The unsustainable financial outlay of funds to vendors to service grant requirements. Currently, the South Carolina Department of Education provides the primary vendors needed to implement the State's model of evaluation; -The assessment tools, processes, and analytics necessary to implement the strict requirements of the Teacher Incentive Fund grant (evaluations based on value-added measures of student achievement) are not yet sophisticated enough to meet validity and reliability specifications essential for making contractual decisions; -Even if the validity and reliability challenges were resolved, CCSD cannot afford to sustain the current pilot program or expand it to schools throughout the district. 	
Goals & Budget:	To ensure the professional growth and development of teachers, while supporting recruitment and retention.	
This recommendation supports CCSD goal #:	3, 5, and 13	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source (GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	Teachers focused on and dedicated to teaching and learning.	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information	

	<input type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees discontinue the implementation of the Teacher Incentive Fund Grant for the 2016-17 school year.		
Person(s) Responsible for Implementation:	Anita Huggins, Bill Briggman	
Superintendent's Approval:	<i>Anita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Policy and Personnel Committee		
Subject:	Policy FF – Naming of Facilities – Second Mt. Pleasant High School		
Name/Department:	Erica S. Taylor, Executive Director, Strategy and Communications		
Agenda Item Number:	9.4M (P&PC C-XIV)		
Background:	In accordance with CCSD Board of Trustees Policy FF – Naming of Facilities, a committee comprised of 23 community members convened on February 4, 2016 to consider name for the second high school in Mt. Pleasant.		
Discussion:	The naming committee convened February 4, 2016, and approved naming the second high school in Mt. Pleasant, Lucy Garrett Beckham High School		
Goals & Budget:			
This recommendation supports CCSD goal #:	Priority Goal #2 – World Class Literacy.		
Overall budget for implementing CCSD goal:	NA.		
Request approval for funds within that budget in the amount of \$:	NA.	Funding Source	
Resulting positive impact for students in our District will be:			
Potential impact of this decision on other budget areas will be:	NA.		
Future Fiscal Impact:	NA.		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session	
It is hereby recommended that the Charleston County School District Board of Trustees approve the recommendation of the naming committee to name the second high school in Mt. Pleasant, the Lucy Garrett Beckham High School.			
Person(s) Responsible for Implementation:	Erica S. Taylor, Executive Director, Strategy and Communications		
Superintendent's Approval:	<i>Geniva Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Policy and Personnel Committee		
Subject:	Policy FF – Naming of Facilities – Seewee Academy		
Name/Department:	Erica S. Taylor, Executive Director, Strategy and Communications		
Agenda Item Number:	9.4N (P&PC C-XV)		
Background:	Members of the CCSD Board of Trustees, Constituent Board, and community members received correspondence from members of the Mt. Pleasant Academy SIC requesting a renaming of Seewee Academy. In their correspondence they cite the close relationship of both schools to include: the Seewee Indian being the MPA mascot, the fact that they were bestowed the name academy in 1808, and above all else, they believe that there will be confusion between the two schools, should the name remain.		
Discussion:	The naming committee reconvened January 28, 2016, and approved, by a vote of 4-2, the name Seewee Academy be changed to <u>Carolina Park Elementary School</u> .		
Goals & Budget:			
This recommendation supports CCSD goal #:	Priority Goal #2 – World Class Literacy.		
Overall budget for implementing CCSD goal:	NA.		
Request approval for funds within that budget in the amount of \$:	NA.	Funding Source NA.	
Resulting positive impact for students in our District will be:			
Potential impact of this decision on other budget areas will be:	NA.		
Future Fiscal Impact:	NA.		
Recommendation:	<input checked="" type="checkbox"/> Action <input type="checkbox"/> Information		
	<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session		
It is hereby recommended that the Charleston County School District Board of Trustees approve the recommendation of the naming committee to change the Board approved name of Seewee Academy to <u>Carolina Park Elementary School</u> .			
Person(s) Responsible for Implementation:	Erica S. Taylor, Executive Director, Strategy and Communications		
Superintendent's Approval:	<i>Henita Posthumus</i>		
Board Member(s) Approval:			
Attachment(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

BOARD AGENDA ACTION FORM

February 22, 2016

Section:	Audit & Finance Executive Session	
Subject:	Workers Compensation Claim	
Name/Department:	Dana Henderson, Rick, Safety and Environmental Management	
Agenda Item Number:	9.5A (A&F D-V)	
Background:	Details will be provided during Executive Session.	
Discussion:		
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input type="checkbox"/> Open Session	<input checked="" type="checkbox"/> Executive Session
On February 8, 2015 the Committee of the Whole voted to approve the proposed settlement of a workers' compensation claim and place this matter on the Consent Agenda.		
Person(s) Responsible for Implementation:	Dana Henderson, Director, Risk, Safety and Environmental Management	
Supervisor's Approval:		
Superintendent's Approval:	<i>Genita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

BOARD AGENDA ACTION FORM
February 8, 2016

Section:	Audit & Finance Committee
Subject:	Spring 2016 Bond Anticipation Notes (BANs)
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer
Agenda Item Number:	9.5B (A&F D-IX)
Background:	<p>Series 2016A – (Not to Exceed \$44M) The Charleston County School District Board of Trustees adopted a long-term debt repayment structure that includes two annual installment payments for the purpose of paying down debt on the alternative financing projects (generally referred to as the 2005-2009 Building Program.) The funding for these projects was issued in the years of 2004, 2005 and 2006. It is standard practice and procedure to issue debt in the fall and spring of each year to pay down the long term debt of the 2005-2009 building program. A portion of the Series 2016A BAN (approximately \$11,400,000) will pay the installment payment due on June 1.</p> <p>It is also standard practice and procedure to fund the District's Fixed Cost of Ownership program through the Spring BAN. Fixed Cost of Ownership includes capital maintenance of facilities, technology modernizations and replacement, security, furnishings and equipment, mobile classrooms and major capital improvements which will be funded through the Series 2016A BAN in the approximate amount of \$23,300,000.</p> <p>Each year the County Treasurer collects property taxes resulting from the District's debt service millage and holds the taxes in a sinking fund to pay the District's general obligation bonds. In December 2014, Staff, in coordination with District Auditors, determined that there was approximately \$20 million in the sinking fund in excess of the amount needed to pay debt service on outstanding bonds. State law mandates that amounts held in the sinking fund can only be used to pay debt service on general obligation debt. However, the District can access these funds to pay for projects by issuing short-term debt which will be retired by funds on hand in the sinking fund.</p> <p>At the Board Meeting held on February 9, 2015, the Board of Trustees approved the borrowing by the District of an additional \$12,000,000 as part of the Series 2015A BAN in order to access a portion of the funds in the sinking fund. This resulted in a balance available of \$8,000,000 to be considered for use in the future. Staff has identified additional capital projects needs for use of this remaining sinking fund balance and requests to borrow \$8,000,000 as part of Series 2016A BAN which will be retired by the Fall GO issued in November 2016, which will be paid off in March 2017 by the remaining excess funds held in the sinking fund.</p> <p>Series 2015B – (Not to Exceed \$27M) Since 2011, the District has issued an annual Series B BAN to provide cash flow funding for the Phase III Sales Tax projects. In May 2015, the District issued the Series 2015B BAN in the amount of \$49,565,000 to provide a portion of the funds necessary to retire the \$50,010,000</p>

	<p>Series 2014B BAN. The District now needs to issue the Series 2016B BAN to provide funds, along with sales tax collections on hand, to retire the Series 2015B BAN at its maturity on May 4, 2016.</p> <p>Series 2016C – (Not to Exceed \$59M) On January 12, 2015, the Board approved a list of early out projects for the Phase IV Sales Tax program and on March 9, 2015 the Board approved a list of early out projects for Capital Maintenance. The District issued the Series 2015C BAN in the amount of \$24,105,000 to fund the early out projects. The District now needs to issue the Series 2016C BAN to retire the Series 2015C BAN at its maturity on May 4, 2016. The District also seeks funding through the Series 2016C BAN in the amount of approximately \$32,700,000 to continue the early design and execution of Phase IV and Capital Maintenance early out projects.</p>	
Discussion:	<p>As stated in the Background, the Series 2016A BAN includes funds to pay the June 1 installment payment on the alternative financings (a required commitment of the District) which has been standard operating procedure and is a required action for the repayment of installment purchase debt. Payment of Fixed Cost of Ownership with proceeds of the Series 2016A BAN is also a standard operating practice. The level of funding is estimated based upon keeping the millage assessment the same as is currently in place (26 mills).</p> <p>The Fixed Cost of Ownership provides funding to support the following areas:</p> <ol style="list-style-type: none"> 1) Facilities (inclusive of grounds and building modifications, renovations, improvements and portable classrooms) 2) Safety and security (inclusive of fencing, security cameras, playgrounds and other safety and security systems) 3) Furnishings, fixtures, and equipment (inclusive of needs in the fine arts, career technology education, and athletic area) 4) Information Technology (inclusive of infrastructure, server replacement, switches, routers, etc.) 5) Additional capital improvements to school facilities of the District as more specifically approved by the Board in connection with resource allocation requests for Fixed Costs of Ownership for Fiscal Year 2017. <p>The funding of additional capital projects through the Series 2016A BAN is being undertaken solely as a means of accessing excess funds held in the District's debt service sinking fund. The portion of the Series 2016A BAN issued to fund these projects (\$8,000,000) will be retired with the Fall GO which will be retired with excess funds on hand in the sinking fund so that there will be no increase in millage to fund these projects.</p>	
Goals & Budget:	N/A	
This recommendation supports CCSD goal #:	N/A	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
		Spring Bond Anticipation Note Issuance repayment according to long-term debt strategy
Resulting positive impact for students in our District will be:	N/A	

Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	No additional future fiscal impact. Funding for installment payments for 2005-2009 Building Program and Fixed Costs of Ownership are included within current millage (26 mills). Funding of additional projects will be retired from excess funds held in sinking fund. Series 2016B and Series 2016C BANs will ultimately be retired with Sales Tax collections.	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>It is hereby recommended that the Charleston County School District Board of Trustees adopt the Resolution approving the Spring 2016 Bond Anticipation Notes in the amounts of not exceeding \$44,000,000 Series 2016A, not exceeding \$27,000,000 Series 2016B, and not exceeding \$59,000,000 Series 2016C to fund the following:</p> <ol style="list-style-type: none"> 1) The amount of approximately \$11,400,000 for the June 1 installment payment for the alternative financing based on our long-term debt structure and commitments. (Series 2016A) 2) The amount of approximately \$23,300,000 to support the Fixed Cost of Ownership Capital Program for FY 2017 as shown on the preliminary project list under "Discussion" above. (Series 2016A) 3) The amount of approximately \$8,000,000 to provide interim financing for projects to be funded with balance in sinking fund. (Series 2016A) 4) The amount of approximately \$25,500,000 to pay off the 2015B Bond Anticipation Note for the Phase III Sales Tax Program. (Series 2016B) 5) The amount of approximately \$32,700,000 to pay the cost of Phase IV Sales Tax early out and Capital Maintenance projects. (Series 2016C) 6) The amount of approximately \$24,500,000 to pay off the 2015C Bond Anticipation Note for the Phase IV Sales Tax Program. (Series 2016C) 		
Person(s) Responsible for Implementation:		
Superintendent's Approval:	<i>Anita Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

1) Resolution

A RESOLUTION

TO PROVIDE FOR THE ISSUANCE AND SALE OF NOT EXCEEDING FORTY-FOUR MILLION DOLLARS (\$44,000,000) GENERAL OBLIGATION BOND ANTICIPATION NOTES, SERIES 2016A, NOT EXCEEDING TWENTY-SEVEN MILLION DOLLARS (\$27,000,000) GENERAL OBLIGATION BOND ANTICIPATION NOTES (SALES TAX PROJECTS – PHASE III), SERIES 2016B AND NOT EXCEEDING FIFTY-NINE MILLION DOLLARS (\$59,000,000) GENERAL OBLIGATION BOND ANTICIPATION NOTES (SALES TAX PROJECTS – PHASE IV), SERIES 2016C OF CHARLESTON COUNTY SCHOOL DISTRICT, SOUTH CAROLINA; TO PRESCRIBE THE PURPOSES FOR WHICH THE PROCEEDS SHALL BE EXPENDED; TO PROVIDE FOR THE PAYMENT THEREOF; AND OTHER MATTERS RELATING THERETO.

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BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CHARLESTON COUNTY SCHOOL DISTRICT, SOUTH CAROLINA, IN MEETING DULY ASSEMBLED:

ARTICLE I

FINDINGS OF FACT

As an incident to the adoption of this Resolution and the issuance of the bond anticipation notes provided for herein, the Board of Trustees of Charleston County School District, South Carolina (the "Board"), the governing body of Charleston County School District, South Carolina (the "District"), finds that the facts set forth in this Article exist, and the statements made with respect thereto are true and correct.

Section 1.01 Objectives of Expenditures of Series 2016A Notes.

As of September 1, 2004, the District entered into a School Facilities Purchase and Occupancy Agreement (the "2004 Facilities Agreement") with Charleston Educational Excellence Financing Corporation, a South Carolina nonprofit corporation ("CEEFC"). Pursuant to the 2004 Facilities Agreement, the District is occupying certain school facilities subject thereto (the "2004 Facilities"). The 2004 Facilities Agreement provides for the payment by the District on a semi-annual basis of a portion of the purchase price of the 2004 Facilities. By making each such payment of purchase price, the District acquires an undivided interest in the 2004 Facilities. Upon the making of the final scheduled payment of purchase price under the 2004 Facilities Agreement, the District will have purchased all of the interest of CEEFC in the 2004 Facilities and will own the same outright. CEEFC has, pursuant to a Trust Agreement between it and Wells Fargo Bank, N.A., as trustee (herein, the "Trustee"), dated as of September 1, 2004 (the "2004 Trust Agreement"), assigned its right to receive payments of purchase price under the 2004 Facilities Agreement to the Trustee.

As of January 1, 2013, the District entered into a Supplemental School Facilities Purchase and Occupancy Agreement (the "2013A Supplemental Facilities Agreement") with CEEFC in connection with the District's refinancing of the 2004 Facilities. The 2013A Supplemental Facilities Agreement, among other things, amended the 2004 Facilities Agreement to decrease the payments of purchase price due with respect to the acquisition of the 2004 Facilities.

The District's installment of purchase price falling due under the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, on May 17, 2016 is in the amount of \$293,190.00. The Board has determined to adopt this Resolution to authorize the issuance of a series of general obligation bond anticipation notes of the District (the "Series 2016A Notes") to provide funds with which to pay the purchase price due under the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, on May 17, 2016.

As of December 1, 2005, the District entered into a School Facilities Purchase and Occupancy Agreement (the "2005 Facilities Agreement") with CEEFC. Pursuant to the 2005 Facilities Agreement, the District occupied certain school facilities subject thereto (the "Original 2005 Facilities"). As of May 1, 2013, the District entered into an Amended and Restated School Facilities Purchase and Occupancy Agreement (the "2013B Facilities Agreement") with CEEFC in order to release a portion of the Original 2005 Facilities from the provisions of the 2005 Facilities Agreement, as amended by the 2013B Facilities Agreement, and to refinance the remaining Original 2005 Facilities (the "Amended 2005 Facilities") pursuant to the terms of the 2013B Facilities Agreement. The 2013B Facilities Agreement provides for the payment by the District on a semi-annual basis of a portion of the purchase price of the Amended 2005 Facilities. By making each such payment of purchase price, the District acquires an

undivided interest in the Amended 2005 Facilities. Upon the making of the final scheduled payment of purchase price under the 2013B Facilities Agreement, the District will have purchased all of the interest of CEEFC in the Amended 2005 Facilities and will own the same outright. CEEFC has, pursuant to an Amended and Restated Trust Agreement between it and the Trustee dated as of May 1, 2013 (the "2013B Trust Agreement"), assigned its right to receive payments of purchase price under the 2013B Facilities Agreement to the Trustee.

The District's installment of purchase price falling due under the 2013B Facilities Agreement on May 17, 2016 is in the amount of \$8,335,525.00. The Board has determined to adopt this Resolution to authorize the issuance of the Series 2016A Notes to provide funds with which to pay the net purchase price due under the 2013B Facilities Agreement on May 17, 2016.

As of June 1, 2006, the District entered into a School Facilities Purchase and Occupancy Agreement (the "2006 Facilities Agreement") with CEEFC. Pursuant to the 2006 Facilities Agreement, the District occupied certain school facilities subject thereto (the "Original 2006 Facilities"). As of September 1, 2014, the District entered into an Amended and Restated School Facilities Purchase and Occupancy Agreement (the "2014 Facilities Agreement") with CEEFC in order to release a portion of the Original 2006 Facilities from the provisions of the 2006 Facilities Agreement, as amended by the 2014 Facilities Agreement, and to refinance the remaining Original 2006 Facilities (the "Amended 2006 Facilities") pursuant to the terms of the 2014 Facilities Agreement. The 2014 Facilities Agreement provides for the payment by the District on a semi-annual basis of a portion of the purchase price of the Amended 2006 Facilities. By making each such payment of purchase price, the District acquires an undivided interest in the Amended 2006 Facilities. Upon the making of the final scheduled payment of purchase price under the 2014 Facilities Agreement, the District will have purchased all of the interest of CEEFC in the Amended 2006 Facilities and will own the same outright. CEEFC has, pursuant to an Amended and Restated Trust Agreement between it and the Trustee dated as of September 1, 2014 (the "2014 Trust Agreement"), assigned its right to receive payments of purchase price under the 2014 Facilities Agreement to the Trustee.

The District's installment of purchase price falling due under the 2014 Facilities Agreement on May 17, 2016 is in the amount of \$2,739,125.00. Net of an amount expected to be available from funds held in the Project Fund (as defined in the 2006 Facilities Agreement) which amount will be applied to the payment of purchase price, the District's payment of purchase price due on May 17, 2016 under the 2014 Facilities Agreement will be in the amount of approximately \$2,448,275.00. The Board has determined to adopt this Resolution to authorize the issuance of the Series 2016A Notes to provide funds with which to pay the net purchase price due under the 2014 Facilities Agreement on May 17, 2016.

The Board has further determined, after due investigation, that certain capital improvements to the facilities of the District are necessary, and that it is in the best interests of the District that the same be financed through the proceeds of the Series 2016A Notes authorized by this Resolution. Such improvements (collectively, the "Improvements") are described in Exhibit A hereto. It is estimated that the cost of the Improvements will be in the approximate amount of \$31,300,000. The Board has determined to defray the cost of the Improvements, including reimbursement of the District for expenditures previously incurred in connection with the Improvements as permitted by the Code (as defined herein), and costs of issuance with a portion of the proceeds of the Series 2016A Notes authorized herein.

Section 1.02 Objectives of Expenditures of Series 2016B Notes.

The Education Capital Improvements Sales And Use Tax Act (the "Sales and Use Tax Act"), codified as Title 4, Chapter 10, Article 4 of the Code of Laws of South Carolina 1976, as amended,

authorizes certain school districts within the State of South Carolina, upon adoption of an approving resolution and subsequent approval by referendum, to impose a one percent sales and use tax within the county in which such school district is located to fund specific education capital improvements for the school district, either directly or to service general obligation debt incurred by the school district for such improvements, or a combination thereof. Pursuant to the authorization of the Sales and Use Tax Act, the Board adopted a resolution on August 9, 2010 entitled "A Resolution To Impose A One Percent (1%) Education Capital Improvements Sales And Use Tax Within Charleston County Pursuant To The Education Capital Improvements Sales And Use Tax Act, Subject To Approval By Referendum; To Designate The Specific Education Capital Improvements To Be Funded With The Proceeds Of The Sales And Use Tax; To Provide The Maximum Time For Which The Tax Will Be Imposed; To Order A County-Wide Referendum Approving The Imposition Of The Sales And Use Tax; To Prescribe The Contents Of The Ballot Question In The Referendum; And Other Matters Relating Thereto" (the "2010 Referendum Resolution").

Pursuant to the 2010 Referendum Resolution and the provisions of the Sales and Use Tax Act, a referendum was held within Charleston County, South Carolina (the "County") on November 2, 2010 (the "2010 Referendum") at which the following question (the "2010 Referendum Question") was submitted to all qualified electors of the County:

**"EDUCATION CAPITAL IMPROVEMENTS SALES AND
USE TAX ACT REFERENDUM FOR CHARLESTON COUNTY**

Must a special one percent sales and use tax be imposed in Charleston County for not more than six years with the revenue of the tax used to pay, directly or indirectly, the cost of the following education capital improvement projects in Charleston County:

1. Rebuilding and equipping of Memminger Elementary School
2. Rebuilding and equipping of James Simons Elementary School
3. Rebuilding and equipping of Buist Academy
4. Rebuilding and equipping of Charleston Progressive Academy
5. Seismic evaluation of Mary Ford Elementary School
6. Seismic evaluation of Northwoods Middle School
7. Seismic evaluation of C.E. Williams Middle School
8. Seismic evaluation of St. Andrews Middle School
9. Seismic evaluation of West Ashley Middle School
10. Seismic evaluation and advance design of Garrett Academy of Technology
11. Construction and equipping of Wando Career Technology Academy
12. Rebuilding and equipping of Harborview Elementary School
13. Rebuilding and equipping of Chicora Elementary School

14. Rebuilding and equipping of St. Andrews Math and Science Elementary School
15. Construction and equipping of Montessori Community School
16. Rebuilding and equipping of Springfield Elementary School
17. Rebuilding and equipping of Laing Middle School
18. Renovation and equipping of Murray LaSaine Elementary School
19. Renovation and equipping of Angel Oak Elementary School
20. Construction and equipping of North Charleston Creative Arts Elementary School
21. Advance design, traffic, site and athletic improvements, and construction of Fine Arts Facility at James Island Charter High School
22. Information technology operations relocation at Charleston County School District Emergency Operation Center
23. Renovation of and additions to the Rhett Building at Burke High School campus for Lowcountry Tech Academy
24. Construction and equipping of Stono Park Elementary School
25. Construction and equipping of Jennie Moore Elementary School
26. Renovation of Azalea Drive Bus Lot
27. Construction of District 3 Bus Lot
28. Athletic Improvements, including advance design, at Lincoln High School, Wando High School, Stall High School, North Charleston High School, Academic Magnet High School, Military Magnet High School, St. Johns High School, West Ashley High School, Burke High School and Baptist Hill High School
29. Renovation and equipping of Pinehurst Elementary School
30. Advance design of Dunston Elementary School
31. Acquisition of land for future school sites at Carolina Park, Ingleside, and Carolina Bay

All revenue received from the sales and use tax will be used to pay the costs of the education capital improvement projects described above and to pay debt service on general obligation bonds, if any, issued by Charleston County School District to fund the education capital improvement projects described above."

As certified by the Charleston County Board of Canvassers, the 2010 Referendum Question was approved by the majority of voters casting a vote thereon, with 60,955 votes cast in favor of the question and 35,829 votes cast in opposition.

Collection of the one percent sales and use tax authorized by the 2010 Referendum (the "Sales and Use Tax – Phase III") commenced on March 1, 2011. As provided in the 2010 Referendum Question, all revenues received from the Sales and Use Tax – Phase III will be used to pay the costs of the education capital improvement projects listed in the 2010 Referendum Question (the "Sales Tax Projects – Phase III") and to pay debt service on general obligation bonds, if any, issued by the District to fund the Sales Tax Projects – Phase III.

The District has heretofore on May 5, 2015 issued its General Obligation Bond Anticipation Note (Sales Tax Projects – Phase III), Series 2015B in the original principal amount of \$49,565,000 (the "Series 2015B Note"). The Series 2015B Note was issued to provide a portion of the funds necessary to retire the District's \$50,010,000 General Obligation Bond Anticipation Note (Sales Tax Projects), Series 2014B at its maturity. The Series 2015B Note matures as to principal and interest on May 4, 2016. In the proceedings authorizing the Series 2015B Note, the Board covenanted to issue general obligation bonds or bond anticipation notes of the District prior to the maturity of the Series 2015B Note to provide funds for the payment of principal and interest due on the Series 2015B Note. The Board has determined to adopt this Resolution to authorize the issuance of a series of general obligation bond anticipation notes of the District (the "Series 2016B Notes") to provide funds with which to pay principal and interest due on the Series 2015B Note at maturity in the amount of approximately \$50,553,546.39 and to pay the costs of issuance of the Series 2016B Notes.

Section 1.03 Objectives of Expenditures of Series 2016C Notes.

The Board has heretofore determined the need for certain education capital improvements in addition to the Sales Tax Projects – Phase III and further determined that such capital improvements should be funded from proceeds of a one percent sales and use tax and, accordingly, determined to extend the Sales and Use Tax – Phase III upon the expiration thereof. Pursuant to the authorization of the Sales and Use Tax Act, the Board adopted a resolution on August 14, 2014 entitled "A Resolution To Reimpose A One Percent (1%) Education Capital Improvements Sales And Use Tax Within Charleston County Pursuant To The Education Capital Improvements Sales And Use Tax Act, Subject To Approval By Referendum; To Designate The Specific Education Capital Improvements To Be Funded With The Proceeds Of The Sales And Use Tax; To Provide The Maximum Time For Which The Tax Will Be Imposed; To Order A County-Wide Referendum Approving The Reimposition Of The Sales And Use Tax; To Prescribe The Contents Of The Ballot Question In The Referendum; And Other Matters Relating Thereto" (the "2014 Referendum Resolution").

Pursuant to the 2014 Referendum Resolution and the provisions of the Sales and Use Tax Act, a referendum was held within the County on November 4, 2014 (the "2014 Referendum") at which the following question (the "2014 Referendum Question") was submitted to all qualified electors of the County:

"EDUCATION CAPITAL IMPROVEMENTS SALES AND USE TAX ACT REFERENDUM FOR CHARLESTON COUNTY

Must a special one percent sales and use tax be imposed in Charleston County for not more than six years with the revenue of the tax used to pay, directly or indirectly, the cost of the following education capital improvement projects in Charleston County:

1. Construction and equipping of new Carolina Park Elementary School
2. Construction and equipping of new East Cooper (District 2) High School

3. Construction and equipping of new shared high school stadium for East of the Cooper (District 2)
4. Construction and equipping of new West Ashley Center for Advanced Studies
5. Construction, replacement and equipping of C.E. Williams Middle School
6. Advance design for construction and equipping of new Carolina Bay Elementary School
7. Advance design for expansion and equipping of Ashley River Creative Arts Middle School
8. Advance design for construction, replacement and equipping of West Ashley Middle School
9. Construction, replacement and equipping of Burns Elementary School
10. Construction, replacement and equipping of Dunston Elementary School
11. Construction and equipping of new shared high school stadium for North Charleston (District 4)
12. Purchase property for elementary/middle school needs in North Charleston
13. Construction and equipping of new North Charleston Center for Advanced Studies
14. Construction, replacement and equipping of Fort Johnson Middle School
15. Expansion and renovation of James Island Charter High School – new Gymnasium and Career Technical Programming Facilities
16. Renovation and equipping of Murray-LaSaine Montessori Elementary School Annex
17. Renovation and equipping of St. James-Santee Elementary School to add middle school grades
18. Advance design for the replacement of a 9-12 high school to replace Lincoln High School in District 1 at a site to be determined later
19. Expansion and equipping of Haut Gap Middle School
20. Advance design for construction and equipping of new Haut Gap Elementary School
21. Renovation and equipping of Mitchell Elementary School
22. Advance design for construction and equipping of new District 20 Middle School
23. Completion of James Simons Montessori Elementary School upfit of third floor
24. Improvements to Stoney Field Stadium
25. Advance design for construction and equipping of Charleston Development Academy

26. Acquisition of land for new East Cooper (District 2) Middle School
27. Expansion and equipping of Moultrie Middle School
28. Advance design for construction, replacement and equipping of new Morningside Middle School
29. Advance design for construction and equipping of new Ingleside Elementary School – North Charleston
30. Expansion and equipping of Hursey Elementary School
31. Construction and equipping of new District 20 Middle School
32. Advance design for construction and equipping of new District 20 Early Childhood Center
33. Construction and equipping of new Charleston Development Academy
34. Expansion, renovation and equipping of Baptist Hill High School Career Technical Education Center
35. Construction and equipping of a new 9-12 high school facility to replace Lincoln High School at a site to be determined in District 1

together with the cost of capital maintenance and technology replacement and upgrades at school facilities of Charleston County School District.

All revenue received from the sales and use tax will be used to pay the costs of the education capital improvement projects described above and to pay debt service on general obligation bonds, if any, issued by Charleston County School District to fund the education capital improvement projects described above. Collection of the sales and use tax will commence upon the termination of the education capital improvements sales and use tax currently imposed in Charleston County on December 31, 2016."

As certified by the Charleston County Board of Canvassers, the 2014 Referendum Question was approved by the majority of voters casting a vote thereon, with 63,444 votes cast in favor of the question and 30,934 votes cast in opposition.

Collection of the one percent sales and use tax authorized by the 2014 Referendum (the "Sales and Use Tax – Phase IV") will commence upon the termination of the Sales and Use Tax – Phase III on December 31, 2016. As provided in the 2014 Referendum Question, all revenues received from the Sales and Use Tax - Phase IV will be used to pay the costs of the education capital improvement projects listed in the 2014 Referendum Question (the "Sales Tax Projects - Phase IV ") and to pay debt service on general obligation bonds, if any, issued by the District to fund the Sales Tax Projects - Phase IV.

The District has heretofore on May 5, 2015 issued its General Obligation Bond Anticipation Note (Sales Tax Projects – Phase IV), Series 2015C in the original principal amount of \$24,105,000 (the "Series 2015C Note"). The Series 2015C Note was issued to pay a portion of the costs of the construction, renovation and equipping of the Sales Tax Projects – Phase IV. The Series 2015C Note matures as to principal and interest on May 4, 2016. In the proceedings authorizing the Series 2015C Note, the Board covenanted to issue general obligation bonds or bond anticipation notes of the District

prior to the maturity of the Series 2015C Note to provide funds for the payment of principal and interest due on the Series 2015C Note. The Board has determined to adopt this Resolution to authorize the issuance of a series of general obligation bond anticipation notes of the District (the "Series 2016C Notes") to provide funds with which to pay principal and interest due on the Series 2015C Note at maturity in the amount of approximately \$24,585,760.83, to pay a portion of the costs of the construction, renovation and equipping of the Sales Tax Projects – Phase IV and to pay the costs of issuance of the Series 2016C Notes.

Section 1.04 Recital of Statutory Authorization.

Pursuant to the provisions of Sections 59-71-10 to 59-71-190, inclusive, of the Code of Laws of South Carolina 1976, as amended, and as amended and supplemented by Act No. 113 of the Acts and Joint Resolutions of 1999 of the General Assembly of South Carolina (together, the "School Bond Act"), the District is authorized to issue general obligation bonds, the proceeds of which are used to defray the cost of acquiring, constructing, improving, equipping, renovating and repairing school buildings or other school facilities of the District or the cost of the acquisition of land whereon to construct or establish such school facilities. The application of the proceeds of bonds to the acquisition of an undivided interest in the 2004 Facilities, the Amended 2005 Facilities and the Amended 2006 Facilities, the acquisition of the Improvements, the construction, renovation and equipping of a portion of the Sales Tax Projects – Phase III and the Sales Tax Projects - Phase IV and the retirement of the Series 2014B Note constitutes a valid use of the proceeds of bonds issued under the School Bond Act.

Title 11, Chapter 17 of the Code of Laws of South Carolina 1976, as amended (the "Note Enabling Act"), provides that a school district that is authorized to issue bonds may, pending the sale and issuance thereof, borrow in anticipation of the proceeds of the bonds and execute a note or notes therefor expressed to mature not later than one year from the date of issuance.

Section 1.05 Recital of Applicable Constitutional Provisions.

Pursuant to the provisions of Section 15 of Article X of the Constitution of the State of South Carolina, the District may borrow that sum of money which is equal to 8% of the last completed assessment of all taxable property located in the District without the necessity of conducting a referendum. The Board is advised that the 2015 assessed value of all taxable property located in the District, which is the last completed assessment thereof, was not less than \$3,583,986,255 (which amount includes the assessed value of merchants' inventory in the amount of \$21,657,390). Accordingly, the present debt limit of the District is not less than \$286,718,900. There is presently general obligation debt outstanding in the principal amount of \$126,455,000 chargeable against the debt limit of the District (which amount includes the outstanding principal amount of the Series 2015B Note to be retired with proceeds of the Series 2016B Notes authorized herein and the outstanding principal amount of the Series 2015C Note to be retired with proceeds of the Series 2016C Notes authorized herein). Thus, the District is currently authorized to borrow the sum of not exceeding \$160,263,900 by way of general obligation debt.

Section 1.06 Determination To Issue Series 2016A Notes and Installment Funding Bonds.

In order to provide funds to pay the purchase price due under the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, the 2013B Facilities Agreement and the 2014 Facilities Agreement on May 17, 2016, net of any amounts available to be applied thereto, and to pay the costs of the Improvements, the Board has determined to issue its general obligation bonds (the "Installment Funding Bonds") in a principal amount of not exceeding \$46,500,000

and to use the proceeds of the sale of the Installment Funding Bonds for such purposes, including the costs related to the issuance of the Installment Funding Bonds.

Pending the issuance of the Installment Funding Bonds and the receipt of the proceeds thereof, the Board has determined to issue its Series 2016A Notes in the principal amount of not exceeding \$44,000,000 to provide funds to pay the purchase price due under the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, the 2013B Facilities Agreement and the 2014 Facilities Agreement on May 17, 2016, net of any amounts available to be applied thereto, to pay the costs of the Improvements, and to pay the costs of issuance of the Series 2016A Notes.

Section 1.07 Determination To Issue Series 2016B Notes and Sales Tax Bonds – Phase III.

In order to provide funds to pay the principal and interest due on the Series 2015B Note, the Board has determined to issue its general obligation bonds (the "Sales Tax Bonds – Phase III") in a principal amount of not exceeding \$29,000,000 and to use the proceeds of the sale of the Sales Tax Bonds - Phase III for such purposes, including the costs related to the issuance of the Sales Tax Bonds – Phase III.

Pending the issuance of the Sales Tax Bonds – Phase III and the receipt of the proceeds thereof, the Board has determined to issue its Series 2016B Notes in the principal amount of not exceeding \$27,000,000 to provide funds to pay the principal and interest due on the Series 2015B Note at maturity and to pay the costs of issuance of the Series 2016B Notes. The Board shall not be required to issue the Sales Tax Bonds – Phase III to the extent that it holds revenues from the Sales and Use Tax – Phase III in an amount sufficient to pay the principal of and interest on the Series 2016B Notes when due.

Section 1.08 Determination To Issue Series 2016C Notes and Sales Tax Bonds – Phase IV.

In order to provide funds to pay the principal and interest due on the Series 2015C Note and to pay a portion of the costs of the construction, renovation and equipping of the Sales Tax Projects - Phase IV, the Board has determined to issue its general obligation bonds (the "Sales Tax Bonds - Phase IV") in a principal amount of not exceeding \$61,500,000 and to use the proceeds of the sale of the Sales Tax Bonds - Phase IV for such purposes, including the costs related to the issuance of the Sales Tax Bonds - Phase IV.

Pending the issuance of the Sales Tax Bonds - Phase IV and the receipt of the proceeds thereof, the Board has determined to issue its Series 2016C Notes in the principal amount of not exceeding \$59,000,000 to provide funds to pay the principal and interest due on the Series 2015C Note at maturity, to pay a portion of the costs of the construction, renovation and equipping of the Sales Tax Projects - Phase IV and to pay the costs of issuance of the Series 2016C Notes. The Board shall not be required to issue the Sales Tax Bonds - Phase IV to the extent that it holds revenues from the Sales and Use Tax – Phase IV in an amount sufficient to pay the principal of and interest on the Series 2016C Notes when due.

[End of Article I]

ARTICLE II

DEFINITIONS AND CONSTRUCTION

Section 2.01 Definitions.

Terms defined in Article I hereof shall have the meanings set forth therein. As used in this Resolution unless the context otherwise requires, the following terms shall have the following respective meanings:

"Ancillary Projects" means the capital improvements of the District financed in connection with the delivery of the 2004 Facilities Agreement, the 2005 Facilities Agreement and the 2006 Facilities Agreement but not subject thereto.

"Authorized Investments" means any securities which are authorized legal investments for school districts of the State pursuant to the Code of Laws of South Carolina 1976, as amended.

"Authorized Officer" means the Chair or the Vice-Chair of the Board, the Secretary of the Board, the Superintendent, the Chief Financial Officer of the District and any other officer or employee of the District designated from time to time as an Authorized Officer by resolution of the Board, and when used with reference to any act or document also means any other person authorized by resolution of the Board to perform such act or sign such document.

"Board" means the Board of Trustees of Charleston County School District, South Carolina, the governing body of the District, or any successor governing body of the District.

"Bonds" means, collectively, the Installment Funding Bonds, the Sales Tax Bonds – Phase III and the Sales Tax Bonds - Phase IV as those terms are defined in Article I hereof.

"Chair" means the Chair of the Board and, in the absence or disability of the Chair, the Vice-Chair of the Board.

"Chief Financial Officer" means the Chief Financial Officer of the District or any interim or acting Chief Financial Officer.

"Code" means the Internal Revenue Code of 1986, as amended.

"Disclosure Dissemination Agreement" means that agreement, the form of which appears attached hereto as Exhibit C, which is to be executed by an Authorized Officer and delivered in connection with each Series of Notes at or prior to the closing of that Series of Notes as required by Securities and Exchange Commission Rule 15c2-12, as amended.

"District" means Charleston County School District, South Carolina.

"District Request" means a written request of the District signed by an Authorized Officer.

"Government Obligations" means and includes direct general obligations of the United States of America or agencies thereof or obligations, the payment of principal or interest on which is fully and unconditionally guaranteed by the United States of America.

"Note Enabling Act" means Chapter 17, Title 11 of the Code of Laws of South Carolina 1976, as amended.

"Note Payment Date" means any date on which interest on a Series of Notes from its Original Issue Date and the Principal Installment of that Series of Notes shall be payable.

"Noteholder" or "Holder" or "Holders of Notes" or "Owner" or similar term means, when used with respect to a Note or Notes, any person who shall be registered as the owner of any Note Outstanding.

"Notes" means, collectively, the Series 2016A Notes, the Series 2016B Notes and the Series 2016C Notes.

"Original Issue Date" means any date of delivery of a Series of Notes.

"Outstanding", when used in this Resolution with respect to a Series of Notes, means as of any date all Notes of that Series theretofore authenticated and delivered pursuant to this Resolution except:

- (i) any Note cancelled or delivered to the Registrar for cancellation on or before such date;

- (ii) any Note (or any portion thereof) deemed to have been paid in accordance with the provisions of Section 7.01 hereof; and

- (iii) any Note in lieu of or in exchange for which another Note shall have been authenticated and delivered pursuant to Section 3.11 of the Resolution.

"Paying Agent" means the District, acting through the Superintendent.

"Person" means an individual, a partnership, a corporation, a trust, a trustee, an unincorporated organization, or a government or an agency or political subdivision thereof.

"Principal Installment" means the principal amount of a Series of Notes, payable in full on the applicable Note Payment Date.

"Record Date" means, with respect to each Series of Notes, the last day of the calendar month immediately preceding the applicable Note Payment Date.

"Registrar" means the District, acting through the Superintendent.

"Resolution" means this Resolution as the same may be amended or supplemented from time to time in accordance with the terms hereof.

"School Bond Act" means Sections 59-71-10 to 59-71-190, inclusive, of the Code of Laws of South Carolina 1976, as amended, and as amended and supplemented by Act No. 113 of the Acts and Joint Resolutions of the General Assembly of South Carolina for the year 1999.

"Secretary" means the Secretary of the Board and, in the absence or disability of the Secretary, the Acting Secretary of the Board.

"Series" or "Series of Notes" or "Notes of a Series" or similar terms means all Notes designated as being of the same series, whether Series 2016A Notes, Series 2016B Notes or Series 2016C Bonds, respectively.

"Series 2016A Notes" means the General Obligation Bond Anticipation Notes, Series 2016A of the District authorized by this Resolution to be issued in the aggregate principal amount of not exceeding \$44,000,000.

"Series 2016B Notes" means the General Obligation Bond Anticipation Notes (Sales Tax Projects – Phase III), Series 2016B of the District authorized by this Resolution to be issued in the aggregate principal amount of not exceeding \$27,000,000.

"Series 2016C Notes" means the General Obligation Bond Anticipation Notes (Sales Tax Projects - Phase IV), Series 2016C of the District authorized by this Resolution to be issued in the aggregate principal amount of not exceeding \$59,000,000.

"State" means the State of South Carolina.

"Superintendent" means the Superintendent or Acting Superintendent of the District.

Section 2.02 Construction.

In this Resolution, unless the context otherwise requires:

(a) Articles and Sections referred to by number shall mean the corresponding Articles and Sections of this Resolution.

(b) The terms "hereby", "hereof", "hereto", "herein", "hereunder" and any similar terms refer to this Resolution, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before, the date of adoption of this Resolution.

(c) Words of the masculine gender shall mean and include correlative words of the female and neuter genders, and words importing the singular number shall mean and include the plural number and vice versa.

(d) Any fiduciary shall be deemed to hold an Authorized Investment in which money is invested pursuant to the provisions of this Resolution, even though such Authorized Investment is evidenced only by a book entry or similar record of investment.

[End of Article II]

ARTICLE III

ISSUANCE OF NOTES

Section 3.01 Issuance of Notes.

Pursuant to the provisions of the School Bond Act and the Note Enabling Act, and for the purpose of obtaining funds for the purposes set forth in Section 1.01 hereof and to pay costs of issuance of the Series 2016A Notes authorized hereby, there shall be issued not exceeding Forty-Four Million Dollars (\$44,000,000) of general obligation bond anticipation notes of the District, designated General Obligation Bond Anticipation Notes, Series 2016A (the "Series 2016A Notes"). Pursuant to the provisions of the School Bond Act and the Note Enabling Act, and for the purpose of obtaining funds for the purposes set forth in Section 1.02 hereof and to pay costs of issuance of the Series 2016B Notes authorized hereby, these shall be issued not exceeding Twenty-Seven Million Dollars (\$27,000,000) of general obligation bond anticipation notes of the District, designated General Obligation Bond Anticipation Notes (Sales Tax Projects – Phase III), Series 2016B (the "Series 2016B Notes"). Pursuant to the provisions of the School Bond Act and the Note Enabling Act, and for the purpose of obtaining funds for the purposes set forth in Section 1.03 hereof and to pay costs of issuance of the Series 2016C Notes authorized hereby, these shall be issued not exceeding Fifty-Nine Million Dollars (\$59,000,000) of general obligation bond anticipation notes of the District, designated General Obligation Bond Anticipation Notes (Sales Tax Projects – Phase IV), Series 2016C (the "Series 2016C Notes"). The Superintendent or the Chief Financial Officer shall determine the actual principal amount of the Series 2016A Notes, the Series 2016B Notes and the Series 2016C Notes required to accomplish the purposes set forth in Sections 1.01, 1.02 and 1.03, respectively, provided that the principal amount of the Series 2016A Notes shall not exceed \$44,000,000, the principal amount of the Series 2016B Notes shall not exceed \$27,000,000 and the principal amount of the Series 2016C Notes shall not exceed \$59,000,000.

Section 3.02 Maturity Schedule of Notes.

The Principal Installment of the Series 2016A Notes shall mature on November 4, 2016 or on such other date as determined by the Superintendent or Chief Financial Officer, at which time the Principal Installment of and interest accrued on the Series 2016A Notes from the Original Issue Date shall be payable. The Principal Installments of the Series 2016B Notes and the Series 2016C Notes shall mature on May 2, 2017 or on such other date as determined by the Superintendent or Chief Financial Officer, at which time the Principal Installments of and interest accrued on the Series 2016B Notes and the Series 2016C Notes from the Original Issue Date shall be payable. The Notes shall not be subject to redemption prior to maturity.

Section 3.03 Provision for Payment of Interest on the Notes.

The Notes shall be authenticated on such dates as they shall, in each case, be delivered. The Notes shall bear interest from the Original Issue Date to the respective Note Payment Date. The interest to be paid on a Note shall be paid to the Person in whose name such Note is registered at the close of business on the respective Record Date.

Section 3.04 Medium of Payment; Form and Denomination of Notes; Place of Payment of Principal Installment and Interest.

(a) The Notes of a Series shall be payable as to the Principal Installment and interest (calculated on the basis of a 360 day year consisting of twelve months of 30 days each) at the rate per annum determined in the manner prescribed by Section 3.15 hereof, in any coin or currency of the United

States of America which at the time of payment is legal tender for the payment of public and private debts.

(b) The Notes shall be issued in the form of fully-registered Notes substantially in the form set forth in Exhibit B attached hereto and made a part of this Resolution. The Notes shall be issued in the denomination of \$5,000 or any whole multiple thereof. The Notes shall be numbered from 1 upwards with respect to each Series in such fashion as to maintain a proper record thereof.

(c) The Principal Installment of all Notes of a Series and the interest accrued thereon shall be payable at the principal office of the Paying Agent. Payment of interest on each Note shall be made by the Paying Agent to the Person appearing on the respective Record Date on the registration books of the District, which books shall be held by the Registrar as provided in Section 3.08 hereof, as the registered Holder thereof. Payment of the Principal Installment of all Notes of a Series and the interest accrued thereon shall be made upon the presentation and surrender for cancellation of such Notes as the same shall become due and payable.

Section 3.05 Agreement to Maintain Registrar and Paying Agent.

As long as any of the Notes remain Outstanding, the Superintendent shall serve as Registrar and Paying Agent of the Notes.

Section 3.06 Execution and Authentication.

(a) The Notes shall be executed in the name and on behalf of the District by the manual or facsimile signature of the Chair or other Authorized Officer, with its corporate seal (or a facsimile thereof) impressed, imprinted or otherwise reproduced thereon, and attested by the manual or facsimile signature of its Secretary or other Authorized Officer (other than the officer executing such Notes). Notes bearing the manual or facsimile signature of any Person who shall have been such an Authorized Officer at the time such Notes were so executed shall bind the District notwithstanding the fact that he or she may have ceased to be such Authorized Officer prior to the authentication and delivery of such Notes or was not such Authorized Officer at the date of the authentication and delivery of the Notes.

(b) No Note shall be valid or obligatory for any purpose or shall be entitled to any right or benefit hereunder unless there shall be endorsed on such Note a certificate of authentication in the form set forth in the form of the Note attached hereto as Exhibit B, duly executed by the manual signature of the Registrar and such certificate of authentication upon any Note executed on behalf of the District shall be conclusive evidence that the Note so authenticated has been duly issued hereunder and that the Holder thereof is entitled to the benefit of the terms and provisions of the Resolution.

Section 3.07 Exchange of Notes.

Notes, upon surrender thereof at the office of the Registrar with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered Holder or his duly authorized attorney, may, at the option of the registered Holder thereof, be exchanged for an equal aggregate principal amount of Notes of the same Series in authorized denominations. So long as any of the Notes remain Outstanding, the District shall make all necessary provisions to permit the exchange of Notes.

Section 3.08 Transferability and Registry.

All Notes of a Series shall at all times, when the same are Outstanding, be payable, both as to the Principal Installment and interest to the Holder, and shall be transferable only in accordance with the

provisions for registration and transfer contained in the Resolution and in the Notes. So long as any of the Notes of a Series remain Outstanding, the District shall maintain and keep, at the office of the Registrar, books for the registration and transfer of Notes, and, upon presentation thereof for such purpose at the principal office of the Registrar, the District shall register or cause to be registered therein, and permit to be transferred thereon, under such reasonable regulations as it or the Registrar may prescribe, any Note, except that under no circumstances shall any Note be registered or transferred to bearer. So long as any of the Notes remain Outstanding, the District shall make all necessary provisions to permit the transfer of Notes at the principal office of the Registrar.

Section 3.09 Transfer of Notes.

Each Note shall be transferable only upon the books of the District, which shall be kept for such purpose at the principal office of the Registrar, upon presentation and surrender thereof by the Holder of such Note in person or by his attorney duly authorized in writing, together with a written instrument of transfer satisfactory to the Registrar duly executed by the registered Holder or his duly authorized attorney. Upon surrender for transfer of any such Note of a Series, the District shall execute and the Registrar shall authenticate and deliver, in the name of the Person who is the transferee, one or more new Notes of the same Series, aggregate principal amount and maturity and rate of interest as the surrendered Note. All action taken by the Registrar pursuant to this Section shall be deemed to be the action of the District.

Section 3.10 Regulations with Respect to Exchanges and Transfers.

All Notes surrendered in any exchanges or transfers shall forthwith be cancelled by the Registrar. For each such exchange or transfer of Notes, the District or the Registrar may make a charge sufficient to reimburse it or them for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the Holder requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. The District shall not be obligated to issue, exchange or transfer any Note following the applicable Record Date.

Section 3.11 Mutilated, Destroyed, Lost and Stolen Notes.

(a) If any mutilated Note is surrendered to the Registrar or the Registrar or the District receives evidence to their satisfaction of the destruction, loss or theft of any Note, and there is delivered to the Registrar or the District such security or indemnity as may be required by them to save each of them harmless, then, in the absence of notice that such Note has been acquired by a *bona fide* purchaser, the District shall execute, and upon District Request, the Registrar shall authenticate and deliver, in exchange for any such mutilated Note or in lieu of any such destroyed, lost or stolen Note, a new Note of like Series, tenor and principal amount, bearing a number unlike that of a Note of that Series contemporaneously Outstanding. The Registrar shall thereupon cancel any such mutilated Note so surrendered. In case any such mutilated, destroyed, lost or stolen Note has become or is about to become due and payable, the District in its discretion may, instead of issuing a new Note, pay such Note.

(b) Upon the issuance of any new Note under this Section 3.11, the District may require the payment of a sum sufficient to cover any tax, fee or other governmental charge that may be imposed in relation thereto and any other expenses, including counsel fees or other fees, of the District or the Registrar connected therewith.

(c) Each new Note issued pursuant to this Section in lieu of any destroyed, lost or stolen Note shall constitute an additional contractual obligation of the District, whether or not the destroyed, lost or stolen Note shall at any time be enforceable by anyone, and shall be entitled to all the benefits hereof

equally and proportionately with any and all other Notes of that Series duly issued pursuant to the Resolution. All Notes shall be held and owned upon the express condition that the foregoing provisions are exclusive with respect to the replacement or payment of mutilated, destroyed, lost or stolen Notes and shall preclude (to the extent lawful) all other rights or remedies with respect to the replacement or payment of mutilated, destroyed, lost or stolen Notes or securities.

Section 3.12 Holder As Owner of Note.

The District, the Registrar and any Paying Agent may treat the Holder of any Note as the absolute owner thereof, whether such Note shall be overdue or not, for the purpose of receiving payment of, or on account of, the Principal Installment of and interest on such Note and for all other purposes, and payment of the Principal Installment and interest shall be made only to, or upon the order of, such Holder. All payments to such Holder shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid, and neither the District nor any Paying Agent shall be affected by any notice to the contrary.

Section 3.13 Cancellation of Notes.

The Registrar shall destroy all Notes surrendered to it for cancellation and shall deliver a certificate to that effect to the District. No such Notes shall be deemed Outstanding under the Resolution and no Notes shall be issued in lieu thereof.

Section 3.14 Payments Due on Saturdays, Sundays and Holidays.

In any case where a Note Payment Date shall be a Saturday, Sunday or a legal holiday or a day on which banking institutions are authorized by law to close, then payment of the interest on or Principal Installment of the applicable Series of Notes need not be made on such date but may be made on the next succeeding business day not a Saturday, Sunday or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the applicable Note Payment Date and no interest shall accrue for the period after such date.

Section 3.15 Conditions Relating to Naming of Interest Rates.

The Notes of a Series shall bear the single rate of interest as shall at the sale of the applicable Series of Notes reflect the lowest net interest cost (NIC) to the District at a price of not less than par, but any sum named by way of premium shall be paid in cash as a part of the purchase price. Net interest cost shall be determined by subtracting from the interest to be paid on that Series of Notes on the applicable Note Payment Date the premium, if any, offered for the purchase of the Notes.

Section 3.16 Tax Exemption in South Carolina.

Both the Principal Installments and interest on the Notes shall be exempt from all State, county, municipal, school district, and all other taxes or assessments of the State of South Carolina, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate, transfer or certain franchise taxes.

Section 3.17 Authorization and Details of Installment Funding Bonds.

Pursuant to the Constitution and laws of the State of South Carolina, there is hereby authorized to issue the Installment Funding Bonds in a principal amount of not exceeding \$46,500,000 to obtain funds to retire the Series 2016A Notes and to pay the costs of issuing the Installment Funding Bonds. The

Installment Funding Bonds shall be designated with appropriate series description and designation and be further described as bonds of Charleston County School District, South Carolina.

The full faith, credit, resources and taxing power of the District will be pledged irrevocably for the payment of the principal of and interest on the Installment Funding Bonds as they respectively mature and to create such sinking fund as may be necessary therefor. There shall be levied annually by the Auditor of Charleston County and collected by the Treasurer of Charleston County in the same manner as county taxes are levied and collected, a tax, without limit, on all taxable property in the District sufficient to pay the principal of and interest on the Installment Funding Bonds as they respectively mature and to create such sinking fund as may be necessary therefor.

The Auditor and Treasurer of Charleston County shall be notified as to the delivery of and payment for the Installment Funding Bonds and are hereby directed to levy and collect, respectively, on all taxable property in the District, a tax, without limit, on all taxable property in the District sufficient to pay the principal of and interest on the Installment Funding Bonds as they respectively mature and to create such sinking fund as may be necessary therefor.

The details of the Installment Funding Bonds, including denominations, date, maturities, provisions for payment and redemption, designation of paying agent/registrar, provisions respecting transfer, assignment, and related registration matters, the form of the Installment Funding Bonds, provisions for notice and sale and all other such matters shall be determined by the Board in a subsequent resolution. The Installment Funding Bonds may also be issued as part of another issue, if such be convenient.

Section 3.18 Authorization and Details of Sales Tax Bonds – Phase III.

Pursuant to the Constitution and laws of the State of South Carolina, there is hereby authorized to issue the Sales Tax Bonds – Phase III in a principal amount of not exceeding \$29,000,000 to obtain funds to retire the Series 2016B Notes and to pay the costs of issuing the Sales Tax Bonds – Phase III; provided, however, that the Board shall not be required to issue the Sales Tax Bonds – Phase III to the extent that it holds revenues from the Sales and Use Tax – Phase III in an amount sufficient to pay the Principal Installment and interest on the Series 2016B Notes when due. The Sales Tax Bonds – Phase III shall be designated with appropriate series description and designation and be further described as bonds of Charleston County School District, South Carolina.

The full faith, credit, resources and taxing power of the District will be pledged irrevocably for the payment of the principal of and interest on the Sales Tax Bonds – Phase III as they respectively mature and to create such sinking fund as may be necessary therefor. In addition, the Sales Tax Bonds – Phase III shall be payable from the proceeds of the Sales and Use Tax – Phase III. To the extent that proceeds of the Sales and Use Tax – Phase III shall prove insufficient for the payment of debt service on the Sales Tax Bonds – Phase III, there shall be levied annually by the Auditor of Charleston County and collected by the Treasurer of Charleston County in the same manner as county taxes are levied and collected, a tax, without limit, on all taxable property in the District sufficient to pay the principal of and interest on the Sales Tax Bonds – Phase III as they respectively mature and to create such sinking fund as may be necessary therefor.

The Auditor and Treasurer of Charleston County shall be notified as to the delivery of and payment for the Sales Tax Bonds – Phase III and are hereby directed to levy and collect, respectively, on all taxable property in the District, a tax, without limit, on all taxable property in the District sufficient to pay the principal of and interest on the Sales Tax Bonds – Phase III as they respectively mature and to

create such sinking fund as may be necessary therefor to the extent proceeds of the Sales and Use Tax – Phase III are insufficient therefor.

The details of the Sales Tax Bonds – Phase III, including denominations, date, maturities, provisions for payment and redemption, designation of paying agent/registrar, provisions respecting transfer, assignment, and related registration matters, the form of the Sales Tax Bonds – Phase III, provisions for notice and sale and all other such matters shall be determined by the Board in a subsequent resolution. The Sales Tax Bonds – Phase III may also be issued as part of another issue, if such be convenient.

Section 3.19 Authorization and Details of Sales Tax Bonds - Phase IV.

Pursuant to the Constitution and laws of the State of South Carolina, there is hereby authorized to issue the "Sales Tax Bonds - Phase IV in a principal amount of not exceeding \$61,500,000 to obtain funds to retire the Series 2016C Notes and to pay the costs of issuing the Sales Tax Bonds - Phase IV; provided, however, that the Board shall not be required to issue the Sales Tax Bonds - Phase IV to the extent that it holds revenues from the Sales and Use Tax - Phase IV in an amount sufficient to pay the Principal Installment and interest on the Series 2016C Notes when due. The Sales Tax Bonds - Phase IV shall be designated with appropriate series description and designation and be further described as bonds of Charleston County School District, South Carolina.

The full faith, credit, resources and taxing power of the District will be pledged irrevocably for the payment of the principal of and interest on the Sales Tax Bonds - Phase IV as they respectively mature and to create such sinking fund as may be necessary therefor. In addition, the Sales Tax Bonds - Phase IV shall be payable from the proceeds of the Sales and Use Tax - Phase IV. To the extent that proceeds of the Sales and Use Tax - Phase IV shall prove insufficient for the payment of debt service on the Sales Tax Bonds - Phase IV, there shall be levied annually by the Auditor of Charleston County and collected by the Treasurer of Charleston County in the same manner as county taxes are levied and collected, a tax, without limit, on all taxable property in the District sufficient to pay the principal of and interest on the Sales Tax Bonds - Phase IV as they respectively mature and to create such sinking fund as may be necessary therefor.

The Auditor and Treasurer of Charleston County shall be notified as to the delivery of and payment for the Sales Tax Bonds - Phase IV and are hereby directed to levy and collect, respectively, on all taxable property in the District, a tax, without limit, on all taxable property in the District sufficient to pay the principal of and interest on the Sales Tax Bonds - Phase IV as they respectively mature and to create such sinking fund as may be necessary therefor to the extent proceeds of the Sales and Use Tax - Phase IV are insufficient therefor.

The details of the Sales Tax Bonds - Phase IV, including denominations, date, maturities, provisions for payment and redemption, designation of paying agent/registrar, provisions respecting transfer, assignment, and related registration matters, the form of the Sales Tax Bonds - Phase IV, provisions for notice and sale and all other such matters shall be determined by the Board in a subsequent resolution. The Sales Tax Bonds - Phase IV may also be issued as part of another issue, if such be convenient.

Section 3.20 Security for Notes; Application of Proceeds of Bonds.

(a) For the payment of the principal of and interest on the Series 2016A Notes as the same shall fall due, the full faith, credit, resources and taxing power of the District shall be pledged. In addition thereto, so much of the principal proceeds of the Installment Funding Bonds when issued shall and are

hereby directed to be applied, to the extent necessary, to the payment of the Series 2016A Notes; and, further, the District covenants and irrevocably pledges to effect the issuance of the Installment Funding Bonds or, in the alternative, to refund or renew outstanding Series 2016A Notes in order that the proceeds thereof will be sufficient to provide for the retirement of any Series 2016A Notes issued pursuant hereto.

(b) For the payment of the principal of and interest on the Series 2016B Notes as the same shall fall due, the full faith, credit, resources and taxing power of the District shall be pledged. In addition thereto, so much of the proceeds of the Sales and Use Tax – Phase III or the principal proceeds of the Sales Tax Bonds – Phase III when issued shall and are hereby directed to be applied, to the extent necessary, to the payment of the Series 2016B Notes; and, further, the District covenants and irrevocably pledges to effect the issuance of the Sales Tax Bonds – Phase III to the extent that it does not hold Sales and Use Tax – Phase III revenues in an amount sufficient to effect the retirement of the Series 2016B Notes at the maturity thereof or, in the alternative, to refund or renew outstanding Series 2016B Notes in order that the proceeds thereof will be sufficient to provide for the retirement of any Series 2016B Notes issued pursuant thereto.

(b) For the payment of the principal of and interest on the Series 2016C Notes as the same shall fall due, the full faith, credit, resources and taxing power of the District shall be pledged. In addition thereto, so much of the proceeds of the Sales and Use Tax - Phase IV or the principal proceeds of the Sales Tax Bonds - Phase IV when issued shall and are hereby directed to be applied, to the extent necessary, to the payment of the Series 2016C Notes; and, further, the District covenants and irrevocably pledges to effect the issuance of the Sales Tax Bonds - Phase IV to the extent that it does not hold Sales and Use Tax - Phase IV revenues in an amount sufficient to effect the retirement of the Series 2016C Notes at the maturity thereof or, in the alternative, to refund or renew outstanding Series 2016C Notes in order that the proceeds thereof will be sufficient to provide for the retirement of any Series 2016C Notes issued pursuant thereto.

Section 3.21 Notes Issued in Book-Entry-Only Form.

(a) Notwithstanding any provision of this Resolution to the contrary, the Notes of any Series may initially be issued under the DTC book-entry-only system in fully-registered form, as determined by the Superintendent, registered in the name of Cede & Co. as the registered owner and securities depository nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as initial securities depository for the Notes. Notwithstanding anything to the contrary herein, so long as the Notes of a Series are being held under a book-entry system of a securities depository, transfers of beneficial ownership of the Notes of the respective Series will be effected pursuant to rules and procedures established by such securities depository. DTC and any successor securities depositories are hereinafter referred to as the "Securities Depository." Cede & Co. and successor securities depository nominees are hereinafter referred to as the "Securities Depository Nominee."

(b) Notwithstanding any other provision of this Resolution, as long as a book-entry system is in effect for the Notes of a Series, the Securities Depository Nominee will be recognized as the Holder of the Notes of that Series for the purposes of (i) paying the Principal Installment and interest on such Series of Notes, (ii) giving any notice permitted or required to be given to Noteholders under this Resolution, (iii) registering the transfer of Notes, and (iv) requesting any consent or other action to be taken by the Holders of that Series of Notes, and for all other purposes whatsoever, and the District shall not be affected by any notice to the contrary.

(c) The District shall not have any responsibility or obligation to any participant, any beneficial owner or any other person claiming a beneficial ownership in any Notes which are registered to

a Securities Depository Nominee under or through the Securities Depository with respect to any action taken by the Securities Depository as Holder of such Notes.

(d) The District shall pay all of the Principal Installment and interest on Notes of a Series issued under a book-entry system only to the Securities Depository or the Securities Depository Nominee, as the case may be, for such Notes, and all such payments shall be valid and effectual to fully satisfy and discharge the obligations with respect to the Principal Installment of and interest on such Notes.

(e) In the event that the Securities Depository for the Notes of a Series discontinues providing its services, the District shall either engage the services of another Securities Depository, or if another Securities Depository is not engaged, the Registrar and Paying Agent shall authenticate, register and deliver physical certificates for the Notes in exchange for the Notes registered in the name of the Securities Depository Nominee.

(f) In connection with any notice or other communication to be provided to the Holders of Notes by the District or by the Registrar and Paying Agent with respect to any consent or other action to be taken by the Holders of Notes, the District or the Registrar and Paying Agent, as the case may be, shall establish a record date for such consent or other action and give the Securities Depository Nominee notice of such record date not less than 15 days in advance of such record date to the extent possible.

[End of Article III]

ARTICLE IV

PURCHASE OF NOTES

Section 4.01 Purchases of Notes Outstanding.

Purchases of Notes Outstanding may be made by the District at any time with money available to it from any source. Upon any such purchase the District shall deliver such Notes to the Registrar for cancellation.

[End of Article IV]

ARTICLE V

SALE OF NOTES

Section 5.01 Determination of Time to Receive Bids; Notice of Sale.

The Notes shall be sold at public or private sale, as determined by the Superintendent or Chief Financial Officer, each at a price of not less than par. Bids for the Notes of a Series shall be received at a time and on a date to be selected by the Superintendent or the Chief Financial Officer. The three Series of Notes may be sold on the same date or on different dates as determined by the Superintendent or the Chief Financial Officer. The Notes shall be advertised for sale in *The Bond Buyer*, which advertisement shall appear at least once, not less than seven days before the date set for the sale.

Section 5.02 Award of Notes.

Upon receipt of bids for each Series of Notes, the Superintendent or the Chief Financial Officer, upon the advice of the Financial Advisor to the District, is authorized to award the Notes of that Series to the bidder offering the lowest net interest cost therefor.

Section 5.03 Preliminary Official Statement and Official Statement.

The Chief Financial Officer of the District is hereby authorized to prepare and cause to be distributed a Preliminary Official Statement in connection with the sale of the Notes and to "deem final" the same within the meaning of Securities and Exchange Commission Rule 15c2-12. The Preliminary Official Statement may be made available in printed or electronic formats prior to the sale of the Notes. Following the award of the Notes as provided in Section 5.02 hereof, the Chief Financial Officer of the District is authorized to prepare and make available to the purchaser of each Series of Notes a final Official Statement in printed or electronic formats.

[End of Article V]

ARTICLE VI

DISPOSITION OF PROCEEDS OF SALE OF NOTES

Section 6.01 Disposition of Series 2016A Note Proceeds Including Temporary Investments.

The proceeds derived from the sale of the Series 2016A Notes shall be expended and made use of by the Board as follows:

(a) the amounts determined by the Superintendent or the Chief Financial Officer, upon the advice of the Financial Advisor to the District, to be sufficient, including investment earnings thereon, to allow the District to make payments of purchase price due to the Trustee on May 17, 2016 as to the 2004 Facilities Agreement, as amended and supplemented by the 2013A Supplemental Facilities Agreement, the 2013B Facilities Agreement and the 2014 Facilities Agreement shall be paid to and held by the Trustee, invested in Government Obligations or held as cash, for the payment of purchase price so due;

(b) the remaining proceeds shall be expended and made use of by the Board to defray the costs of the Improvements, as defined in Section 1.01 herein, including reimbursement of the District for expenditures previously incurred by the District in connection with the Improvements as permitted by the Code, and to pay the costs of issuing the Series 2016A Notes. Pending the use of such portion of the Series 2016A Note proceeds, the same shall be invested and reinvested in Authorized Investments. All earnings from such investments shall be applied to the cost of the Improvements; and

(c) if any balance remains, it shall be held in a special fund and used to effect the retirement of the Series 2016A Notes authorized by this Resolution or to the payment of a portion of the purchase price of the 2004 Facilities, the Amended 2005 Facilities or the Amended 2006 Facilities, or, if so provided by resolution of the Board, to defray the cost of additional improvements to the facilities of the District.

Provided, that neither the purchaser nor any Holder of the Series 2016A Notes shall be liable for the proper application of the proceeds thereof.

Section 6.02 Disposition of Series 2016B Note Proceeds Including Temporary Investments.

The proceeds derived from the sale of the Series 2016B Notes shall be expended and made use of by the Board to pay the principal and interest due on the Series 2015B Note at maturity and to pay the cost of issuing the Series 2016B Notes. Pending the use of Series 2016B Note proceeds, the same shall be invested and reinvested in Authorized Investments. All earnings from such investments shall be applied to the cost of the Sales Tax Projects – Phase III.

Provided, that neither the purchaser nor any Holder of the Series 2016B Notes shall be liable for the proper application of the proceeds thereof.

Section 6.03 Disposition of Series 2016C Note Proceeds Including Temporary Investments.

The proceeds derived from the sale of the Series 2016C Notes shall be expended and made use of by the Board to pay the principal and interest due on the Series 2015C Note at maturity, to defray a portion of the costs of the construction, renovation and equipping of the Sales Tax Projects - Phase IV, including reimbursement of the District for expenditures previously incurred by the District in connection with the Sales Tax Projects - Phase IV as permitted by the Code, and to pay the cost of issuing the Series 2016C Notes. Pending the use of Series 2016C Note proceeds, the same shall be invested and reinvested

in Authorized Investments. All earnings from such investments shall be applied to the cost of the Sales Tax Projects - Phase IV.

Provided, that neither the purchaser nor any Holder of the Series 2016C Notes shall be liable for the proper application of the proceeds thereof.

[End of Article VI]

ARTICLE VII

DEFEASANCE OF NOTES

Section 7.01 Discharge of Resolution - Where and How Notes are Deemed to have been Paid and Defeased.

If all of the Notes of a Series issued pursuant to this Resolution and all interest thereon shall have been paid and discharged, then the obligations of the District under this Resolution with respect to the Notes of that Series and all other rights granted hereby shall cease and determine. The Notes of a Series shall be deemed to have been paid and discharged within the meaning of this Article under each of the following circumstances, viz.:

(1) The Paying Agent shall hold, at the stated maturity of the applicable Series of Notes, in trust and irrevocably appropriated thereto, sufficient moneys for the payment of the Principal Installment and interest on such Series of Notes; or

(2) If default in the payment of the Principal Installment of the Notes of a Series or the interest thereon shall have occurred on the applicable Note Payment Date, and thereafter tender of such payment shall have been made, and at such time as the Paying Agent shall hold in trust and irrevocably appropriated thereto, sufficient moneys for the payment thereof to the date of the tender of such payment; or

(3) If the District shall elect to provide for the payment of the Notes of a Series prior to the applicable Note Payment Date, and shall have deposited with the Paying Agent in an irrevocable trust moneys which shall be sufficient, or Government Obligations, the principal of and interest on which when due will provide moneys, which together with moneys, if any, deposited with the Paying Agent at the same time, shall be sufficient to pay when due the Principal Installment and interest to become due on the Notes of that Series.

Neither the Government Obligations nor moneys deposited with the Paying Agent pursuant to this Section nor the principal or interest payments thereon shall be withdrawn or used for any purpose other than, and shall be held in trust for, the payment of the Principal Installment and interest on the applicable Series of Notes; provided that any cash received from such principal or interest payments on Government Obligations deposited with the Paying Agent, if not then needed for such purpose, shall, to the extent practicable, be invested and reinvested in Government Obligations maturing at times and in amounts sufficient to pay when due the Principal Installment and interest to become due on the applicable Series of Notes, and interest earned from such reinvestments not required for the payment of the Principal Installment and interest may be paid over to the District, as received by the Paying Agent, free and clear of any trust, lien or pledge.

[End of Article VII]

ARTICLE VIII

FEDERAL TAX CONSIDERATIONS

Section 8.01 Compliance with the Code.

The District will comply with all requirements of the Code in order to preserve the tax-exempt status of the Notes, including without limitation, (i) the requirement to file the information report with the Internal Revenue Service, and (ii) the requirement to rebate certain arbitrage earnings to the United States Government pursuant to Section 148(f) of the Code. In this connection, the District covenants to execute any and all agreements, certificates and other documentation as it may be advised by bond counsel will enable it to comply with this Section, and such agreements, certificates and other documentation may be executed by an Authorized Officer.

The District hereby represents and covenants that it will not take any action which will, or fail to take any action which failure will, cause interest on the Notes to become includable in the gross income of the Holder thereof for federal income tax purposes pursuant to the provisions of the Code and regulations promulgated thereunder in effect on the Original Issue Date of the Notes. Without limiting the generality of the foregoing, the District represents and covenants that:

(a) All property financed or refinanced by the net proceeds of the Notes will be owned by the District in accordance with the rules governing the ownership of property for federal income tax purposes.

(b) The District shall not permit the proceeds of the Notes or any facility financed with the proceeds of the Notes to be used in any manner that would result in (a) ten percent (10%) or more of such proceeds being considered as having been used directly or indirectly in any trade or business carried on by any natural person or in any activity carried on by a person other than a natural person other than a governmental unit as provided in Section 141(b) of the Code, or (b) five percent (5%) or more of such proceeds being considered as having been used directly or indirectly to make or finance loans to any person other than a governmental unit as provided in Section 141(c) of the Code.

(c) The District is not a party to nor will it enter into any contracts with any person for the use or management of any facility provided with the proceeds of the Notes that do not conform to the guidelines set forth in Revenue Procedure 97-13 of the Internal Revenue Service.

(d) The District will not sell or lease any property financed or refinanced by the Notes to any person unless it obtains the opinion of nationally recognized bond counsel that such lease or sale will not affect the tax exemption of the Notes.

(e) The Notes will not be federally guaranteed within the meaning of Section 149(b) of the Code. The District has not entered into any leases or sales or service contracts with any federal government agency and will not enter into any such leases or contracts unless it obtains the opinion of nationally recognized bond counsel that such action will not affect the tax exemption of the Notes.

All references to "property" and "facilities" in this Section 8.01 shall mean property and facilities comprising the Improvements, the Sale Tax Projects – Phase III and the Sales Tax Projects - Phase IV, as well as property and facilities subject to the 2004 Facilities Agreement, as amended and supplemented by the 2013A Facilities Agreement, the 2013B Facilities Agreement and the 2014 Facilities Agreement, respectively, and the Ancillary Projects.

Section 8.02 Ability to Meet Arbitrage Requirements.

Careful consideration has been given to the time in which the expenditures will be made. It has been ascertained that all of the money received from the proceeds of the Notes will be expended within the limitations imposed by Section 148 of the Code and the Treasury regulations promulgated pursuant thereto. Accordingly, the District will be able to certify upon reasonable grounds that the Notes herein provided for are not "arbitrage notes" within the meaning of Section 148 of the Code.

[End of Article VIII]

ARTICLE IX
MISCELLANEOUS

Section 9.01 Failure to Present Notes.

Anything in this Resolution to the contrary notwithstanding, any money held by the Paying Agent in trust for the payment and discharge of any of the Notes, or the interest thereon, which remains unclaimed for such period of time after the date when such Notes have become due and payable at their stated maturity dates that the Holder thereof shall no longer be able to enforce the payment thereof, the Paying Agent shall at the written request of the District pay such money to the District as its absolute property and free from trust, and the Paying Agent shall thereupon be released and discharged with respect thereto and the Noteholders shall look only to the District for the payment of such Notes; provided, however, the Paying Agent shall forward to the District all moneys which remain unclaimed during a period five years from each Note Payment Date, provided, however, that before being required to make any such payment to the District, the Paying Agent, at the expense of the District, may conduct such investigations as may in the opinion of the Paying Agent be necessary to locate the Holders of those who would take if the Holder shall have died.

Section 9.02 Severability of Invalid Provisions.

If any one or more of the covenants or agreements provided in this Resolution should be contrary to law, then such covenant or covenants or agreement or agreements shall be deemed severable from the remaining covenants and agreements, and shall in no way affect the validity of the other provisions of this Resolution.

Section 9.03 Successors.

Whenever in this Resolution the District is named or referred to, it shall be deemed to include any entity which may succeed to the principal functions and powers of the District, and all the covenants and agreements contained in this Resolution or by or on behalf of the District shall bind and inure to the benefit of the successor whether so expressed or not.

Section 9.04 Resolution to Constitute Contract.

In consideration of the purchase and acceptance of the Notes by those who shall purchase and hold the same from time to time, the provisions of this Resolution shall be deemed to be and shall constitute a contract between the District and the Holders from time to time of the Notes, and such provisions are covenants and agreements with such Holders which the District hereby determined to be necessary and desirable for the security and payment thereof. The pledge hereof and the provisions, covenants, and agreements herein set forth to be performed on behalf of the District shall be for the equal benefit, protection, and security of the Holders of any and all of the Notes of a Series, all of which shall be of equal rank without preference, priority or distinction of any Notes over any other Notes of the same Series.

Section 9.05 Continuing Disclosure.

(a) In accordance with Act No. 442 of the Acts and Joint Resolutions of the General Assembly of the State of South Carolina for the year 1994, the District hereby covenants to file with a central repository for availability in the secondary bond market when requested (1) an annual independent audit, within thirty days of the District's receipt of the audit; and (2) event specific information, within

thirty days of an event adversely affecting more than five percent of the District's revenue or tax base. The only remedy for failure by the District to comply with the covenant in this Section 9.05 shall be an action for specific performance of this covenant. The Board specifically reserves the right to amend this covenant to reflect any change in Act 442, without the consent of any Noteholder.

(b) The District hereby covenants and agrees that it will comply with and carry out all of the provisions of each Disclosure Dissemination Agreement. Notwithstanding any other provision of this Resolution, failure of the District to comply with a Disclosure Dissemination Agreement shall not be considered an event of default hereunder; however, any holder of a Note of the applicable Series may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the District to comply with its obligations under this Section 9.05(b). A Disclosure Dissemination Agreement with respect to each Series of Notes shall be executed by an Authorized Officer prior to the delivery of the applicable Series of Notes and shall be in such form as is set forth in Exhibit C hereto, together with such modifications and amendments thereto as shall be deemed necessary by such Authorized Officer, upon advice of counsel. The execution of the Disclosure Dissemination Agreements shall constitute conclusive evidence of the approval by the person executing the same of any and all modifications and amendments thereto.

[End of Article IX]

DONE IN MEETING DULY ASSEMBLED this 22nd day of February, 2016.

CHARLESTON COUNTY SCHOOL DISTRICT,
SOUTH CAROLINA

(SEAL)

Chair, Board of Trustees

Attest:

Secretary, Board of Trustees

LIST OF IMPROVEMENTS

Fixed Cost of Ownership and Modernization Projects

- Facilities Maintenance
- Security and Risk Management
- Information Technology
- Furniture, Fixtures & Equipment
- Mobile Classrooms
- Design, Engineering and Consultants
- Athletics, Arts, Career Technical Education
- Minor Building/Site Modifications
- Classroom modernization; 1:1 Computing
- Media center modernization
- Media center supplemental materials
- Additional capital improvements to school facilities of the District as more specifically approved by the Board in connection with resource allocation requests for Fixed Costs of Ownership for Fiscal Year 2016-2017
- Miscellaneous

Additional Projects to be Funded from Sinking Fund

- Drayton Hall Elementary School Classroom and Restroom Trailers
- Stall High School Classroom and Restroom Trailers
- Northwoods Middle School Trailer
- Otranto Campus Trailers
- Otranto Middle School Design-Build Addition/Kitchen
- Otranto Campus Renovations
- Simmons Pinckney Middle School Conversion Phase II
- Baptist Hill High School Demolish Middle School Classroom Partitions
- Adult Education Relocation and New Testing Center Certification
- East Cooper Montessori Facility Renovation Phase II
- Miscellaneous Capital Improvements

(FORM OF NOTES)

UNITED STATES OF AMERICA
STATE OF SOUTH CAROLINA
CHARLESTON COUNTY SCHOOL DISTRICT
GENERAL OBLIGATION BOND ANTICIPATION NOTE
[(SALES TAX PROJECTS – PHASE ____)]
SERIES 2016 [A/B/C]

No. 1 \$ _____

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>ORIGINAL ISSUE DATE</u>	<u>CUSIP</u>
%	_____, 201__	_____, 2016	

Registered Holder: _____

Principal Amount: DOLLARS

KNOW ALL MEN BY THESE PRESENTS, that Charleston County School District, South Carolina (the "School District"), is justly indebted and, for value received, hereby promises to pay to the Registered Holder named above, or registered assigns, the Principal Amount shown above on the Maturity Date shown above, upon presentation and surrender of this note at the office of the Superintendent of Charleston County School District in the City of Charleston, State of South Carolina (the "Registrar/Paying Agent"), and to pay interest, calculated on the basis of a 360 day year consisting of twelve months of 30 days each, on such Principal Amount from the date hereof at the Interest Rate per annum shown above until the School District's obligation with respect to the payment of such Principal Amount shall be discharged. Interest on this note is payable _____, 201__, and shall be payable to the person in whose name this note is registered on the registration books of the School District maintained by the Registrar/Paying Agent at the close of business on _____, 201__. The principal and interest on this note are payable in any coin or currency of the United States of America which is, at the time of payment, legal tender for public and private debts. This note is not subject to redemption prior to maturity.

This note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been duly executed by the Registrar/Paying Agent.

This note is one of an issue of notes in the aggregate principal amount of \$_____ (the "Notes") issued pursuant to and in accordance with the Constitution and laws of the State of South Carolina, including Article X, Section 15 of the Constitution of the State of South Carolina 1895, as amended; Title 59, Chapter 71 of the Code of Laws of South Carolina 1976, as amended; Title 11, Chapter 17 of the Code of Laws of South Carolina 1976, as amended; and a resolution duly adopted by the Board of Trustees of the School District (the "Board") on February 22, 2016 (the "Resolution"). Capitalized terms used but not defined herein shall have the meanings ascribed to them by the Resolution.

For the payment of the principal of and interest on the Notes as the same shall fall due, the full faith, credit, resources and taxing power of the School District are hereby irrevocably pledged. In addition thereto, so much of the [proceeds of the sales and use tax authorized by Title 4, Chapter 10, Article 4 of the Code of Laws of South Carolina 1976, as amended, a resolution adopted by the Board on [August 9, 2010/August 14, 2014], and the successful results of a referendum held within the District [on November 2, 2010/November 4, 2014] (the "Sales and Use Tax – Phase ___") or the] principal proceeds of a series of general obligation bonds (the "Bonds") to be issued by the School District shall be applied, to the extent necessary, to the payment of the Notes; and, further, the School District has covenanted and irrevocably pledged to effect the issuance of the Bonds [to the extent that it does not hold proceeds of the Sales and Use Tax – Phase ___ in an amount sufficient to provide for the retirement of the Notes] or, in the alternative, to refund or renew outstanding Notes in order that the proceeds thereof will be sufficient to provide for the retirement of the Notes.

[The Notes are being issued by means of a book-entry system with no physical distribution of Note certificates to be made except as provided in the Resolution. One note certificate with respect to the Notes, registered in the name of the Securities Depository Nominee, is being issued and is required to be deposited with the Securities Depository and immobilized in its custody. The book-entry system will evidence positions held in the Notes by the Securities Depository's Participants, beneficial ownership of the Notes in the principal amount of \$5,000 or any integral multiple thereof being evidenced in the records of such Participants. Transfers of ownership shall be effected on the records of the Securities Depository and its Participants pursuant to rules and procedures established by the Securities Depository and its Participants. The School District and the Registrar/Paying Agent will recognize the Securities Depository Nominee, while the Registered Holder of this note, as the owner of this note for all purposes, including payments of principal of and interest on this note, notices and voting. Transfer of principal and interest payments to Participants of the Securities Depository will be the responsibility of the Securities Depository, and transfer of principal and interest payments to beneficial owners of the Notes by Participants of the Securities Depository will be the responsibility of such Participants and other nominees of such beneficial owners. The School District will not be responsible or liable for such transfers of payments or for maintaining, supervising or reviewing the records maintained by the Securities Depository, the Securities Depository Nominee, its Participants or persons acting through such Participants. While the Securities Depository Nominee is the owner of this note, notwithstanding, the provision hereinabove contained, payments of principal of and interest on this note shall be made in accordance with existing arrangements between the Registrar/Paying Agent or its successors under the Resolution and the Securities Depository.]

This note is transferable only upon the books of the School District kept for that purpose at the principal office of the Registrar/Paying Agent by the Registered Holder hereof in person or by his duly authorized attorney upon surrender of this note together with a written instrument of transfer satisfactory to the Registrar/Paying Agent duly executed by the Registered Holder or his duly authorized attorney. Thereupon a new fully registered Note or Notes of the same aggregate principal amount shall be issued to the transferee in exchange herefor as provided in the Resolution. The School District and the Registrar/Paying Agent may deem and treat the person in whose name this note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal hereof and interest due hereon and for all other purposes. The School District shall not be obligated to issue, exchange or transfer any Note after _____, 201__.

Under the laws of the State of South Carolina, this note and the interest hereon are exempt from all State, county, municipal, school district and other taxes or assessments, direct or indirect, general or special, whether imposed for the purpose of general revenue or otherwise, except inheritance, estate or transfer taxes, but the interest hereon may be included in certain franchise fees or taxes.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of South Carolina to exist, to happen and to be performed precedent to or in the issuance of this note exist, have happened and have been performed in regular and due time, form and manner as required by law; that the amount of this note, together with all other general obligation and bonded indebtedness of the School District does not exceed the applicable limitation of indebtedness under the laws of the State of South Carolina; and that provision has been made for the levy and collection of a tax, without limit, on all taxable property in the School District sufficient to pay the principal and interest of this note at the maturity thereof and to create such sinking fund as may be necessary therefor.

IN WITNESS WHEREOF, the Board of Trustees of Charleston County School District, South Carolina, the governing body of the School District, has caused this note to be signed by the manual signature of the Chair and its corporate seal to be hereunto impressed and attested to by the manual signature of its Secretary.

(SEAL)

**CHARLESTON COUNTY SCHOOL DISTRICT,
SOUTH CAROLINA**

By: _____
Chair, Board of Trustees

Attest:

Secretary, Board of Trustees

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue described in the within mentioned Resolution.

**CHARLESTON COUNTY SCHOOL DISTRICT,
SOUTH CAROLINA**
as Registrar/Paying Agent

By: _____
Superintendent

Authentication Date: _____, 2016

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Transferee)

the within note and does hereby irrevocably constitute and appoint _____
attorney to transfer the within note on the books kept for registration thereof, with full power of
substitution in the premises.

Dated:

Signature Guaranteed

(Authorized Officer)

(Signature must be guaranteed by a
participant in the Securities Transfer Agent
Medallions Program (STAMP))

Notice: The signature to the assignment must
correspond with the name of the registered owner as it
appears upon the face of the within note in every
particular, without alteration or enlargement or any
change whatever.

DISCLOSURE DISSEMINATION AGENT AGREEMENT

This Disclosure Dissemination Agent Agreement (the "Disclosure Agreement"), dated as of _____, 2016, is executed and delivered by Charleston County School District, South Carolina (the "Issuer") and Digital Assurance Certification, L.L.C., as exclusive Disclosure Dissemination Agent (the "Disclosure Dissemination Agent" or "DAC"), for the benefit of the Holders (hereinafter defined) of the Bonds (hereinafter defined) in order to assist the Participating Underwriters in complying with Rule 15c2-12 of the United States Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time (the "Rule"). Inasmuch as the Bonds have a stated maturity of less than 18 months, the limited exemption provided by S.E.C. Rule 15c2-12(d)(3) applies to the Bonds, and the Issuer's obligations are limited to compliance with S.E.C. Rule 15c2-12(b)(5)(i)(C).

The services provided under this Disclosure Agreement solely relate to the execution of instructions received from the Issuer through use of the DAC system and do not constitute "advice" within the meaning of the Dodd-Frank Wall Street Reform and Consumer Protection Act (the "Act"). DAC will not provide any advice or recommendation to the Issuer or anyone on the Issuer's behalf regarding the "issuance of municipal securities" or any "municipal financial product" as defined in the Act and nothing in this Disclosure Agreement shall be interpreted to the contrary.

SECTION 1. Definitions. Capitalized terms not otherwise defined in this Disclosure Agreement shall have the meaning assigned in the Rule or, to the extent not in conflict with the Rule, in the Official Statement (hereinafter defined). The capitalized terms shall have the following meanings:

"Bonds" means the obligations as listed on the attached Exhibit A, with the 9-digit CUSIP numbers relating thereto.

"Certification" means a written certification of compliance signed by the Disclosure Representative stating that the Notice Event notice delivered to the Disclosure Dissemination Agent is the Notice Event notice required to be submitted to the MSRB under this Disclosure Agreement. A Certification shall accompany each such document submitted to the Disclosure Dissemination Agent by the Issuer and include the full name of the Bonds and the 9-digit CUSIP numbers for all Bonds to which the document applies.

"Disclosure Dissemination Agent" means Digital Assurance Certification, L.L.C, acting in its capacity as Disclosure Dissemination Agent hereunder, or any successor Disclosure Dissemination Agent designated in writing by the Issuer pursuant to Section 6 hereof.

"Disclosure Representative" means the Chief Financial and Operations Officer of the Issuer or his or her designee, or such other person as the Issuer shall designate in writing to the Disclosure Dissemination Agent from time to time as the person responsible for providing Information to the Disclosure Dissemination Agent.

"Force Majeure Event" means: (i) acts of God, war, or terrorist action; (ii) failure or shut-down of the Electronic Municipal Market Access system maintained by the MSRB; or (iii) to the extent beyond the Disclosure Dissemination Agent's reasonable control, interruptions in telecommunications or utilities services, failure, malfunction or error of any telecommunications, computer or other electrical, mechanical or technological application, service or system, computer virus, interruptions in Internet service or telephone service (including due to a virus, electrical delivery problem or similar occurrence) that affect Internet users generally, or in the local area in which the Disclosure Dissemination Agent or

the MSRB is located, or acts of any government, regulatory or any other competent authority the effect of which is to prohibit the Disclosure Dissemination Agent from performance of its obligations under this Disclosure Agreement.

"Holder" means any person (i) having the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries) or (ii) treated as the owner of any Bonds for federal income tax purposes.

"Information" means the Notice Event notices.

"MSRB" means the Municipal Securities Rulemaking Board established pursuant to Section 15B(b)(1) of the Securities Exchange Act of 1934.

"Notice Event" means any of the events enumerated in paragraph (b)(5)(i)(C) of the Rule and listed in Section 2(a) of this Disclosure Agreement.

"Obligated Person" means any person, including the Issuer, who is either generally or through an enterprise, fund, or account of such person committed by contract or other arrangement to support payment of all, or part of the obligations on the Bonds (other than providers of municipal bond insurance, letters of credit, or other liquidity facilities).

"Official Statement" means that Official Statement prepared by the Issuer in connection with the Bonds, as listed on Exhibit A.

"Trustee" means the institution identified as such or identified as Paying Agent/Registrar in the document under which the Bonds were issued.

SECTION 2. Filing of Notice Events.

(a) The Disclosure Dissemination Agent shall:

- (i) upon receipt, promptly file the text of each Notice Event received under Sections 3(a) and 3(b)(ii) with the MSRB, identifying the Notice Event as instructed by the Issuer pursuant to Section 3(a) or 3(b)(ii) (being any of the categories set forth below) when filing pursuant to Section 3(c) of this Disclosure Agreement:
 1. "Principal and interest payment delinquencies;"
 2. "Non-payment related defaults, if material;"
 3. "Unscheduled draws on debt service reserves reflecting financial difficulties;"
 4. "Unscheduled draws on credit enhancements reflecting financial difficulties;"
 5. "Substitution of credit or liquidity providers, or their failure to perform;"
 6. "Adverse tax opinions, IRS notices or events affecting the tax status of the security;"

7. "Modifications to rights of Bondholders, if material;"
8. "Bond calls, if material, and tender offers;"
9. "Defeasances;"
10. "Release, substitution, or sale of property securing repayment of the Bonds, if material;"
11. "Rating changes;"
12. "Bankruptcy, insolvency, receivership or similar event of the Obligated Person;"
13. "Merger, consolidation, or acquisition of the Obligated Person, if material;" and
14. "Appointment of a successor or additional trustee, or the change of name of a trustee, if material;" and

- (ii) provide the Issuer evidence of the filings of each of the above when made, which shall be by means of the DAC system, for so long as DAC is the Disclosure Dissemination Agent under this Disclosure Agreement.

(b) Any Information received by the Disclosure Dissemination Agent before 6:00 p.m. Eastern time on any business day that it is required to file with the MSRB pursuant to the terms of this Disclosure Agreement and that is accompanied by a Certification and all other information required by the terms of this Disclosure Agreement will be filed by the Disclosure Dissemination Agent with the MSRB no later than 11:59 p.m. Eastern time on the same business day; provided, however, the Disclosure Dissemination Agent shall have no liability for any delay in filing with the MSRB if such delay is caused by a Force Majeure Event provided that the Disclosure Dissemination Agent uses reasonable efforts to make any such filing as soon as possible.

SECTION 3. Reporting of Notice Events.

(a) The occurrence of any of the following events with respect to the Bonds constitutes a Notice Event:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-

TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;

7. Modifications to rights of Bondholders, if material;
8. Bond calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution, or sale of property securing repayment of the Bonds, if material;
11. Rating changes;
12. Bankruptcy, insolvency, receivership or similar event of the Obligated Person;

Note to subsection (a)(12) of this Section 3: For the purposes of the event described in subsection (a)(12) of this Section 3, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an Obligated Person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Obligated Person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Obligated Person.

13. The consummation of a merger, consolidation, or acquisition involving an Obligated Person or the sale of all or substantially all of the assets of the Obligated Person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material.

The Issuer shall notify the Disclosure Dissemination Agent in writing of the occurrence of a Notice Event in a timely manner to allow the Disclosure Dissemination Agent to file the Notice Event notice with the MSRB not in excess of ten business days after its occurrence. Such notice shall instruct the Disclosure Dissemination Agent to report the occurrence pursuant to subsection (c) and shall be accompanied by a Certification. Such notice or Certification shall identify the Notice Event that has occurred (which shall be any of the categories set forth in Section 2(a)(i) of this Disclosure Agreement), include the text of the disclosure that the Issuer desires to make, contain the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and identify the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information (provided that such date is not later than the tenth business day after the occurrence of the Notice Event).

(b) The Disclosure Dissemination Agent is under no obligation to notify the Issuer or the Disclosure Representative of an event that may constitute a Notice Event. In the event the Disclosure Dissemination Agent so notifies the Disclosure Representative, the Disclosure Representative will within two business days of receipt of such notice (but in any event not later than the tenth business day after the occurrence of the Notice Event, if the Issuer determines that a Notice Event has occurred), instruct the Disclosure Dissemination Agent that (i) a Notice Event has not occurred and no filing is to be made or (ii) a Notice Event has occurred and the Disclosure Dissemination Agent is to report the occurrence pursuant to subsection (c) of this Section 3, together with a Certification. Such Certification shall identify the Notice Event that has occurred (which shall be any of the categories set forth in Section 2(a)(i) of this Disclosure Agreement), include the text of the disclosure that the Issuer desires to make, contain the written authorization of the Issuer for the Disclosure Dissemination Agent to disseminate such information, and identify the date the Issuer desires for the Disclosure Dissemination Agent to disseminate the information (provided that such date is not later than the tenth business day after the occurrence of the Notice Event).

(c) If the Disclosure Dissemination Agent has been instructed by the Issuer as prescribed in subsection (a) or (b)(ii) of this Section 3 to report the occurrence of a Notice Event, the Disclosure Dissemination Agent shall promptly file a notice of such occurrence with the MSRB in accordance with Section 2(a)(i) hereof.

SECTION 4. CUSIP Numbers. Whenever providing information to the Disclosure Dissemination Agent, including but not limited to Notice Event notices, the Issuer shall indicate the full name of the Bonds and the 9-digit CUSIP numbers for the Bonds as to which the provided information relates.

SECTION 5. Termination of Reporting Obligation. The obligations of the Issuer and the Disclosure Dissemination Agent under this Disclosure Agreement shall terminate with respect to the Bonds upon the legal defeasance, prior redemption or payment in full of all of the Bonds, when the Issuer is no longer an Obligated Person, or upon delivery by the Disclosure Representative to the Disclosure Dissemination Agent of an opinion of nationally recognized bond counsel to the effect that continuing disclosure is no longer required.

SECTION 6. Disclosure Dissemination Agent. The Issuer has appointed Digital Assurance Certification, L.L.C. as exclusive Disclosure Dissemination Agent under this Disclosure Agreement. The Issuer may, upon thirty days written notice to the Disclosure Dissemination Agent and the Trustee, replace or appoint a successor Disclosure Dissemination Agent. Upon termination of DAC's services as Disclosure Dissemination Agent, whether by notice of the Issuer or DAC, the Issuer agrees to appoint a successor Disclosure Dissemination Agent or, alternately, agrees to assume all responsibilities of Disclosure Dissemination Agent under this Disclosure Agreement for the benefit of the Holders of the Bonds. Notwithstanding any replacement or appointment of a successor, the Issuer shall remain liable, until payment in full, for any and all sums owed and payable to the Disclosure Dissemination Agent. The Disclosure Dissemination Agent may resign at any time by providing thirty days' prior written notice to the Issuer.

SECTION 7. Remedies in Event of Default. In the event of a failure of the Issuer or the Disclosure Dissemination Agent to comply with any provision of this Disclosure Agreement, the Holders' rights to enforce the provisions of this Disclosure Agreement shall be limited solely to a right, by action in mandamus or for specific performance, to compel performance of the parties' obligation under this Disclosure Agreement. Any failure by a party to perform in accordance with this Disclosure Agreement shall not constitute a default on the Bonds or under any other document relating to the Bonds, and all rights and remedies shall be limited to those expressly stated herein.

SECTION 8. Duties, Immunities and Liabilities of Disclosure Dissemination Agent.

(a) The Disclosure Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Agreement. The Disclosure Dissemination Agent's obligation to deliver the information at the times and with the contents described herein shall be limited to the extent the Issuer has provided such information to the Disclosure Dissemination Agent as required by this Disclosure Agreement. The Disclosure Dissemination Agent shall have no duty with respect to the content of any disclosures or notice made pursuant to the terms hereof. The Disclosure Dissemination Agent shall have no duty or obligation to review or verify any Information or any other information, disclosures or notices provided to it by the Issuer and shall not be deemed to be acting in any fiduciary capacity for the Issuer, the Holders of the Bonds or any other party. The Disclosure Dissemination Agent shall have no responsibility for the Issuer's failure to report to the Disclosure Dissemination Agent a Notice Event or a duty to determine the materiality thereof. The Disclosure Dissemination Agent shall have no duty to determine, or liability for failing to determine, whether the Issuer has complied with this Disclosure Agreement. The Disclosure Dissemination Agent may conclusively rely upon certifications of the Issuer at all times.

The obligations of the Issuer under this Section shall survive resignation or removal of the Disclosure Dissemination Agent and defeasance, redemption or payment of the Bonds.

(b) The Disclosure Dissemination Agent may, from time to time, consult with legal counsel (either in-house or external) of its own choosing in the event of any disagreement or controversy, or question or doubt as to the construction of any of the provisions hereof or its respective duties hereunder, and shall not incur any liability and shall be fully protected in acting in good faith upon the advice of such legal counsel. The reasonable fees and expenses of such counsel shall be payable by the Issuer.

(c) All documents, reports, notices, statements, information and other materials provided to the MSRB under this Disclosure Agreement shall be provided in an electronic format and accompanied by identifying information as prescribed by the MSRB.

SECTION 9. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Agreement, the Issuer and the Disclosure Dissemination Agent may amend this Disclosure Agreement and any provision of this Disclosure Agreement may be waived, if such amendment or waiver is supported by an opinion of counsel expert in federal securities laws acceptable to both the Issuer and the Disclosure Dissemination Agent to the effect that such amendment or waiver does not materially impair the interests of Holders of the Bonds and would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official interpretation of the Rule; provided neither the Issuer nor the Disclosure Dissemination Agent shall be obligated to agree to any amendment modifying their respective duties or obligations without their consent thereto.

Notwithstanding the preceding paragraph, the Disclosure Dissemination Agent shall have the right to adopt amendments to this Disclosure Agreement necessary to comply with modifications to and interpretations of the provisions of the Rule as announced by the Securities and Exchange Commission from time to time by giving not less than 20 days prior written notice of the intent to do so together with a copy of the proposed amendment to the Issuer. No such amendment shall become effective if the Issuer shall, within 10 days following the giving of such notice, send a notice to the Disclosure Dissemination Agent in writing that it objects to such amendment.

SECTION 10. Beneficiaries. This Disclosure Agreement shall inure solely to the benefit of the Issuer, the Trustee of the Bonds, the Disclosure Dissemination Agent, the underwriter, and the Holders from time to time of the Bonds, and shall create no rights in any other person or entity.

SECTION 11. Governing Law. This Disclosure Agreement shall be governed by the laws of the State of New York (other than with respect to conflicts of laws), except that the capacity of the Issuer to enter into this Disclosure Agreement and its enforceability against the Issuer shall be governed by and construed in accordance with the laws of the State of South Carolina.

SECTION 12. Counterparts. This Disclosure Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

The Disclosure Dissemination Agent and the Issuer have caused this Disclosure Dissemination Agent Agreement to be executed, on the date first written above, by their respective officers duly authorized.

DIGITAL ASSURANCE CERTIFICATION, L.L.C., as
Disclosure Dissemination Agent

By: _____
Name: _____
Title: _____

CHARLESTON COUNTY SCHOOL DISTRICT,
SOUTH CAROLINA, as Issuer

By: _____
Name: _____
Title: _____

EXHIBIT A

NAME AND CUSIP NUMBERS OF BONDS

Name of Issuer: Charleston County School District, South Carolina
Obligated Person(s): Charleston County School District, South Carolina
Name of Issue: General Obligation Bond Anticipation Notes, Series 2016__
Date of Issuance: _____, 2016
Date of Official Statement: _____, 2016

CUSIP Number:

BOARD AGENDA ACTION FORM
(February 22, 2016)

Section:	Audit and Finance		
Subject:	Revision to P-Card Manual		
Name/Department:	Wayne Wilcher/Contracts and Procurement Department		
Agenda Item Number:	9.5C (A&F D-XI)		
Background:	The CCSD P-Card program was established to enable employees to efficiently make small dollar purchases up to \$2,500 that are necessary for the operation of the School District.		
Discussion:	During recent audits it was determined that revisions to the P-Card were required to address audit findings. Specially, recommendation were made to address P-Card violators with disciplinary actions and to define "Split Transactions" per CCSD Procurement Code (SC 11-35-1550 (1)). The majority of the revisions were made to address the recommendations made by auditors and some minor changes were done for clarification purposes.		
Goals & Budget:	N/A		
This recommendation supports CCSD goal #:			
Overall budget for implementing CCSD goal:			
Request approval for funds within that budget in the amount of \$:		Funding Source	
		(GOF, IDEA, Title I, Capital, etc.)	
Resulting positive impact for students in our District will be:			
Potential impact of this decision on other budget areas will be:			
Future Fiscal Impact:			
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information	
	<input type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session	
It is hereby recommended that the Board of Trustees approve the revisions to the CCSD P-Card Manual.			
Person(s) Responsible for Implementation:	Kacey Austin, P-Card Supervisor Robin McNeal, Procurement Officer Wayne Wilcher, Director of Contracts and Procurement		
Superintendent's Approval:	<i>Genita Postelwait</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

CHARLESTON COUNTY SCHOOL DISTRICT

Procurement Card Program

Cardholders Manual



2016

EFFECTIVE: JULY 1, 2016

APPROVED 4-14-2008, 12-9-2013 REVISED 3-14-2011; 10-22-2013; 1-20-2016

Report any lost or stolen Procurement Card Immediately

to Bank of America toll-free at 1-800-538-8788

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PURPOSE

Charleston County School District's Procurement Card program was established to enable employees to efficiently make small dollar purchases (up to \$2500.00, unless exempted) that are necessary for the operation of the School District. The procurement card reduces the use of purchase orders, reimbursements and invoices, as well as expedites payments to vendors, which in turn improves internal administrative costs.

The Procurement Card Manual outlines the rules and procedures for the use of the Procurement Card. All Cardholders, Liaisons and Approving Officials are responsible to ensure that procurement card transactions comply with the rules and procedures outlined within this manual. The Procurement Card Program is the only credit card program approved by the Board of Trustees.

PARTIES INVOLVED

Approving Official - District official who must 1) approve issuing the employee a Procurement Card 2) assign a Departmental Liaison 3) request approval for increases to transaction limits or changes to other limits 4) assign a monthly spending limit 5) sign/review monthly statements. Failure to monitor Cardholder usage may subject the Approving Official to disciplinary action up to and including termination. The general guidelines for an approving official are:

Cardholder is a School Level Employee – Principal is the Approving Official

Cardholder is a Principal – Associate Superintendent is the Approving Official

**Cardholder is an Office Employee – Department Head is the Approving Official
Cardholder is a Department Head – Director is the Approving Official**

Cardholder is a Director/Associate Superintendent – Superintendent is the Approving Official

Cardholder - An employee of the Charleston County School District who has been employed by CCSD for three (3) months (exceptions must be approved by the Director of Contracts and Procurement) and is approved by his/her School Principal, Department Director, immediate supervisor, or Associate Superintendent to use the Procurement Card to execute purchase transactions on behalf of the District. Proper use of the card will be considered as part of any performance evaluation of the Cardholder.

Exception: In the event CCSD develops an e-payables/Credit Card Payment Program that will benefit vendors and the District by reducing paper, checks and postage and providing faster payment turnaround time a vendor may have a card or a unique credit card number. The card provider will issue a unique credit card number to each vendor that accepts the CCSD program. Vendors will retain the credit card number on file. The card has a zero balance until payments have been authorized by the District. After goods are delivered or services rendered vendors submit invoices to the Accounts Payable Department according to the current process. When payments are authorized, an email notification is sent to an email address provided by the vendor. The email notification includes the invoice number, invoice date and amount of payment. Once the vendor receives the email the credit card has been authorized to be charged for the amount listed in

the email. When the vendor charges the full amount authorized in the email the card will return to a zero balance until the next payment is authorized.

Card Issuer – The bank who maintains Charleston County School District's procurement card accounts, issues Procurement Cards to Charleston County School District employees, sends monthly statements to Cardholders, provides electronic transaction authorizations, and bills the District for all purchases made on the cards.

Charleston County School District - Arranges with the card issuer to have a Procurement Card issued to an approved employee and agrees to accept liability for the employees' use of the cards.

Departmental Liaison - An employee in each school or department designated by the School Principal or Department Director to be responsible for reviewing transactions of individual Cardholders to ensure that all purchases made by the Cardholder are legitimate and that the charges are accurate and classified appropriately. The Liaison may be a direct report of the Cardholder.

Director of Contracts and Procurement Services – The party responsible for receiving the bank cards for all of the newly established accounts and replacement cards, and forwarding to the Purchasing Agent, or another employee in the Procurement Services Department other than the P-Card Administrator/Technician.

Procurement Card Administrator/Technician: The central Procurement Card Administrator/ Technician will be located in the Procurement Services Department. This person(s) will coordinate the purchasing card program, act as an intermediary in correspondence with the card issuer, set-up and close P-cards, monitor the program on a daily basis, review functions, and conduct training.

Procurement Officer – The party responsible for monitoring the responsibilities and actions of the P-card Administrator/Technician. This position is also responsible for monitoring the review process.

Procurement Staff – Procurement Staff may be issued cards with limits established at the discretion of the Procurement Officer. Purchases made by Procurement Staff will include approved purchase requisitions and CCSD exemptions.

Vendor - The merchant from whom a Cardholder is making a purchase.

TYPES OF ACCOUNTS

Revolving Credit Line – The standard credit account used for the majority of purchases. This card has a monthly credit limit and a single transaction limit. Monthly balances refresh at the beginning of every billing cycle.

Declining Balance Cards – This card has an established spending limit and the spending limit does not refresh at the beginning of a billing cycle. Balance decreases during use. Funds expire at the end of the fiscal year and new funds must be loaded onto the card.

APPLYING FOR A NEW P-CARD ACCOUNT

Potential Cardholders will be required to fill out the information requested on the P-card Application Form (found on the Purchasing Intranet site). The employee must have his/her Approving Official sign the application. Cards will be issued by the Procurement Office to the name provided on the application. No other person is authorized to use the card. Cardholders and their Approving Official may set the monthly limit for the card, based on expected monthly purchasing volume. The typical monthly limit is \$5,000. Each card will have a \$2,500 single transaction limit, meaning that an entire order/invoice total may not exceed \$2500, unless an exception has been made. Cardholders must attend training before a procurement card will be issued.

Approving Officials and Liaisons must also submit an application to be an Approving Official or Departmental Liaison. Approving Officials and Liaisons are required to attend training as well to be aware of their responsibilities.

RENEWING AN EXPIRING ACCOUNT

Cardholders whose accounts are about to expire will be notified by Procurement. **The Cardholder must pass a renewal process before the updated account will be activated.** Cardholders must bring their expired/expiring card to swap out before the updated card will be issued.

CARDHOLDER RESPONSIBILITIES

1. The procurement card is to be used for CCSD authorized purchases only. The purchasing card cannot be used for any personal use and any such use will require immediate reimbursement and may result in disciplinary action which may include dismissal.
2. The cardholder is responsible for maintaining the Procurement Card in a secure location at all times.
3. The cardholder should carry and display CCSD ID and present it for all in person transactions.
4. Only the employee whose name is embossed on the card may use the purchasing card. No other person should be allowed to use the card.
5. No CCSD employee having official responsibility for the procurement transaction shall participate in that transaction when the employee knows that he or she or members of his or her immediate family holds a position with the company such as an employee, officer, partner, etc. or owns or controls an interest of more than five percent. Immediate family is defined as a spouse, children, parents, brothers and sisters, and any other person living in the same household as the

employee. A conflict of interest may also exist if a spouse or close relative desires to rent lease or sell to the District. Please contact Procurement for further assistance or clarification should such issues arise.

6. The cardholder is responsible for reporting lost or stolen cards, or to close the account with the school district if employment is terminated.
 - a. **LOST OR STOLEN CARDS**-Cardholders should report a lost or stolen card immediately by calling Bank of America at 1-800-538-8788 (available 24 hours a day, 365 days a year). Be sure to notify the Liaison and the P-card Administrator at the first opportunity during normal business hours. A replacement card will be mailed to the Director of Contracts and Procurement and the cardholder will be notified that the new card can be picked up. A card that is found by the Cardholder after being reported as lost or stolen should be cut in half and sent to the Procurement Card Office.
 - b. **TERMINATION OF EMPLOYMENT/DEPARTMENT REASSIGNMENT** - If terminating employment with Charleston County School District, the Procurement card must be returned to the Procurement Card Administrator or Approving Official. Cardholders who are transferring or being reassigned to a new department must check with their new Approving Official to see if they are to maintain a credit account. Cardholders are responsible for informing the P-card Administrator that they are transferring to a new department or school. The new Approving Official will need to contact the P-card Office with the authorization to change the card over to the new department.

USING THE PROCUREMENT CARD

1. Cardholders must ensure that sufficient funds are available **PRIOR** to making purchases. Cardholders who use the procurement card for purchases without fund availability are subject to card suspension and/or disciplinary action.
 - a. When an account other than the cardholder's default account is being used to pay for items purchased, the Cardholder is responsible for informing the Liaison of the appropriate account to pay the purchase from.
 - b. There is no automatic encumbrance of budget funds. Therefore, the Cost Center must check and ensure that the account being charged has funds readily available for any procurement card transaction at any given time.
 - c. Cardholders must have permission from Departments that control Budgets other than your specific Building's/Department's budgeted funds before making purchases against those funds (Grant etc.).
2. Certain purchases require special consideration and documentation:
 - A. **TECHNOLOGY PURCHASES**
 - i. Items listed in the General Ledger Guide under object codes 345 (Technology Purchased Services), 446 (Software), 447 (Computers) and 448 (Peripheral) are not allowed to be purchased using the Procurement Card unless prior written approval is obtained from the appropriate IT approver, or if the software is on the approved list given to Procurement. Such approval documentation shall be included

with any and all transaction documentation. Once approved by the appropriate IT staff member, the purchase may be made using the P-Card.

B. CAPITAL PROGRAMS PURCHASES

- i. Purchases involving Capital Funds, funds 500-599, and items listed in the General Ledger Guide under object codes 500-599 require prior approval from the Capital Projects Accounting Department. Approval documentation shall be included with transaction documentation.

C. TITLE I PURCHASES

- i. All purchases of this nature must be for “allowable cost” items subject to the rules and regulations of the awarding Federal entity. When possible all P-Card purchases that will be paid for with Federal funding should have approval of the appropriate Fund Manager or their designee, prior to the use of the card. This will make sure the cost is allowable. If it is not possible or practical to obtain the approval before the purchase is made, it must be approved as soon as possible, but prior to payment of the charges to the card issuer, after the transaction date. Approval should be granted by an email that can be included in the documentation that the card holder will provide for each transaction.
- ii. Copies of receipts for these purchases must be sent to the Title I office, as well as with your procurement card documentation.
- iii. Failure to obtain approval, either before or after the transaction, from the Fund Manager or designee, may result in disciplinary measures and possible loss of the ability to use the card for purchases utilizing Federal Funding. The same transaction restrictions, in regards to dollar levels, are in place for these transactions, just like any other transaction.
- iv. The resulting rebates given to the district based on our spend with the card provider, will be reviewed by Procurement and the P-Card Administrator and the appropriate rebate amount for each fund will be allocated back to the fund as an applicable credit and most likely returned as “revenue” to the fund. This will be required since the rebates are returned to us in September of each calendar year.
- v. Fund Managers should monitor their funds for P-Card payments to make sure that all charges are for allowable costs.

D. TRAVEL PURCHASES

- i. Travel purchases (hotel, airfare and ground transportation) require an approved Request to Attend a Meeting form and a Meeting Agenda to be attached to the P-card Statement. The Request to Attend a Meeting form should be completed and approved prior to purchase of any travel expense.
- ii. **P-cards may NOT be used for employee food purchases while on travel. All food expenses must paid for personally and receipts sent through Accounting for reimbursement.**

- iii. Do not purchase fuel for personal vehicle when used for business purpose. Submit mileage reimbursement for personal vehicle use. **Fuel for District vehicles should be purchased on gas cards that are located within the vehicles. Fuel for rental cars may be placed on the procurement card.**
- iv. Employees attending conferences should stay at hotels with economical rates. **Charges for hotel accommodations where the rate is in excess of \$200 per night should be explained on the employee's travel documentation.**
- v. **Hotel charges within the Charleston metro area must be pre-approved by the Superintendent or Designee.**

E. MEETINGS, CATERING AND FOOD PURCHASES

- i. Cardholders must follow the standard district policy for all food purchases. **Prior approval is required on most food purchases.**
- ii. ALL food purchases must identify the event and reason for purchase through the **Food Documentation Form**. If Cardholders are purchasing meals for employees, an agenda and list of all attendees must be provided **in the form of a sign in sheet.**
- iii. In compliance with IRS regulations, meal purchases will require a detailed receipt showing the food and beverages purchased.

F. HOSPITALITY PURCHASES

- i. **Flower purchases are not allowable on the procurement card, unless pre-approved by a Procurement Official.**
- ii. **Awards/plaques (not gift cards) for recognition of employee achievements (such as those presented through formal awards programs), retirements, or going-away functions are allowable from certain funding sources.**

G. CHEMICAL AND PESTICIDE PURCHASES

- i. **Under no circumstances should CCSD students, staff, or employees on District property use or store unauthorized or unapproved household chemicals or pesticides, including but not limited to: bleach, Lysol, Windex, RAID, 409, Glade air fresheners, etc. Head Start programs are the only authorized CCSD programs to use bleach solution in their facilities per SCDHEC regulations. All pest and rodent issues should be handled solely by licensed CCSD personnel via work orders. CCSD is a "Clean Zone" certified school district, which means only certified green cleaning products can and should be used by custodial teams and all staff. Each facility's**

custodial team is equipped with these products which can and should be used by all staff upon request.

3. Vendors of like commodity should be used on a rotating basis. Not all purchases should go to one vendor. To the extent possible, cardholders should seek out and use certified minority and small businesses. CCSD Procurement Office can help with vendor information.
4. Use vendors with current District term contracts first making sure you are getting the best value and price for the District. Cardholders should not provide a CCSD budget estimate to vendors, or share vendor prices between vendors. This is unethical and prohibited. Telling a vendor that CCSD will not do business with them is also prohibited.
5. Do not sign any vendor contracts/agreements. All contacts/agreements should be sent to the Director of Contracts and Procurement.
6. Adhere to the purchase limits and restrictions of the Procurement Card and ensure the total charge, including tax, shipping and handling, and any other applicable fee for any single transaction does not exceed \$2,500. Special requests for vendor to charge a purchase that exceeds the single transaction dollar limit (\$2,500) may be made in writing to the Procurement Card Administrator or Procurement Officer/designee.
7. Do not **artificially divide** purchases to exceed the single transaction dollar limit specified on the Procurement Card. Multiple purchases to vendors may not exceed the single transaction dollar limit (\$2,500) unless the purchase is exempt, or on a District, State, or Cooperative or Piggyback contract. Do not ask or allow vendors to split invoices if items/services require competition.
8. The Procurement Card cannot be used for cash advances or for the purchase of items that can be used as cash. Gift cards and gift certificates may be purchased only when reconciling to a non-GOF fund only for issuance to students or volunteers with documentation of a gift card log.
9. **At times, purchases may result in cash or cash-like incentives. The cash and/or incentives (such as rebates and gift cards) are the property of CCSD and may not be used for personal gain. It is the responsibility of the cardholder's manager to be assured that any monetary or cash incentive reward received as a result of a CCSD purchase becomes the property of CCSD.**
10. All credits for returned or defective merchandise shall be in the form of a credit against your procurement card. No cash refunds, gift cards/gift certificates or store credits are permitted.

DECLINES

There may be certain situations when a vendor receives a decline message when processing your Procurement Card transaction:

1. The transaction amount may be greater than the authorized per transaction amount on the card
2. The transaction may push the Cardholder over their monthly credit limit

3. The Cardholder may be attempting a transaction at an unauthorized supplier or supplier type

If you do not know the reason for the decline, contact the Procurement Card office (843-566-8136 or 843-566-8137) to research the decline. **Do not continue to have the vendor swipe your card.** If the decline was due to the Merchant Category Code (MCC) being blocked, the Procurement Card Coordinator can request a one-time override if the order is in compliance with purchasing guidelines. The Procurement Card Administrator will determine if a more permanent solution is necessary. If a purchase is being made outside of normal business hours, the employee must find an alternate payment method or terminate the purchase and contact the Procurement Card Coordinator during normal hours.

DOCUMENTING A PURCHASE

1. Obtain all Original sales slips, register receipts, and provide all of these to Departmental Liaison **within three days** of purchase to allow for reconciliation, approval, and allocation of transactions.
 - a. The receipt should include a description of each item, the number of items purchased, the unit cost, the date of purchase and the vendor's name. If it is not possible to obtain this information from the vendor, the Cardholder should include a **Missing Receipt Form**.
 - b. If a Work Order has a receipt that corresponds with it, the Work Order number should be written on the receipt.
 - c. A facsimile or emailed receipt/invoice is an acceptable original receipt.
2. Remember that persons picking up items on behalf of the Cardholder may only sign the receiving documents, not the credit card slip. Certain purchases may be delivered to the warehouse. It is the cardholder's responsibility to provide the vendor with complete delivery instructions and inform receiving employees of pending procurement card deliveries. It is the cardholder's responsibility to ask the employee receiving the goods to review the receipt, verify the merchandise, and ensure the receipt gets signed by the individual receiving the goods. The cardholder then provides the receipt to the liaison for recording.

TRANSACTION RECONCILIATION

The timely reconciliation of school and department statements is an essential part of the p-card program. Failure to provide timely reconciliation may cause the District bill to be paid late, resulting in late/finance charges. If any school or department fails to provide a timely reconciliation that causes the District bill to be paid late, that school or department will be fully responsible for late/finance charges imposed by Bank of America for the entire school district.

The on-line reconciliation system receives daily electronic transmissions from the credit card company showing posted card transactions by cardholder. The Liaison will be notified by e-mail that they have one or more transactions to review.

Transactions should be signed off no later than the end of each week.

The liaison is to review the transaction, make sure that a detailed receipt is on file with the transaction and make sure the charge

in Works matches the receipt. If there are any discrepancies, the transaction should be disputed with the vendor and then, if no resolution, with Bank of America. The vendor is paid on the post date, and the monthly statement will be paid regardless of incorrect totals or disputed charges. Do not ignore the transaction (see Section titled Disputes and Billing Errors). The liaison will also allocate the transaction utilizing an appropriate expenditure account and set the appropriate sales tax flag (See Section titled Sales and Use Tax).

Reminder messages will be sent by e-mail to liaisons when transactions have not been completed in the on-line reconciliation system within 30 days of the post date and a cardholder's procurement card may be suspended until transactions are signed off. In the event that a liaison is unable to allocate a transaction by the 5th of the month following the expense, the transaction will be paid out of the default account code for the cardholder. It is the liaison's responsibility to contact the Accounting or Budgeting Department to perform Account Maintenance on the transaction immediately.

SALES AND USE TAX

Purchases From Vendors Located In South Carolina -The vendor is responsible for collecting retail sales tax at the point of sale. The amount of sales tax should be indicated on the receipt provided by the vendor. This amount should be allocated in Works as Tax, as a separate line item.

Purchases From Vendors Located Outside South Carolina -If sales tax is paid in another state, a use tax credit is allowed for the State; therefore, no South Carolina tax is due. The individual receipt provided by the vendor should indicate whether any out-of-state sales tax has been collected at the point of sale.

If there has been no tax charged, or the amount of tax charged is less than the amount required by the State of South Carolina (8.5%), the Cardholder shall notify the Departmental Liaison who will record the amount of Use Tax in Works when signing off on the transaction. If the purchase is non-taxable, the Liaison will indicate "Non Taxable Purchase" in Works when signing off on the transaction.

DISPUTES AND BILLING ERRORS

Cardholders should always attempt to resolve any disputes or billing errors directly with the vendor. In most cases, the vendor will issue a credit to the card account. If an agreement cannot be reached with the vendor by the end of the billing cycle, the Liaison should submit a Dispute in Works before signing off on the transaction. Nearly all issues can be resolved using this process. The total amount billed by Bank of America will be charged to the individual departmental accounts and credits for disputed transactions will be posted to departmental accounts when credit appears on the Bank of America billing.

STATEMENT RECONCILIATION

Cardholders who have made purchases during a given month will receive a statement shortly after the end of that month. The liaison will attach the detailed receipts and other documentation for all purchases. **A copy of all the original documentation should be kept on file at the school/department.** The cardholder and Approving Official must sign the bank statement indicating that all charges are appropriate and all information has been provided. Cardholders and/or the Cardholder's Liaison will submit the original receipts and the signed P-card statement after appropriate approvals to Procurement services, by the close of business (5:00 p.m.) on the 27th of the month following a billing cycle. Failure of Cardholders, Liaisons or Approving Officials to submit all required paperwork in this time frame will result in appropriate progressive disciplinary measures.

VIOLATIONS AND CONSEQUENCES

It is the Cardholder's responsibility to ensure that the P-card is used within the guidelines of Charleston County School District's Policies and Procedures. This includes, but is not limited to, P-card policies, Charleston County School District Procurement Code and Charleston County School District Travel policies.

A Cardholder who uses the P-card in an inappropriate manner will be subject to disciplinary action including card suspension/cancellation, disciplinary action up to and including termination of employment and criminal prosecution. The Approving Official of a Cardholder is also responsible for monitoring the Cardholder's transactions and may be subject to disciplinary action up to and including termination if he/she fails to properly monitor the Cardholder's activity.

The following point value has been assigned and will be assessed for P-card Violations discovered during monthly reviews/audits. Once a Cardholder receives 100 points, a card may be suspended or permanently cancelled. Mandatory retraining and a memo from the approving official will be required to reinstate a Cardholder.

VIOLATION	POINT VALUE (PER OCCURRENCE)
Personal Purchase Reported by Cardholder (regardless of intent)	50 and Reimbursement
Personal Purchase Not Reported by Cardholder (regardless of intent)	100 and Reimbursement
Unauthorized transaction over \$2500 or artificially divided procurements.	100
Purchase of Restricted Items, included, but not limited to fuel, travel insurance, alcohol, technology without prior approval, purchase with a conflict of interest, etc	50 and Reimbursement may be required

Purchase by Individual not named on card	100
Itemized Receipt/Line Item Detail is Missing	10 and Reimbursement may be required
Missing Receipt (Missing Receipt Affidavit must be completed)	25
Reconciled P-card Packet not received by 27 th of the month	1 st – 20, 2 nd – 30, 3 rd – 40, 4 th – 3 month P-card suspension
Justification for Food Purchase is Missing	10
Improper Record Keeping including improper signatures	20

If a Cardholder/Liaison/Approving Official becomes aware of a violation during the reconciliation/statement review process, a Violation Form can be filled out by the cardholder/liaison/approving official and sent to Procurement with the statement.

If notice is initiated by the Procurement Office, the notice will be sent to the appropriate director, Principal or administrative representative. Violations will be submitted to the Cardholder and Approving Official and and/or other person committing the violation and will require a response from the person(s) involved regarding the circumstances of the violation. The manager may decide upon further disciplinary action, if necessary. All disciplinary action is to be documented using the district templates on the Employee Relations web page.

EMERGENCY PROCEDURES

Emergencies arise with little or no warning and departments should be able to address emergency situations quickly and efficiently. Emergency procedures are an effective tool in supporting departments in emergency situations and enhance the department's ability to respond to an emergency to quickly acquire the necessary goods and services when the Security Director issues an emergency proclamation.

Benefits of the emergency P-card program:

1. Unrestricted merchant category codes, unless restricted by the department (except cash withdrawals and financial services, such as payments to securities-brokers/dealers and money transfers).
2. Departments are able to use the emergency P-card to purchase for example, food items, gasoline, clothing, hotel accommodations, etc. quickly. Departments can establish higher than normal credit limits to accommodate anticipated emergency needs.

Two emergency profiles have been created to be used in the event of an emergency:

1. Credit Limit \$20,000/month and Single Transaction Limit \$20,000/per transaction
2. Credit Limit \$45,000/month and Single Transaction Limit \$45,000/per transaction

These limits will be identified and transferred to the personnel deemed necessary during an emergency upon notification from the Director of Contracts and Procurement and stay in place until further advised.

LIAISON RESPONSIBILITIES

1. The department Liaison is responsible for verifying that all items have been received for each transaction and that all supporting documentation is received for each transaction. Supporting documentation includes an itemized receipt that matches the charge made, a Request to Attend/meeting agenda for travel purchases, purpose statements and/or lists of attendees for food purposes and prior approval emails for special purchases (Title I and Technology).
2. A Liaison may compile receipts for someone they report to; sign off in Works, for transactions and maintain records, but it is the Cardholder's (Principal, Department Director, Associate) responsibility to review and approve the monthly statement and forward to the P-Card Administrator or their immediate supervisor, as appropriate, for approval, before it is sent to Procurement.
3. The department Liaison is responsible for matching Cardholder receipts to statement, reconciling/changing GL account, object, and/or project code to purchases; identifying transactions requiring the payment of use tax; and entering all Tax Statuses correctly in the Works software.
4. All transactions should be signed off in Works by the **end of each week**. Failure to sign off on time may result in the available balance being reduced **and/or the card being suspended**.
5. **The department Liaison assigned to each location is encouraged to maintain a copy of each of the Cardholder's statements and documentation for three (3) years. If Charleston County School District starts keeping electronic receipt images, the original receipts must be kept at the school/office location for five (5) years.**
6. Liaisons are required to review and verify that monthly statements are signed for all their cardholders and submit for either the Principal's or Department Director's approval. All original receipts and signed statements will be forwarded to and maintained by Procurement Services on a monthly basis for audit by internal and external auditors. All monthly statements, complete with all signatures, original receipts, transaction log and any other required paperwork must be turned in by the close of business (5:00 PM) on the 27th of the month following a billing cycle. Failure to complete the review and forward to the Procurement Card Administrator in a timely manner may result in suspension of the card and disciplinary action.
7. In the absence of a Liaison, the Cardholder is responsible for these requirements. The liaison may be a direct report of the cardholder.

APPROVING OFFICIAL RESPONSIBILITIES

1. **The Approving Official must sign the Bank of America statement indicating that the purchases were reviewed for accuracy and appropriateness and that all required supporting documentation is included.** The Approving Official of a

Cardholder is also responsible for monitoring the Cardholder's transactions and may be subject to disciplinary action up to and including termination if he/she fails to properly monitor the Cardholder's activity.

2. Address any non-compliance issues with the Cardholder/Liaison prior to submitting to Procurement.
3. Notify Procurement of any violations found prior to sending.
4. Sign off on any violations issued from Procurement and take any disciplinary action that is necessary.

PROCUREMENT TRANSACTION REVIEW REQUIREMENTS

Reviews of the Cardholder accounts will be performed on a monthly basis.

1. All Procurement Card Purchase Receipt Information forms, original receipts and statements are to be forwarded to Procurement Services for review and retention by the 27th of the following month. The review process will be as follows:
 - a. A minimum of 20% of procurement card statements and receipts will be audited to ensure that purchases are in compliance with District procedures and policies. The P-card Office shall keep a record of and sign off on all reviewed statements. The review results will be reported in the GOF financial report.
 - i. Ensure that the monthly statement has been reviewed and signed by the Cardholder and appropriate Approving Official. Review the statement of individual transactions. An original itemized invoice/receipt must be provided for every charge on the statement. Failure to provide receipts may result in that transaction being denied and the Cardholder will be responsible for repaying CCSD.
 - ii. Verify documentation of out-of-state travel, meetings, catering or food purchases.
 - iii. Verify that multiple transactions on a single day to one vendor are within established procurement code guidelines and are not intentional splitting.
 - b. Procurement will provide monthly reports to Associate Superintendents showing summary information regarding card usage, to include but not limited to, vendor, MCC code, department and/or object codes. Any other pertinent information should also be provided.

Procurement Services will provide a monthly summary report to Executive Director of Finance indicating the total number of Cardholders and total value of the monthly P-card spend. The Internal Audit Department will perform periodic audits of procurement card purchases for compliance with the guidelines of the Procurement Card Program and School District policies & procedures relating to expenditure of School District funds and will report results to the Audit and Finance Committee of the Board.

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County SCHOOL DISTRICT
PURCHASING CARD APPLICATION

Action Requested

☐

New Card

☐

Update Information

☐

Cancel Card

Cardholder Information

Hire Date: _____

Former Cardholder: ☐ Yes ☐ No

Name: (First, Middle Initial, Last)		Employee ID	
Name on Card: (if different from above)		Title:	
School/Department Name:	School/Department Number (4 digit Cost Center):		
School/Department Address:	School/Department City, State, Zip:		
Email Address:	Phone Number:		

Liaison Information

New Liaison:

☐

Yes

☐

No

Name: (First, Middle Initial, Last)		Employee ID:	
Email Address:	Office Phone:	Title:	

Approving Official Information

New Approver:

☐

Yes

☐

No

Name: (First, Middle Initial, Last)		Employee ID:	
Email Address:	Office Phone:	Title:	

Card Information

To be used for:				
<input type="checkbox"/> Supplies Only	<input type="checkbox"/> Travel Only (air fare and/or lodging)	<input type="checkbox"/> Both (Supplies and Travel)		
Approved Monthly Spending Limit:				
<input type="checkbox"/> \$5,000	<input type="checkbox"/> \$7,500	<input type="checkbox"/> \$10,000	<input type="checkbox"/> \$20,000	<input type="checkbox"/> Other _____
<input type="checkbox"/> Declining Balance Card – Amount to be Loaded on Card: _____				
Default Account Number: (Org/Object Code)				

Approval

Cardholder Signature:	Date:
Approving Official Signature: I agree to read the CCSD Cardholder Manual, at the end of each billing cycle review, make sure original receipts are attached, approve the monthly statement and be accountable for the proper use of the card according to the requirements of the manual. I understand that failure to properly monitor the appropriate use of the card by this employee may subject me to disciplinary action up to and including termination.	Date:
Procurement Card Staff Signature 2/22/16 Board Meeting	Date Processed: Page 17 of 23

Cardholder Agreement

I have been issued a copy of the Charleston County School District Cardholder Manual, as well a copy of the Charleston County School District Policy DKC, Expense Authorization regarding travel purchases. I understand I am responsible for reading and complying with its contents and agree to the following regarding my use of the Charleston County School District Procurement Card:

1. I am being entrusted with access to the Charleston County School District Procurement Card Program to make financial commitments on behalf of the District and will restrict my purchases to approved District activities. **I understand if my P-card is used in an inappropriate manner, I will be subject to disciplinary action including card suspension/cancellation, disciplinary action up to and including termination of employment and criminal prosecution**
2. Under no circumstances will I use the Procurement Card to make personal purchases, either for myself or for others.
3. I will follow the established procedures for using the Procurement Card.
4. I understand that I cannot use the Procurement Card to purchase items which fall under object codes 345, 446, 447 or 448 without approval from Information Technology.
5. I understand that I cannot use the Procurement Card to purchase items which are reconciled to a federal funding source without approval from the department responsible for the funding.
6. I will immediately return my Procurement Card to the Procurement Officer upon termination of my privileges or my transfer.
7. I will reimburse the District for all unauthorized incurred charges and any fees (including attorney's fees and expenses) related to the collection of these charges, and will be subject to any other disciplinary actions the District will take, including termination and/or criminal prosecution.
8. I agree to process all transactions, all monthly statements, complete with all signatures, original receipts, transaction log and any other required paperwork and turn in by the close of business (5:00 PM) on the 27th of the month following a billing cycle, and following the Dispute Procedure as outlined in the Cardholder's Manual.
9. I authorize the Charleston County School District to deduct from my salary an amount equal to the total amount of unaccountable expenditures. I also agree to allow Charleston County School District to collect any amount I owe even if I am no longer employed by the District.
10. I understand that my transaction limit is \$_____ per transaction, and my monthly limit is \$_____. Or, I have a declining balance card with a declining balance of \$_____.

Cardholder Name (Print)

Cardholder Signature

____/____/____
Date

P- Card Administrator/**Technician**

Procurement Card Admin/Tech Signature

____/____/____
Date

Blocked MCC Groups

4214	Motor Freight Carriers, Trucking -- Local/Long Distance, Moving & Storage Companies -- Local Delivery Services
4821	Telegraph Services
4829	Wire Transfer - Money Orders
4899	Cable & Other Pay Television Svcs.
4900	Utilities - Electric, Gas, Water, Sanitary
5172	Petroleum & Petroleum Products
5309	Duty Free Stores
5598	Snowmobile Dealers
5681	Furriers & Fur Shops
5813	Drinking Places (Alcoholic Beverages) Bars, Taverns, Cocktail Lounges, Nightclubs, Discotheques
5921	Package Stores - Beer, Wine & Liquor
5933	Pawn Shops
5960	Direct Marketing Insurance Svcs.
5963	Direct Selling Establishments/Door-to-Door Sales
5966	Outbound Telemarketing Merchant
5993	Cigar Stores & Stands
5997	Electric Razor Stores - Sales & Service
6010-6012	Financial Institutions – Manual/Automated Cash Disbursements, Merchandise & Svcs
6051	Non-Financial Institutions -- Foreign Currency, Money Orders (not wire transfer), and Travelers Cheques
6211	Security Brokers/Dealers
6300	Insurance Sales & Underwriting
6381	Insurance Premiums
6399	Insurance (Not Elsewhere Classified)
6611	Overpayments
6760	Savings Bonds
7012	Timeshares
7230	Barber & Beauty Shops
7273	Dating & Escort Svcs.
7276	Tax Preparation Service
7277	Counseling Svc - Debt, Marriage, Personal
7280	Hospital Patient Personal Funds Withdrawal Accounts
7295	Baby-sitting Services
7297	Massage Parlors
7298	Health & Beauty Spas
7321	Consumer Credit Reporting Agencies

7349	Cleaning & Maintenance
7392	Management, Consulting and Public Relations Services
7393	Detective Agencies, Protective Services, and Security Services, Including Armored Cars and Guard Dogs
7519	Motor Home & Recreational Vehicle Rentals
7524	Express Payment Service Merchants - Parking Lots
7542	Car Washes
7833	Express Payment Service Merchants - Motion Picture Theaters
7929	Bands, Orchestras, Entertainers
7995	Betting (Including Lottery Tickets, Casino Gaming Chips, Off-track Betting & Wagers)
7997	Membership Clubs (Sports, Recreation, Athletic), Country Clubs, Private Golf Courses
8011	Doctors
8021	Dentists, Orthodontists
8031	Osteopaths
8041	Chiropractors
8042	Optometrists, Ophthalmologists
8043	Opticians
8044	Optical Goods & Eyeglasses
8049	Chiropodists, Podiatrists
8050	Nursing & Personal Care Facilities
8062	Hospitals
8111	Legal Services, Attorneys
8241	Correspondence Schools
8244	Business & Secretarial Schools
8249	Vocational & Trade Schools
8351	Child Care Services
8651	Political Organizations
8661	Religious Organizations
8675	Automobile Associations
8931	Accounting, Auditing, and Bookkeeping Services
9211	Court Costs, Including Alimony and Child Support)
9222	Fines
9223	Bail and Bond Payment
9311	Tax Payments
9411	Government Loan Payments
9700	Automated Rental Service
9751	UK Supermarkets - Electronic Hot File (For Regional Use Only)
9752	UK Petrol Stations - Electronic Hot File (For Regional Use Only)

Deleted - 9399 Government Services - Parks/Recs, Background Checks, Registration Fees

Procurement Card Purchase Receipt Information Cover Sheet

<i>Purchase Date:</i> _____
<i>Vendor:</i> _____
<i>Total Amount: \$</i> _____
<i>Allocation:</i> _____ _____
<i>Comment:</i> _____ _____ _____ _____

Purchasing Card Missing Receipt Affidavit

This form is to be used as documentation ONLY if the actual receipt, invoice or Internet ordering screen print is unavailable for a transaction made on Purchasing Card. It will be allowed only as a rare circumstance. It must be filled out completely and signed by a supervisor.

Cardholder Name: _____

Cardholder Employee ID: _____

Work Phone Number: _____

Card Last 4 Digits: _____

Why is the original receipt, invoice, or other appropriate substitute missing?

What attempts have been made to request a duplicate from the vendor? Include names, dates, phone numbers or emails used in requesting documentation from the vendor.

Supplier Name: _____

Purchase Date: _____

City and State of Supplier: _____

Phone number: _____

Bank of America Transaction Number: _____

Item Description	Qty	Unit Price	Amount

I certify that the amounts shown above were purchased and received for Charleston County School District purposes. I understand that habitual use of this form (more than three (3) times in one fiscal year) instead of submitting actual receipts or invoices will result in suspension/termination of P-card privileges and/or disciplinary action.

Cardholder Signature: _____ Date: _____

Approving Official Signature: _____ Date: _____

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County SCHOOL DISTRICT
PROCUREMENT CARD VIOLATION NOTIFICATION

CARDHOLDER INFORMATION

Cardholder Name: _____
School/Department: _____

Today's Date: _____
Reported by: _____

TRANSACTION INFORMATION

Transaction Date: _____
Merchant Name: _____

Transaction Amount: _____

TYPE OF VIOLATION

- ☐ Cardholder-Reported Personal Purchase – 50 points
- ☐ Personal Purchase Not Reported by Cardholder – 100 points
- ☐ Transaction over \$2500 that was not authorized – 100 points
- ☐ Split Transaction to circumvent \$2500 single transaction limit – 100 points
- ☐ Purchase by individual not named on card – 100 points
- ☐ Purchase of Restricted Item: _____ - 50 points
- ☐ Itemized Receipt/Line Item Detail is Missing – 10 points and Reimbursement
- ☐ Missing Receipt (Missing Receipt Affidavit must be completed)– 25 points
- ☐ Statement not received by the 27th of the month – First Offense - 20 points, Second Offense - 30 points, Third Offense - 40 points, Fourth Offense – Automatic 3 month p-card suspension
- ☐ Justification for Food Purchase is missing – 10 points
- ☐ Improper Record Keeping - 20 points
- ☐ Other: _____

CARDHOLDER EXPLANATION

ACKNOWLEDGEMENTS & CERTIFICATION SIGNATURES

I hereby acknowledge that the above transaction is in violation of Policies and that I have received a copy of this form.

Cardholder Signature

Date

Liaison Signature

Date

Approving Officials' Signature

Date

According to Procurement records, you have accumulated _____ points within a 12 month period. Therefore, in accordance with CCSD Procurement Card Policies, the following action is being taken:

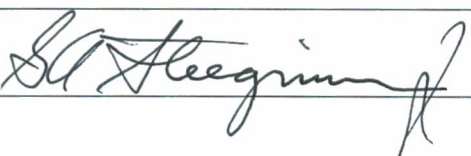
- ☐ Warning
- ☐ Mandatory Re-Train on _____
- ☐ Card Suspension
- ☐ Card Revocation

Procurement Official Signature


Date

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Audit & Finance Committee
Subject:	Capital Program Fund and Project Management
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer
Agenda Item Number:	9.5D (A&F D-XII)
Background:	<p>Each year the Board of Trustees approves the issuance of the Spring Bond Anticipation Notes (BAN) which provides funding for the District's Fixed Cost of Ownership program. Fixed Cost of Ownership (FCO) includes capital maintenance of facilities, technology modernizations and replacements, security, furnishings and equipment, mobile classrooms and major capital improvements.</p> <p>In 2015, as a part of the Spring BAN, the Board approved the use of excess funds from the Sinking Fund to be used for capital project needs and the District is seeking approval in 2016 for use of the remaining Sinking Fund balance.</p> <p>Once the Resolution of the Spring BAN is approved, Staff then compiles a project list for Fixed Cost of Ownership (FCO) and Sinking Fund projects to be completed utilizing the established fund amounts. The project lists are presented to the Board for approval. Once the project lists are approved, the budgets are then setup for project execution.</p> <p>During the fiscal year as projects are executed, the tendency for savings may occur. The standard operating procedure is to identify these savings and potential needs (from the approved project list) in which these savings may be utilized. This reallocation of funds is then presented to the Board as an action item for approval to reallocate savings from project to project in the approved list. Once the reallocation has been approved the funds are then transferred.</p>
Discussion:	<p>Staff is seeking to streamline this process while maintaining the integrity of the Capital Program.</p> <p>Upon the Board of Trustees approval of the issuance of the Spring BAN to fund Fixed Cost of Ownership (FCO) and Sinking Fund projects and approval of the project lists (to be presented at the March/April 2016 Board Meeting); Staff recommends that the reallocation of funds within Fixed Cost of Ownership (FCO) and Sinking Fund projects be presented to the Board as an "information item" instead of an "action item".</p> <p>Current standard operating procedures will continue to be followed for identifying savings and potential needs. Staff will prepare the reallocation documentation and reallocate the funds between projects. This documentation will be kept on file internally and presented to the Board as information.</p> <p>This will allow Staff the flexibility to move forward with projects that have already</p>

	been identified and approved, promote timely project execution, meet required spending deadlines, and still maintain required transparency.	
Goals & Budget:	N/A	
This recommendation supports CCSD goal #:	N/A	
Overall budget for implementing CCSD goal:	N/A	
Request approval for funds within that budget in the amount of \$:	N/A	Funding Source
		(GOF, IDEA, Title I, Capital, etc.)
Resulting positive impact for students in our District will be:	N/A	
Potential impact of this decision on other budget areas will be:	N/A	
Future Fiscal Impact:	N/A	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board approve the reallocation of funds within the Fixed Cost of Ownership (FCO) and Sinking Fund approved projects be presented to the Board as an "information item / Board Update" instead of an "action item".		
Person(s) Responsible for Implementation:		
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

BOARD AGENDA ACTION FORM
(February 8, 2016)

Section:	Audit & Finance – Open Session		
Subject:	Pattison's Academy Financial Update		
Name/Department:	Glenn Stiegman, Interim Chief Financial Officer		
Agenda Item Number:	9.5E (D-XIIIb)		
Background:			
Discussion:	Please see the attached document.		
Recommendation:	<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Information	
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session	
Person(s) Responsible for Implementation:	 Glenn A. Stiegman		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

Summary Information
Amounts Paid to Pattison's Academy
As of 01/15/16

	FY2016 Budget	FY2016 Paid to Date	FY2015	FY2014	FY2013
General Operating Fund	\$ 471,448.87	\$ 277,222.77	\$ 472,137.63	\$ 464,044.71	\$ 413,680.00
Special Revenue Funds		\$ 64,526.03	\$ 203,923.37	\$ 226,262.24	\$ 191,870.41

Amounts owed to CCSD by Pattison's Academy as of January 15, 2016

Medicaid Match	\$ 197,005.32	Amount owed to CCSD at end of FY2015 was \$166,211.91
Employee Benefits	\$ 66,693.34	Last payment was made 3/10/15 for employee benefits for the month of January 2015; amount owed at end of FY2015 was \$28,896
	<u>\$ 263,698.66</u>	

The following financial highlights are taken directly from Pattison's Academy's Audited Financial Statements

Financial Highlights from MD&A: (FY2015 Audit Report Page 3)

- The liabilities of Pattison's Academy for Comprehensive Education exceeded its assets at the close of the fiscal year by \$149,300.
- As of the close of the current fiscal year, Pattison's Academy for Comprehensive Education's governmental funds reported a combined ending fund deficit of \$158,379.
- The School's total net position decreased by \$134,748.
- The 2014-2015 45-day headcount was 31. The 2014-2015 135-day headcount was 31.
- The School has a line of credit available with a financial institution with maximum available credit of \$60,000. The line of credit was fully utilized as of June 30, 2015.
- The School had no long-term debt as of June 30, 2015.

From Government-Wide Financial Analysis (FY2015 Audit Report Page 5) Figure 2

Pattison's Academy for Comprehensive Education's Net Position

Governmental Activities

	2015	2014
Current assets	\$ 4,000	\$ 37,046
Capital assets, net of depreciation	\$ 22,774	\$ 45,314
Total assets	\$ 26,774	\$ 82,360
Current liabilities	\$ 162,379	\$ 86,358
Non-current liabilities	\$ 13,695	\$ 10,554
Total liabilities	\$ 176,074	\$ 96,912
Net investment in capital assets	\$ 22,774	\$ 45,314
Unrestricted	\$ (172,074)	\$ (59,866)
Total net position	\$ (149,300)	\$ (14,552)

Special Revenue Fund Detail
 Payments Paid to Pattison's Academy
 as of 01/15/16


Fund	FY2016 Budget	FY2016 Paid to Date	Actual Payments			Description/Basis of Allocation to Charter School	Comments
			FY2015	FY2014	FY2013		
Medicaid	0.00	0.00	89,956.26	116,599.17	39,797.43	To furnish rehabilitative and related health care services such as speech-language pathology, physical therapy, occupational therapy, psychological services, orientation and mobility and nursing services to Medicaid eligible children under 21 years of age.	Amounts represent Medicaid match paid to SDE on behalf of PACE, not payments made to PACE
IDEA Contingency	0.00	0.00	0.00	0.00	7,528.10	Supplemental IDEA funds received in FY2013	
Apple Tags	0.00	0.00	0.00	3.61	40.25	Proceeds from sale of public education license plates are distributed quarterly by the state based on sales and schools chosen by the purchasers.	
Elem School Nurses	0.00	30,000.00	33,702.74	30,926.62	31,468.23	SCDE makes these funds available to school districts through formula grants. To determine each school district's grant award, the "per school allocation" will be multiplied by the number of eligible schools for which the district requested funding.	
Student Health & Fitness	250.00	175.83	211.90	263.18	227.19	Funds allocated to districts based on average daily membership of grades K-5 from the preceding year.	
K-12 Enhancement	0.00	0.00	833.12	1,057.97	966.35	District received a base amount, an additional per pupil allocation based on the K-5 135-day ADM and an allocation based on students in the district in poverty.	This fund was completely backpacked into the general fund by the state beginning in FY16
Digital Instructional Materials	0.00	0.00	425.20	0.00	0.00	Funds are allocated based on a per pupil amount using prior year 135 day ADM and may be used for specific materials on a pre-approved state list.	
6-8 Enhancement	0.00	0.00	94.56	95.12	125.34	Districts received a base amount and an additional per pupil allocation based on the 6-8 135-day ADM to enhance the teaching of the grade-specific standards adopted by the State Board of Education and to improve the teaching of the standards and the academic performance of 6-8 students.	This fund was completely backpacked into the general fund by the state beginning in FY16

Special Revenue Fund Detail
Accounts Paid to Pattison's Academy
of 01/15/16

			Actual Payments			Description/Basis of Allocation to Charter School	Comments
Fund	FY2016 Budget	FY2016 Paid to Date	FY2015	FY2014	FY2013		
IDEA	0.00	25,000.00	63,705.12	57,014.85	88,781.13	Prorated based on the number of students with disabilities, as identified during the latest December 1 student count data. Funds must be used for the excess costs of providing special education and related services to students with disabilities.	The \$25K payment in FY2016 was advanced to PACE to aid their cash flow. CCSD has received no IDEA payments to date as the final plan has not yet been approved by the state to allow expenditure claims.
EIA At Risk	1,139.00	1,138.92	1,138.92	1,991.70	1,800.80	At least 85 percent of the funds allocated for students classified as at academic risk must be spent on Instruction and Instructional Support for these students who generated the funds.	This fund was partially backpacked into the general fund beginning in FY 2015 resulting in a decreased allocation.
EIA Teacher Salary Increase	9,589.08	4,794.50	9,589.08	10,863.00	6,587.00	The initial allocation is based on the prior year's professional certified staff listing using the EIA factor and a growth factor. Final allocation is based on the current year's professional certified staff listing as of the 135th day of school.	
School Employer Contributions	1,150.68	575.34	1,150.68	2,516.96	1,410.00	The initial allocation is based on the prior year's professional certified staff listing using the EIA factor and a growth factor. Final allocation is based on the current year's professional certified staff listing as of the 135th day of school.	
EIA Teacher Supplies	1,250.00	1,250.00	1,000.00	1,375.00	1,271.76	All certified public school or special school classroom teachers, media specialists and guidance counselors who are employed by a school district as of November 30 of the current fiscal year, receive reimbursements to offset expenses incurred by them for teaching supplies and materials.	Payments to charter school teachers follow the same process and timeline as traditional CCSD schools.
EIA Aid to Districts Spec Ed	0.00	0.00	0.00	879.48	11,131.56	Funds are allocated to provide special education and related services for students with disabilities under the IDEA. When the state provides an allocation for this fund, it is based on the ADM of special education students.	
EIA Aid to Districts	0.00	1,591.44	2,115.79	2,675.58	735.27	Allocations will be based on weighted pupil units. This funding is to be used to support programs implemented in SC school districts, similar to those of the Education Finance Act.	

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Audit & Finance
Subject:	Disposition of Underutilized Property
Name/Department:	Sean Hughes / Operational Planning
Agenda Item Number:	9.5F (A&F D-XV)
Background:	<p>CCSD Board of Trustees Policy DN – School Properties Disposition was issued in August 2005. The policy establishes the basic structure for the Board to sell or lease school property, either real or person whenever such property is no longer needed for school purposes.</p> <p>On October 26, 2009 the Board of Trustees adopted procedures for how to handle disposing of buildings and property. January 23, 2012, the Board of Trustees adopted a revision to these procedures. These procedures allow for a private sale, lease, or</p> <p>During the December 14, 2015 board workshop, the Board of Trustees received a presentation from Capital Programs and Operational Planning on underutilized properties throughout the district. Based on feedback from the Board during that workshop, District staff was asked to come back in early 2016 with recommendations for disposition of underutilized property that are not able to adequately serve future District needs.</p>
Discussion:	<p>Former Charlestowne Academy Campus – Sell or Trade, using proceeds towards Matilda F. Dunston property. The CTA property is not suitable for current or future CCSD school use. The property is in a challenging location for ingress/egress and the current facility requires a multi-million dollar renovation to make the existing building operational again. The disposition strategy is to trade the CTA property for a new Dunston Elementary site or to sell CTA and use the proceeds in the general funds toward rebuilding Dunston on its existing site.</p> <p>Former Laing Campus – Sell or Trade, using proceeds towards District 2 Stadium project. The Laing property is not suitable for current or future CCSD school use. The building has been gutted and requires a multi-million dollar construction project to make operational again. The disposition strategy is to trade the Laing property for a new District 2 stadium site or sell and use the proceeds in the general fund towards a new District 2 stadium.</p> <p>Former E.B. Ellington Campus – Sell, proceeds into general operating fund. The Ellington property is not suitable for current or future CCSD school use. This property is not in a central location or easily accessible in addition to being one of three CCSD facilities in the district not currently being used for a school. The disposition strategy is to sell and apply proceeds to the general fund.</p>

	Former Archer Campus – Recommendation forthcoming in Spring 2016 Multiple parties have shown a strong interest in the property. Staff is still studying potential and possibilities for this site before bringing a recommendation to the board.	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Sinking Fund and Capital Program Funding
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
It is hereby recommended that the Board approve the property disposition actions for the former Charlestowne Academy, former E.B. Ellington, and former Laing properties.		
Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning	
Supervisor's Approval:	Jeffrey T. Borowy, P.E., Deputy for Capital Programs	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

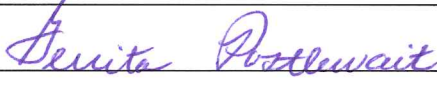
BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Audit & Finance	
Subject:	Approval to Utilize St. Andrews Middle School Campus	
Name/Department:	Sean Hughes / Operational Planning	
Agenda Item Number:	9.5G (A&F D-XVI)	
Background:	<p>Stono Park Elementary is scheduled to undergo a renovation beginning in FY17 and lasting through FY18. During this time, students cannot remain in the current building due to conflicts with construction activities. The school is largely attended by students in the immediate neighborhood and should be located nearby during the renovation in order to continue to serve those students</p> <p>The Board of Trustees voted 7-0 on October 26, 2016 to approve a recommendation, subject to meet all building code, safety and occupancy requirements that Carolina Voyager Charter be provided an opportunity to enter into a mutually acceptable Building Use and Facility Rental Agreement as an occupant as part of the former St. Andrews Middle School campus for three years; 2016/2017, 2017/2018 and 2018/2019.</p>	
Discussion:	<p>Staff has worked with Stono Park and Carolina Voyager to roster the St. Andrews Middle School Campus to support both schools using the space on a temporary basis. Stono Park will occupy the 1st and 2nd floors of Building 100. Carolina Voyager will occupy the 2nd floor of Building 101 and small portion of the 1st floor. CCSD staff will occupy the remainder of the 1st floor of building 101.</p> <p>The cafeteria in Building 101, the theatre, the courtyard, and the athletic facilities are shared facilities per the terms of the Carolina Voyager Facilities Lease agreement and existing agreements with the City of Charleston.</p> <p>Staff will bring a Facilities Lease agreement for Carolina Voyager for board approval in March 2016.</p>	
Goals & Budget:		
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:		
Request approval for funds within that budget in the amount of \$:		Sinking Fund and Capital Program Funding
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:		
Future Fiscal Impact:		

Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>It is hereby recommended that the Board approve utilization of the St. Andrews Middle School campus for both the Carolina Voyager and Stono Park Elementary to use as swing space.</p>		
Person(s) Responsible for Implementation:	Sean Hughes, Director of Operational Planning <i>SH</i>	
Supervisor's Approval:	Jeffrey T. Borowy, P.E., Deputy for Capital Programs	
Superintendent's Approval:	<i>Heather Postlewait</i>	
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Audit & Finance
Subject:	Capital Maintenance Plan 2017-2022
Name/Department:	Ronald F Kramps/Executive Director of Facilities Maintenance and Asset Management (FM&AM)
Agenda Item Number:	9.5H (A&F D-XVII)
Background:	<p>CCSD FM&AM has completed a comprehensive facility assessment and 20-year capital maintenance plan. Given the results of this assessment, FM&AM has created a six-year program (2017-2022) of capital maintenance projects and tasks to be completed with sales tax proceeds that will be allocated to FM&AM. The entire attached list of tasks and the "Sales Tax Funding Allocation" table at the top of the list is submitted for approval.</p>
Discussion:	<ol style="list-style-type: none"> 1. The entire list of capital maintenance needs over the period 2017-2022 is attached. It is structured around 11 building systems, which will be considered the "projects", and within these projects there are hundreds of listed "tasks" which will be completed at CCSD facilities. CCSD finance staff have indicated a proposed FM&AM budget allocation of \$100,926,070 in sales tax proceeds over the six year program. This amount of funding should be enough to execute approximately 40% of the tasks identified in the attached list. 2. The list also shows, at the very top, a "Sales Tax Funding Allocation" table which reflects the planned amounts for each project, by year. 3. The list of tasks shown is prioritized as best as is currently known, and includes tasks highlighted as "Funded Tasks" which staff expects to be able to fund with the proposed budget allocation, highlighted "Contingent Tasks" whose total sums to 30% beyond what FM&AM expects to be able to execute with the proposed budget allocation, and all additional tasks identified as needed during the six-year period. 4. The Funded Tasks show a planned calendar year for execution. All tasks have been included in the event that bid savings or additional tax revenues become available. 5. FM&AM proposes the following business rules and governance structure for management of this program: -Staff intends to execute the tasks in order as shown. However, staff may shift tasks within the approved projects, i.e. shift approved tasks earlier or later during execution of the six year program, as facility conditions, operational priorities, and as board decisions on facilities usage dictate.

	-Staff shall not execute tasks beyond the planned amounts budgeted per project, per year. -Staff may adjust funding amounts for approved tasks within the approved project's funding limits. -Staff may not add or remove new tasks onto (or off of) the approved projects without Board approval. -Staff may not shift available funds between projects without Board approval. -Staff may not execute the aforementioned additional tasks (bid savings or excess revenue) without Board update. -Staff shall provide an annual update.			
Goals & Budget:	Capital Maintenance is a major initiative being implemented by the Facility Maintenance Team. In order to maintain world class facilities and safe and healthy learning environments for our students and staff, we must focus on the needs of the District's major building systems. Every dollar identified is critical for addressing deficiencies and backlog.			
This recommendation supports CCSD goal #:	#8 - Increase the number of students who are college, career and citizenship ready.			
Overall budget for implementing CCSD goal:	\$100,926,070			
Request approval for funds within that budget in the amount of \$:	\$100,926,070	<table border="1"> <tr> <th>Funding Source</th></tr> <tr> <td>Sales Tax</td></tr> </table>	Funding Source	Sales Tax
Funding Source				
Sales Tax				
Resulting positive impact for students in our District will be:	Well maintained facilities and building systems provide CCSD students a safe and healthy environment to prepare them for higher education opportunities, ability to move into the working environment and mold them to become model citizens.			
Potential impact of this decision on other budget areas will be:	None			
Future Fiscal Impact:	None			
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session		
It is hereby recommended the Board of Trustees approve the Capital Maintenance Plan for 2017-2022 and the governance structure for management of the Plan.				
Person(s) Responsible for Implementation:	Ronald F Kramps, Executive Director of Facilities Management			
Superintendent's Approval:				
Board Member(s) Approval:				
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		

Capital Maintenance Plan 2017 - 2022

SALES TAX FUNDING ALLOCATION						
CATEGORY	2017	2018	2019	2020	2021	2022
HVAC (35%)	3.5M	4.72M	5.25M	5.77M	7.38M	7.94M
Roofing (30%)	3.0M	4.05M	4.5M	4.95M	6.33M	6.81M
Painting (8%)	800K	1.08M	1.2M	1.32M	1.69M	1.81M
Fire Sprinklers (4%)	400K	540K	600K	660K	844K	908K
Envelope (4%)	400K	540K	600K	660K	844K	908K
Paving (4%)	300K	540K	600K	660K	844K	908K
Doors (4%)	400K	540K	600K	660K	844K	908K
Flooring (4%)	400K	540K	600K	660K	844K	908K
Restrooms(3%)	300K	405K	450K	495K	633K	681K
Lighting (2%)						
Exhaust Vents (1%)	FCO	FCO	150K	165K	211K	227K
Elevators (1%)	FCO	FCO				
Salaries	500K	500K	500K	500K	636K	692K
TOTAL	\$10M	\$13.5M	\$15M	\$16.5M	\$21.1M	\$22.7M

CATEGORY	NEEDED FUNDS	ACTUAL FUNDS	PROJECTS WE NEED	PROJECTS WE CAN AFFORD
HVAC	\$ 96,107,000	\$ 34,560,000	68	28
ROOFING	\$ 55,546,000	\$ 29,640,000	68	32
PAINTING	\$ 20,759,000	\$ 7,900,000	133	54
FIRE PROTECTION	\$ 5,653,000	\$ 3,950,000	22	16
ENVELOPE	\$ 9,040,000	\$ 3,950,000	141	53
PAVING	\$ 9,110,000	\$ 3,950,000	83	38
DOORS	\$ 14,872,000	\$ 3,950,000	73	21
FLOORING	\$ 12,834,000	\$ 3,950,000	84	28
RESTROOMS	\$ 4,328,000	\$ 2,960,000	38	25
LIGHTING	\$ 6,891,000	\$ 0	25	0
EXHAUST VENTS	\$ 3,173,000	\$ 988,000	49	16
ELEVATORS	\$ 173,000	\$ 988,000	5	5
TOTAL	\$ 238,486,000	\$ 97,774,000	764	316

Project Category Legend

ROOF-Roof Replacement
 PAVE-Paving Repairs
 FIRE-Fire Sprinkler Replacement
 PAINT-Interior or Exterior Painting
 ELV-Elevator
 DOOR-Doors and Hardware
 RR-Restrooms Renovations
 HVAC-HVAC Replacement
 ENV-Building Envelope Repairs
 LIGHT-Lighting Upgrades
 FLOOR-Flooring
 EXH-Exhaust Ventilation Replacement

Funded Task
Contingent Task (30%)

Project Category	Dist.	Location	Grade Level	Task Description	Overall Task Estimate	Category Priority by Year	Planned Execution From FCA	Execution Based on Available Funding
DOOR	1	Lincoln	HS	Doors and Hardware	\$219,981	1	2017	2017
DOOR	9	Mt. Zion	ES	Doors and Hardware	\$127,293	2	2017	2017
DOOR	2	Belle Hall	ES	Doors and Hardware	\$451,085	3	2017	2018
DOOR	23	Minnie Hughes	ES	Doors and Hardware (Operable Wall)	\$237,283	4	2017	2018
DOOR	4	Lambs	ES	Doors and Hardware	\$264,472	5	2017	2019
DOOR	1	St. James-Santee	ES	Doors and Hardware	\$300,312	6	2017	2019
DOOR	2	James B Edwards	ES	Doors and Hardware	\$371,991	7	2017	2019
DOOR	9	Frierson	ES	Doors and Hardware	\$107,519	8	2017	2020
DOOR	3	Septima Clark	HS	Doors and Hardware	\$242,227	9	2017	2020
DOOR	23	Jane Edwards	ES	Doors and Hardware	\$77,859	10	2017	2020
DOOR	4	Goodwin	ES	Doors and Hardware	\$27,189	11	2017	2020
DOOR	4	Hursey	ES	Doors and Hardware	\$12,359	12	2017	2020
DOOR	3	James Island	ES	Doors and Hardware	\$122,349	13	2017	2020
DOOR	4	Brentwood	ES	Doors and Hardware	\$24,717	14	2017	2020
DOOR	4	North Charleston	ES	Doors and Hardware	\$122,349	15	2017	2021

DOOR	4	Corcoran	ES	Doors and Hardware	\$91,453	16	2017	2021
DOOR	10	West Ashley	HS	Doors and Hardware	\$469,623	17	2017	2021
DOOR	2	Wando	HS	Doors and Hardware	\$705,670	18	2017	2022
DOOR	4	Daniel Jenkins	HS	Doors and Hardware	\$112,462	19	2017	2022
DOOR	ADM	Bridge View	ADM	Doors and Hardware	\$28,425	20	2017	2022
DOOR	4	Northwoods	MS	Doors and Hardware	\$165,604	21	2017	2022
DOOR	2	Laurel Hill	ES	Doors and Hardware	\$150,774	22	2017	
DOOR	10	Ashley River	ES	Doors and Hardware	\$12,359	23	2017	
DOOR	4	Pinehurst	ES	Doors and Hardware	\$114,934	24	2017	
DOOR	20	Burke	HS	Doors and Hardware	\$307,727	25	2017	
DOOR	23	Baptist Hill	HS	Doors and Hardware	\$242,227	26	2017	
DOOR	4	Garrett Academy	HS	Doors and Hardware	\$813,189	27	2017	
DOOR	10	CE Williams	MS	Doors and Hardware	\$374,463	28	2017	
DOOR	ADM	St. Andrews MS	ADM	Doors and Hardware	\$279,302	29	2017	
DOOR	9	Angel Oak	ES	Doors and Hardware	\$203,915	30	2017	
DOOR	23	Blaney	ES	Doors and Hardware	\$296,604	31	2017	
DOOR	10	West Ashley	HS	Doors and Hardware	\$63,882	1	2018	
DOOR	9	St. John's	HS	Doors and Hardware (Operable Wall)	\$221,130	2	2018	
DOOR	1	St. James-Santee	ES	Doors and Hardware	\$93,366	3	2018	
DOOR	4	Goodwin	ES	Doors and Hardware	\$85,995	4	2018	
DOOR	4	Hursey	ES	Doors and Hardware	\$46,683	5	2018	
DOOR	4	Midland Park	ES	Doors and Hardware	\$235,872	6	2018	
DOOR	4	Ladson	ES	Doors and Hardware	\$127,764	7	2018	
DOOR	4	Hunley Park	ES	Doors and Hardware	\$194,103	8	2018	
DOOR	4	Mary Ford	ES	Doors and Hardware	\$157,248	9	2018	
DOOR	4	Pepperhill	ES	Doors and Hardware	\$272,727	10	2018	
DOOR	4	Brentwood	ES	Doors and Hardware	\$133,907	11	2018	
DOOR	10	Drayton Hall	ES	Doors and Hardware	\$314,496	1	2019	
DOOR	2	Wando	HS	Doors and Hardware (Operable Wall)	\$74,939	2	2019	
DOOR	ADM	Bridge View	ADM	Doors and Hardware	\$25,799	3	2019	
DOOR	23	Baptist Hill	HS	Doors and Hardware	\$133,907	1	2020	
DOOR	9	St. John's	HS	Doors and Hardware	\$218,673	2	2020	
DOOR	3	James Island	ES	Doors/Hardware/Partition	\$293,612	3	2020	
DOOR	4	Toole Military	HS	Doors and Hardware	\$135,135	4	2020	
DOOR	2	Laurel Hill	ES	Doors and Hardware (Operable Wall)	\$122,850	5	2020	
DOOR	4	Liberty Hill Academy	ES	Doors and Hardware	\$81,081	6	2020	
DOOR	4	Morningside	MS	Doors and Hardware	\$277,641	7	2020	
DOOR	2	East Cooper Mont.	ES	Doors and Hardware	\$390,663	8	2020	
DOOR	2	Cario	MS	Doors and Hardware	\$239,066	1	2021	
DOOR	2	Pinckney	ES	Doors and Hardware	\$697,788	2	2021	
DOOR	2	Moultrie	MS	Doors and Hardware	\$222,359	3	2021	
DOOR	2	Mt. Pleasant Academy	ES	Doors and Hardware	\$88,452	4	2021	
DOOR	10	Ashley River	ES	Doors and Hardware	\$115,479	5	2021	
DOOR	4	Zucker	MS	Doors and Hardware	\$190,418	6	2021	
DOOR	4	Northwoods	MS	Doors and Hardware	\$122,850	1	2022	
DOOR	3	James Island	ES	Doors and Hardware	\$339,066	2	2022	
DOOR	2	Laurel Hill	ES	Doors and Hardware (Operable Wall)	\$147,420	3	2022	
DOOR	4	Toole Military	HS	Doors and Hardware	\$219,902	4	2022	
DOOR	4	North Charleston	HS	Doors and Hardware	\$289,926	5	2022	
DOOR	3	Stiles Point	ES	Doors and Hardware	\$133,907	6	2022	
DOOR	20	Sanders Clyde	ES	Doors and Hardware	\$148,649	7	2022	
DOOR	10	Orange Grove	ES	Doors and Hardware	\$154,791	8	2022	
DOOR	2	Whiteside	ES	Doors and Hardware	\$158,477	9	2022	
DOOR	4	Academic Magnet	HIS	Doors and Hardware	\$122,850	10	2022	
DOOR	10	Oakland	ES	Doors and Hardware	\$103,194	11	2022	
DOOR	9	Haut Gap	MS	Doors and Hardware	\$113,022	12	2022	
DOOR	23	E. B. Ellington	ES	Doors and Hardware	\$111,794	13	2022	
DOOR	4	Stall	HS	Doors and Hardware	\$373,464	14	2022	
ELV	4	Mary Ford	ES	Handicap Lift Replacement	\$33,206	1	2017	2017
ELV	ADM	Bridge View	ADM	Elevator Replacement	\$53,130	2	2017	2017
ELV	2/22/18 Board Meeting	Brentwood	HS	Handicap Lift Replacement Item 9.5H	\$18,596	3	2017	Page 4 of 18

ELV	4	Garrett Academy	HS	Elevator Replacement	\$49,145	4	2017	2018
ELV	2	Wando	HS	Handicap Lift Replacement	\$18,596	1	2019	2018
ENV	10	West Ashley	HS	Exterior Envelope Repairs	\$85,008	1	2017	2017
ENV	4	Toole Military	HS	Exterior Envelope Repairs	\$49,145	2	2017	2017
ENV	4	Goodwin	ES	Exterior Envelope Repairs/Windows	\$265,650	3	2017	2017
ENV	9	Frierson	ES	Exterior Envelope Repairs	\$21,252	4	2017	2017
ENV	4	Pepperhill	ES	Exterior Envelope Repairs	\$21,252	5	2017	2018
ENV	2	Belle Hall	ES	Exterior Envelope Repairs	\$86,336	6	2017	2018
ENV	10	Drayton Hall	ES	Exterior Envelope Repairs	\$19,924	7	2017	2018
ENV	2	James B Edwards	ES	Exterior Envelope Repairs	\$122,199	8	2017	2018
ENV	4	Corcoran	ES	Exterior Envelope Repairs	\$29,222	9	2017	2018
ENV	4	Midland Park	ES	Exterior Envelope Repairs/Windows	\$309,482	10	2017	2018
ENV	4	North Charleston	ES	Exterior Envelope Repairs	\$45,161	11	2017	2019
ENV	4	Mary Ford	ES	Exterior Envelope Repairs	\$90,321	12	2017	2019
ENV	2	Laurel Hill	ES	Exterior Envelope Repairs	\$41,176	13	2017	2019
ENV	2	Cario	MS	Exterior Envelope Repairs	\$62,428	14	2017	2019
ENV	4	Brentwood	ES	Exterior Envelope Repairs	\$30,550	15	2017	2019
ENV	23	Baptist Hill	HS	Exterior Envelope Repairs/Windows	\$351,455	16	2017	2019
ENV	2	Pinckney	ES	Exterior Envelope Repairs	\$58,443	17	2017	2019
ENV	9	St. John's	HS	Exterior Envelope Repairs	\$10,626	18	2017	2019
ENV	3	Septima Clark	HS	Exterior Envelope Repairs	\$82,352	19	2017	2019
ENV	3	James Island	ES	Exterior Envelope Repairs	\$13,283	20	2017	2019
ENV	4	Hursey	ES	Exterior Envelope Repairs	\$22,580	21	2017	2019
ENV	4	Ladson	ES	Exterior Envelope Repairs	\$19,924	22	2017	2019
ENV	23	Jane Edwards	ES	Exterior Envelope Repairs	\$21,252	23	2017	2019
ENV	23	Minnie Hughes	ES	Exterior Envelope Repairs	\$27,893	24	2017	2019
ENV	9	Mt. Zion	ES	Exterior Envelope Repairs	\$14,611	25	2017	2019
ENV	4	Northwoods	MS	Exterior Envelope Repairs	\$140,795	26	2017	2020
ENV	4	Lambs	ES	Exterior Envelope Repairs/Windows	\$277,604	27	2017	2020
ENV	1	Lincoln	HS	Exterior Envelope Repairs	\$18,596	28	2017	2020
ENV	4	Pinehurst	ES	Exterior Envelope Repairs	\$29,222	29	2017	2020
ENV	4	Toole Military	HS	Exterior Envelope Repairs	\$47,817	30	2017	2020
ENV	20	Burke	HS	Exterior Envelope Repairs	\$70,397	31	2017	2020
ENV	20	Sanders Clyde	ES	Exterior Envelope Repairs	\$59,771	32	2017	2020
ENV	2	Moultrie	MS	Exterior Envelope Repairs	\$53,130	33	2017	2020
ENV	4	North Charleston	HS	Exterior Envelope Repairs	\$33,206	34	2017	2021
ENV	10	Oakland	ES	Exterior Envelope Repairs	\$31,878	35	2017	2021
ENV	9	Haut Gap	MS	Exterior Envelope Repairs	\$33,206	36	2017	2021
ENV	2	Mt. Pleasant Academy	ES	Exterior Envelope Repairs	\$34,535	37	2017	2021
ENV	3	Stiles Point	ES	Exterior Envelope Repairs	\$35,863	38	2017	2021
ENV	4	Zucker	MS	Exterior Envelope Repairs	\$59,771	39	2017	2021
ENV	10	Ashley River	ES	Exterior Envelope Repairs	\$39,848	40	2017	2021
ENV	2	Whiteside	ES	Exterior Envelope Repairs	\$53,130	41	2017	2021
ENV	4	Academic Magnet	HS	Exterior Envelope Repairs	\$42,504	42	2017	2021
ENV	4	Daniel Jenkins	HS	Exterior Envelope Repairs	\$13,283	43	2017	2021
ENV	23	E. B. Ellington	ES	Exterior Envelope Repairs	\$23,909	44	2017	2021
ENV	10	Orange Grove	ES	Exterior Envelope Repairs	\$45,161	45	2017	2021
ENV	ADM	75 Calhoun	ADM	Exterior Envelope Repairs	\$42,504	46	2017	2021
ENV	1	St. James-Santee	ES	Exterior Envelope Repairs	\$231,116	47	2017	2021
ENV	3	James Island	MS	Exterior Envelope Repairs	\$33,206	48	2017	2021
ENV	4	McNair	ES	Exterior Envelope Repairs	\$49,145	49	2017	2021
ENV	4	Morningside	MS	Exterior Envelope Repairs	\$53,130	50	2017	2022
ENV	2	Wando	HS	Exterior Envelope Repairs	\$63,756	51	2017	2022
ENV	4	Garrett Academy	HS	Exterior Envelope Repairs/Windows	\$781,011	52	2017	2022
ENV	10	West Ashley	MS	Exterior Envelope Repairs	\$53,130	53	2017	2022
ENV	4	Stall	HS	Exterior Envelope Repairs	\$69,069	54	2017	
ENV	10	CE Williams	MS	Exterior Envelope Repairs	\$78,367	55	2017	
ENV	2	East Cooper Mont.	ES	Exterior Envelope Repairs	\$55,787	56	2017	
ENV	ADM	St. Andrews MS	MS	Exterior Envelope Repairs/Windows	\$281,589	57	2017	
ENV	9	Angel Oak	ES	Exterior Envelope Repairs/Windows	\$107,588	58	2017	
ENV	2/22/18 Board Meeting	Boys	ES	Exterior Envelope Repairs	\$21,252	59	2017	

ENV	10	West Ashley	HS	Exterior Envelope Repairs	\$10,626	1	2018	
ENV	4	Hunley Park	ES	Exterior Envelope Repairs	\$27,893	2	2018	
ENV	4	School of the Arts	HS	Ext Envelope Repairs (EIFS)	\$159,390	3	2018	
ENV	ADM	Bridge View	ADM	Exterior Envelope Repairs	\$8,368	1	2019	
ENV	4	Liberty Hill Academy	ES	Exterior Envelope Repairs	\$9,298	4	2018	
ENV	4	Northwoods	MS	Exterior Envelope Repairs	\$46,489	2	2019	
ENV	10	Community Montessori	ES	Exterior Envelope Repairs	\$29,222	5	2018	
ENV	4	Lambs	ES	Exterior Envelope Repairs	\$30,550	3	2019	
ENV	20	Charleston Progress	ES	Exterior Envelope Repairs	\$62,428	6	2018	
ENV	3	James Island	MS	Exterior Envelope Repairs	\$29,222	4	2019	
ENV	20	Buist Academy	ES	Exterior Envelope Repairs	\$45,161	7	2018	
ENV	2	Moultrie	MS	Exterior Envelope Repairs	\$51,802	5	2019	
ENV	20	Memminger ES	ES	Exterior Envelope Repairs	\$34,535	8	2018	
ENV	2	Mt. Pleasant Academy	ES	Exterior Envelope Repairs	\$34,535	6	2019	
ENV	3	Harbor View	MS	Exterior Envelope Repairs	\$43,832	7	2019	
ENV	2	Sullivans Island	ES	Exterior Envelope Repairs	\$34,535	8	2019	
ENV	ADM	Bridge View	ADM	Exterior Envelope Repairs	\$116,886	1	2020	
ENV	1	Lincoln	HS	Exterior Envelope Repairs	\$195,253	2	2020	
ENV	2	Wando	HS	Exterior Envelope Repairs	\$139,466	3	2020	
ENV	9	Mt. Zion	ES	Exterior Envelope Repairs	\$14,611	4	2020	
ENV	4	Midland Park	ES	Exterior Envelope Repairs	\$25,237	5	2020	
ENV	4	Dunston	ES	Exterior Envelope Repairs	\$17,267	6	2020	
ENV	4	Garrett Academy	HS	Exterior Envelope Repairs	\$71,726	7	2020	
ENV	23	Baptist Hill	HS	Exterior Envelope Repairs	\$62,428	8	2020	
ENV	10	West Ashley	MS	Exterior Envelope Repairs	\$61,100	9	2020	
ENV	1	St. James-Santee	ES	Exterior Envelope Repairs	\$26,565	10	2020	
ENV	4	Pinehurst	ES	Exterior Envelope Repairs	\$34,535	11	2020	
ENV	4	North Charleston	ES	Exterior Envelope Repairs	\$43,832	12	2020	
ENV	4	North Charleston	HS	Exterior Envelope Repairs	\$33,206	13	2020	
ENV	3	Stiles Point	ES	Exterior Envelope Repairs	\$41,176	14	2020	
ENV	2	Laurel Hill	ES	Exterior Envelope Repairs	\$39,848	15	2020	
ENV	2	Moultrie	MS	Exterior Envelope Repairs	\$61,100	16	2020	
ENV	4	Daniel Jenkins		Exterior Envelope Repairs	\$13,283	17	2020	
ENV	20	Sanders Clyde	ES	Exterior Envelope Repairs	\$69,069	18	2020	
ENV	10	Oakland	ES	Exterior Envelope Repairs	\$31,878	19	2020	
ENV	4	Academic Magnet	HS	Exterior Envelope Repairs	\$42,504	20	2020	
ENV	10	Ashley River	ES	Exterior Envelope Repairs	\$39,848	21	2020	
ENV	23	E. B. Ellington	ES	Exterior Envelope Repairs	\$23,909	22	2020	
ENV	9	Haut Gap	MS	Exterior Envelope Repairs	\$33,206	23	2020	
ENV	10	St. Andrews	ES	Exterior Envelope Repairs	\$42,504	24	2020	
ENV	2	Laing	MS	Exterior Envelope Repairs	\$42,504	25	2020	
ENV	2	Jennie Moore	ES	Exterior Envelope Repairs	\$38,519	26	2020	
ENV	2	East Cooper Mont.	ES	Exterior Envelope Repairs	\$104,932	27	2020	
ENV	3	James Island Charter	HS	Exterior Envelope Repairs	\$67,741	28	2020	
ENV	ADM	St. Andrews MS	ADM	Exterior Envelope Repairs	\$94,306	29	2020	
ENV	9	Frierson	ES	Ext Envelope Repairs (EIFS)	\$290,887	1	2021	
ENV	4	Lambs	ES	Exterior Envelope Repairs	\$34,535	2	2021	
ENV	4	Goodwin	ES	Exterior Envelope Repairs	\$29,222	3	2021	
ENV	3	Septima Clark	HS	Exterior Envelope Repairs	\$21,252	4	2021	
ENV	4	Mary Ford	ES	Exterior Envelope Repairs	\$81,023	5	2021	
ENV	10	West Ashley	HS	Exterior Envelope Repairs	\$99,619	6	2021	
ENV	4	Garrett Academy	HS	Exterior Envelope Repairs	\$21,252	7	2021	
ENV	23	Baptist Hill	HS	Exterior Envelope Repairs	\$6,641	8	2021	
ENV	4	Northwoods	MS	Exterior Envelope Repairs	\$94,306	9	2021	
ENV	4	Zucker	MS	Exterior Envelope Repairs	\$70,397	10	2021	
ENV	10	CE Williams	MS	Exterior Envelope Repairs	\$27,893	11	2021	
ENV	10	Springfield	ES	Exterior Envelope Repairs	\$94,306	12	2021	
ENV	4	NC Creative Arts	ES	Exterior Envelope Repairs	\$38,519	13	2021	
ENV	4	Toole Military	HS	Exterior Envelope Repairs	\$57,115	1	2022	
ENV	4	Brentwood	ES	Exterior Envelope Repairs	\$34,535	2	2022	

ENV	4	Mary Ford	ES	Exterior Envelope Repairs	\$37,191	3	2022	
ENV	2	Pinckney	ES	Exterior Envelope Repairs	\$66,413	4	2022	
ENV	3	Septima Clark	HS	Exterior Envelope Repairs	\$26,565	5	2022	
ENV	23	Minnie Hughes	ES	Exterior Envelope Repairs	\$33,206	6	2022	
ENV	9	Frierson	ES	Exterior Envelope Repairs	\$25,237	7	2022	
ENV	23	Jane Edwards	ES	Exterior Envelope Repairs	\$25,237	8	2022	
ENV	2	Belle Hall	ES	Exterior Envelope Repairs	\$21,252	9	2022	
ENV	2	Cario	MS	Exterior Envelope Repairs	\$73,054	10	2022	
ENV	10	Drayton Hall	ES	Exterior Envelope Repairs	\$22,580	11	2022	
ENV	4	Ladson	ES	Exterior Envelope Repairs	\$22,580	12	2022	
ENV	9	Mt. Zion	ES	Exterior Envelope Repairs	\$17,267	13	2022	
ENV	1	St. James-Santee	ES	Exterior Envelope Repairs	\$15,939	14	2022	
ENV	4	Midland Park	ES	Exterior Envelope Repairs	\$29,222	15	2022	
ENV	4	Hursey	ES	Exterior Envelope Repairs	\$22,580	16	2022	
ENV	4	Corcoran	ES	Exterior Envelope Repairs	\$34,535	18	2022	
ENV	2	James B Edwards	ES	Exterior Envelope Repairs	\$22,580	20	2022	
ENV	2	Laurel Hill	ES	Exterior Envelope Repairs	\$46,489	22	2022	
ENV	4	Pepperhill	ES	Exterior Envelope Repairs	\$25,237	23	2022	
ENV	10	Orange Grove	ES	Exterior Envelope Repairs	\$53,130	17	2022	
ENV	2	Whiteside	ES	Exterior Envelope Repairs	\$61,100	19	2022	
ENV	4	Stall	HS	Exterior Envelope Repairs	\$79,695	21	2022	
ENV	23	Blaney	ES	Exterior Envelope Repairs	\$25,237	24	2022	
EXH	2	Belle Hall	ES	Exhaust Ventilation Retrofit	\$88,993	1	2017	2017
EXH	23	Minnie Hughes	ES	Exhaust Ventilation Retrofit	\$53,130	2	2017	2018
EXH	23	Baptist Hill	HS	Exhaust Ventilation Retrofit	\$107,588	3	2017	2018
EXH	1	Lincoln	HS	Exhaust Ventilation Retrofit	\$39,980	4	2017	2019
EXH	3	Septima Clark	HS	Exhaust Ventilation Retrofit	\$19,924	5	2017	2019
EXH	9	Mt. Zion	ES	Exhaust Ventilation Retrofit	\$11,954	6	2017	2019
EXH	2	James B Edwards	ES	Exhaust Ventilation Retrofit	\$23,909	7	2017	2019
EXH	4	Pinehurst	ES	Exhaust Ventilation Retrofit	\$83,680	8	2017	2020
EXH	ADM	75 Calhoun	ADM	Exhaust Ventilation Retrofit	\$25,237	9	2017	2020
EXH	1	St. James-Santee	ES	Exhaust Ventilation Retrofit	\$96,962	10	2017	2020
EXH	3	James Island	ES	Exhaust Ventilation Retrofit	\$9,298	11	2017	2020
EXH	4	Mary Ford	ES	Exhaust Ventilation Retrofit	\$95,634	12	2017	2021
EXH	10	CE Williams	MS	Exhaust Ventilation Retrofit	\$74,382	13	2017	2021
EXH	9	Angel Oak	ES	Exhaust Ventilation Retrofit	\$62,428	14	2017	2022
EXH	10	West Ashley	HS	Exhaust Ventilation Retrofit	\$159,390	1	2018	2022
EXH	9	Frierson	ES	Exhaust Ventilation Retrofit	\$25,237	2	2018	2022
EXH	23	Jane Edwards	ES	Exhaust Ventilation Retrofit	\$45,161	3	2018	
EXH	4	Pepperhill	ES	Exhaust Ventilation Retrofit	\$83,680	4	2018	
EXH	1	St. James-Santee	ES	Exhaust Ventilation Retrofit	\$13,283	5	2018	
EXH	10	West Ashley	MS	Exhaust Ventilation Retrofit	\$96,962	6	2018	
EXH	2	East Cooper Mont.	ES	Exhaust Ventilation Retrofit	\$73,054	7	2018	
EXH	2	Wando	HS	Exhaust Ventilation Retrofit	\$131,497	1	2019	
EXH	3	James Island	MS	Exhaust Ventilation Retrofit	\$15,939	2	2019	
EXH	1	Lincoln	HS	Exhaust Ventilation Retrofit	\$62,428	3	2019	
EXH	23	Minnie Hughes	ES	Exhaust Ventilation Retrofit	\$15,939	4	2019	
EXH	23	Jane Edwards	ES	Exhaust Ventilation Retrofit	\$15,939	5	2019	
EXH	4	Hursey	ES	Exhaust Ventilation Retrofit	\$15,939	6	2019	
EXH	23	Baptist Hill	HS	Exhaust Ventilation Retrofit	\$23,909	7	2019	
EXH	4	Brentwood	ES	Exhaust Ventilation Retrofit	\$15,939	8	2019	
EXH	ADM	Bridge View	ADM	Exhaust Ventilation Retrofit	\$211,192	9	2019	
EXH	ADM	St. Andrews MS	ADM	Exhaust Ventilation Retrofit	\$127,512	10	2019	
EXH	2	Cario	MS	Exhaust Ventilation Retrofit	\$119,543	1	2020	
EXH	2	Pinckney	ES	Exhaust Ventilation Retrofit	\$143,451	2	2020	
EXH	9	St. John's	HS	Exhaust Ventilation Retrofit	\$120,871	3	2020	
EXH	4	Garrett Academy	HS	Exhaust Ventilation Retrofit	\$47,817	4	2020	
EXH	4	Goodwin	ES	Exhaust Ventilation Retrofit	\$43,832	5	2020	
EXH	4	Hunley Park	ES	Exhaust Ventilation Retrofit	\$77,039	6	2020	
EXH	4	Hursey	ES	Exhaust Ventilation Retrofit	\$13,283	7	2020	
EXH	2	James B Edwards	ES	Exhaust Ventilation Retrofit	\$75,710	8	2020	

EXH	3	James Island	ES	Exhaust Ventilation Retrofit	\$59,771	9	2020	
EXH	4	Morningside	MS	Exhaust Ventilation Retrofit	\$82,352	10	2020	
EXH	4	Ladson	ES	Exhaust Ventilation Retrofit	\$88,993	1	2021	
EXH	4	Goodwin	ES	Exhaust Ventilation Retrofit	\$46,489	2	2021	
EXH	4	Brentwood	ES	Exhaust Ventilation Retrofit	\$55,787	3	2021	
EXH	9	Frierson	ES	Exhaust Ventilation Retrofit	\$37,191	1	2022	
EXH	4	Corcoran	ES	Exhaust Ventilation Retrofit	\$87,665	2	2022	
EXH	10	Drayton Hall	ES	Exhaust Ventilation Retrofit	\$110,245	3	2022	
EXH	2	Laurel Hill	ES	Exhaust Ventilation Retrofit	\$26,565	4	2022	
EXH	4	Toole Military	HS	Exhaust Ventilation Retrofit	\$10,626	5	2022	
FIRE	4	Pinehurst	ES	Fire Sprinkler System Replacement	\$508,720	1	2017	2017
FIRE	4	Northwoods	MS	Fire Sprinkler System Replacement	\$35,863	2	2017	2018
FIRE	9	Frierson	ES	Fire Sprinkler System Replacement	\$130,169	3	2017	2018
FIRE	4	Toole Military	HS	Fire Sprinkler System Replacement	\$215,177	4	2017	2018
FIRE	ADM	Bridge View	ADM	Fire Sprinkler System Replacement	\$575,132	5	2017	2019
FIRE	ADM	75 Calhoun	ADM	Fire Sprinkler System Replacement	\$147,436	6	2017	2019
FIRE	4	Liberty Hill Academy	ES	Fire Sprinkler System Replacement	\$128,840	1	2018	2019
FIRE	2	Moultrie	MS	Fire Sprinkler System Replacement	\$507,392	1	2019	2020
FIRE	2	Mt. Pleasant Academy	ES	Fire Sprinkler System Replacement	\$207,207	2	2019	2020
FIRE	10	Ashley River	ES	Fire Sprinkler System Replacement	\$240,413	3	2019	2020
FIRE	4	Lambs	ES	Fire Sprinkler System Replacement	\$192,596	1	2020	2021
FIRE	4	Dunston	ES	Fire Sprinkler System Replacement	\$106,260	2	2020	2021
FIRE	4	Midland Park	ES	Fire Sprinkler System Replacement	\$358,628	3	2020	2021
FIRE	10	Oakland	ES	Fire Sprinkler System Replacement	\$220,490	4	2020	2022
FIRE	23	E. B. Ellington	ES	Fire Sprinkler System Replacement	\$185,955	5	2020	2022
FIRE	9	Haut Gap	MS	Fire Sprinkler System Replacement	\$314,795	6	2020	2022
FIRE	4	Academic Magnet	HS	Fire Sprinkler System Replacement	\$334,719	7	2020	
FIRE	4	Midland Park	ES	Fire Sprinkler System Replacement	\$154,077	1	2021	
FIRE	4	Northwoods	MS	Fire Sprinkler System Replacement	\$559,193	2	2021	
FIRE	23	Jane Edwards	ES	Fire Sprinkler System Replacement	\$79,695	1	2022	
FIRE	4	Midland Park	ES	Fire Sprinkler System Replacement	\$427,697	2	2022	
FIRE	10	Ashley River	ES	Fire Sprinkler System Replacement	\$22,580	3	2022	
FLOOR	3	Septima Clark	HS	Flooring Replacement	\$262,000	1	2017	2017
FLOOR	4	Hunley Park	ES	Flooring Replacement	\$64,264	2	2017	2017
FLOOR	4	Ladson	ES	Flooring Replacement	\$84,038	3	2017	2017
FLOOR	4	Lambs	ES	Flooring Replacement	\$108,755	4	2017	2018
FLOOR	1	St. James-Santee	ES	Flooring Replacement	\$278,066	5	2017	2018
FLOOR	4	Corcoran	ES	Flooring Replacement	\$105,047	6	2017	2018
FLOOR	4	Midland Park	ES	Flooring Replacement	\$39,547	7	2017	2018
FLOOR	2	James B Edwards	ES	Flooring Replacement	\$142,123	8	2017	2019
FLOOR	2	Belle Hall	ES	Flooring Replacement	\$25,953	9	2017	2019
FLOOR	10	West Ashley	HS	Flooring Replacement	\$279,302	10	2017	2019
FLOOR	23	Baptist Hill	HS	Flooring Replacement	\$232,340	11	2017	2019
FLOOR	ADM	75 Calhoun	ADM	Flooring Replacement	\$346,038	12	2017	2020
FLOOR	4	Hursey	ES	Flooring Replacement	\$164,368	13	2017	2020
FLOOR	10	Drayton Hall	ES	Flooring Replacement	\$175,491	14	2017	2020
FLOOR	4	Pepperhill	ES	Flooring Replacement	\$285,481	15	2017	2020
FLOOR	4	North Charleston	ES	Flooring Replacement	\$118,642	16	2017	2021
FLOOR	20	Burke	HS	Flooring Replacement	\$249,642	17	2017	2021
FLOOR	2	Wando	HS	Flooring Replacement	\$263,236	18	2017	2021
FLOOR	4	Pinehurst	ES	Flooring Replacement	\$33,368	19	2017	2021
FLOOR	4	Mary Ford	ES	Flooring Replacement	\$171,783	20	2017	2021
FLOOR	4	Northwoods	MS	Flooring Replacement	\$95,160	21	2017	2022
FLOOR	4	Dunston	ES	Flooring Replacement	\$91,453	22	2017	2022
FLOOR	2	Laurel Hill Primary	ES	Flooring Replacement	\$142,123	23	2017	2022
FLOOR	10	Ashley River	ES	Flooring Replacement	\$54,377	24	2017	2022
FLOOR	3	James Island	ES	Flooring Replacement	\$128,528	25	2017	2022
FLOOR	4	Daniel Jenkins	HS	Flooring Replacement	\$117,406	26	2017	2022
FLOOR	4	North Charleston	HS	Flooring Replacement	\$75,387	27	2017	2022
FLOOR	9	St. John's	HS	Flooring Replacement	\$164,368	28	2017	2022
FLOOR	2/22/16 Board Meeting	Gannett Academy	HS	Flooring Replacement	\$426,368	29	2017	

FLOOR	9	Mt. Zion	ES	Flooring Replacement	\$102,576	30	2017	
FLOOR	10	CE Williams	MS	Flooring Replacement	\$418,953	31	2017	
FLOOR	ADM	St. Andrews MS	ADM	Flooring Replacement	\$236,047	32	2017	
FLOOR	9	Angel Oak	ES	Flooring Replacement	\$211,330	33	2017	
FLOOR	23	Blaney	ES	Flooring Replacement	\$198,972	34	2017	
FLOOR	1	St. James-Santee	ES	Flooring Replacement	\$33,368	1	2018	
FLOOR	9	Frierson	ES	Flooring Replacement	\$34,604	2	2018	
FLOOR	1	Lincoln	HS	Flooring Replacement	\$187,849	3	2018	
FLOOR	4	Midland Park	ES	Flooring Replacement	\$175,491	4	2018	
FLOOR	2	Belle Hall	ES	Flooring Replacement	\$18,538	5	2018	
FLOOR	23	Jane Edwards	ES	Flooring Replacement	\$19,774	6	2018	
FLOOR	10	Drayton Hall	ES	Flooring Replacement	\$27,189	7	2018	
FLOOR	4	Toole Military	HS	Flooring Replacement	\$35,840	8	2018	
FLOOR	4	Brentwood	ES	Flooring Replacement	\$131,000	9	2018	
FLOOR	10	West Ashley	MS	Flooring Replacement	\$216,274	10	2018	
FLOOR	9	Frierson	ES	Flooring Replacement	\$39,547	1	2019	
FLOOR	3	James Island	MS	Flooring Replacement	\$337,387	2	2019	
FLOOR	9	St. John's	HS	Flooring Replacement	\$75,387	3	2019	
FLOOR	4	Pinehurst	ES	Flooring Replacement	\$336,151	4	2019	
FLOOR	2	Moultrie	MS	Flooring Replacement	\$124,821	5	2019	
FLOOR	2	Mt. Pleasant Academy	ES	Flooring Replacement	\$149,538	6	2019	
FLOOR	ADM	Bridge View	ADM	Flooring Replacement	\$177,962	7	2019	
FLOOR	4	Zucker	MS	Flooring Replacement	\$118,642	8	2019	
FLOOR	4	Morningside	MS	Flooring Replacement	\$59,321	9	2019	
FLOOR	4	Dunston	ES	Flooring Replacement	\$135,944	1	2020	
FLOOR	2	Cario	MS	Flooring Replacement	\$577,142	2	2020	
FLOOR	3	James Island	ES	Flooring Replacement	\$98,868	3	2020	
FLOOR	4	Hursey	ES	Flooring Replacement	\$13,594	4	2020	
FLOOR	4	Ladson	ES	Flooring Replacement	\$56,849	5	2020	
FLOOR	2	Wando	HS	Flooring Replacement	\$444,906	6	2020	
FLOOR	4	North Charleston	ES	Flooring Replacement	\$226,161	7	2020	
FLOOR	9	St. John's	HS	Flooring Replacement	\$50,670	8	2020	
FLOOR	3	Stiles Point	ES	Flooring Replacement	\$59,321	9	2020	
FLOOR	23	Baptist Hill	HS	Flooring Replacement	\$96,396	10	2020	
FLOOR	20	Sanders Clyde	ES	Flooring Replacement	\$179,198	11	2020	
FLOOR	4	Toole Military	HS	Flooring Replacement	\$169,311	12	2020	
FLOOR	10	Oakland	ES	Flooring Replacement	\$65,500	13	2020	
FLOOR	9	Haut Gap	MS	Flooring Replacement	\$75,387	14	2020	
FLOOR	4	Academic Magnet	IIS	Flooring Replacement	\$87,745	15	2020	
FLOOR	23	E. B. Ellington	ES	Flooring Replacement	\$74,151	16	2020	
FLOOR	10	Orange Grove	ES	Flooring Replacement	\$51,906	17	2020	
FLOOR	2	Whiteside	ES	Flooring Replacement	\$90,217	18	2020	
FLOOR	2	East Cooper Mont.	ES	Flooring Replacement	\$320,085	19	2020	
FLOOR	4	Stall	HS	Flooring Replacement	\$401,651	20	2020	
FLOOR	3	James Island Charter	HS	Flooring Replacement	\$14,830	21	2020	
FLOOR	4	Lambs	ES	Flooring Replacement	\$184,142	1	2021	
FLOOR	23	Minnie Hughes	ES	Flooring Replacement	\$206,387	2	2021	
FLOOR	23	Jane Edwards	ES	Flooring Replacement	\$271,887	3	2021	
FLOOR	9	Frierson	ES	Flooring Replacement	\$39,547	4	2021	
FLOOR	23	Baptist Hill	HS	Flooring Replacement	\$11,123	5	2021	
FLOOR	4	Toole Military	HS	Flooring Replacement	\$93,925	6	2021	
FLOOR	2	James B Edwards	ES	Flooring Replacement	\$198,972	1	2022	
FLOOR	2	Belle Hall	ES	Flooring Replacement	\$27,189	2	2022	
FLOOR	9	Frierson	ES	Flooring Replacement	\$96,396	3	2022	
FLOOR	4	Hunley Park	ES	Flooring Replacement	\$223,689	4	2022	
HVAC	2	James B Edwards	ES	HVAC Replacement - Roof Top Units	\$1,859,550	1	2017	2017
HVAC	1	St. James-Santee	ES	HVAC Replacement	\$1,261,838	2	2017	2017
HVAC	10	Drayton Hall	ES	HVAC Replacement - Roof Tops Units	\$2,789,325	3	2017	2018
HVAC	4	Brentwood	ES	HVAC Replacement	\$2,165,048	4	2017	2018
HVAC	4	Goodwin	ES	HVAC Replacement	\$115,558	5	2017	2018
HVAC	2/22/16 Board Meeting	St. John's	HS	HVAC Replacement	\$9,298	6	2017	2018

HVAC	2	Cario	MS	HVAC Replacement	\$1,527,488	7	2017	2019
HVAC	2	Pinckney	ES	HVAC Replacement (OAU/Blr)	\$484,811	8	2017	2019
HVAC	9	Mt. Zion	ES	HVAC Replacement	\$1,306,998	9	2017	2019
HVAC	4	Ladson	ES	HVAC Replacement	\$1,030,722	10	2017	2019
HVAC	4	Corcoran	ES	HVAC Replacement	\$1,281,761	11	2017	2020
HVAC	3	Septima Clark	HS	HVAC Replacement	\$715,927	12	2017	2020
HVAC	4	Pepperhill	ES	HVAC Replacement	\$1,670,939	13	2017	2020
HVAC	9	Frierson	ES	HVAC Replacement	\$2,147,780	14	2017	2020
HVAC	23	Minnie Hughes	ES	HVAC Replacement	\$1,840,955	15	2017	2021
HVAC	ADM	Bridge View	ADM	HVAC Replacement	\$183,299	16	2017	2021
HVAC	2	Belle Hall	ES	HVAC Replacement	\$244,398	17	2017	2021
HVAC	23	Jane Edwards	ES	HVAC Replacement	\$860,706	18	2017	2021
HVAC	23	Baptist Hill	HS	HVAC Replacement	\$2,679,080	19	2017	2021
HVAC	4	Midland Park	ES	HVAC Replacement	\$666,782	20	2017	2021
HVAC	4	Pinehurst	ES	HVAC Replacement	\$2,368,270	21	2017	2022
HVAC	4	Lambs	ES	HVAC Replacement	\$949,699	22	2017	2022
HVAC	4	North Charleston	HS	HVAC Replacement	\$367,925	23	2017	2022
HVAC	1	Lincoln	HS	HVAC Replacement	\$587,087	24	2017	2022
HVAC	4	Northwoods	MS	HVAC Replacement	\$2,806,592	25	2017	2022
HVAC	10	Ashley River	ES	HVAC Replacement	\$30,550	26	2017	2022
HVAC	3	James Island	MS	HVAC Replacement	\$743,820	27	2017	2022
HVAC	10	CE Williams	MS	HVAC Replacement	\$2,255,369	28	2017	2022
HVAC	4	Garrett Academy	HS	HVAC Replacement	\$5,945,247	29	2017	
HVAC	3	James Island Charter	HS	HVAC Replacement	\$53,130	30	2017	
HVAC	ADM	St. Andrews MS	MS	HVAC Replacement	\$152,749	31	2017	
HVAC	9	Angel Oak	ES	HVAC Replacement	\$2,530,316	32	2017	
HVAC	23	Blaney	ES	HVAC Replacement	\$799,607	33	2017	
HVAC	4	Brentwood	ES	HVAC Replacement	\$87,665	1	2018	
HVAC	1	St. James-Santee	ES	HVAC Replacement	\$86,336	2	2018	
HVAC	4	Hursey	ES	HVAC Replacement	\$2,595,401	3	2018	
HVAC	23	Minnie Hughes	ES	HVAC Replacement	\$2,652,515	4	2018	
HVAC	10	West Ashley	HS	HVAC Replacement	\$2,785,340	5	2018	
HVAC	3	Ft. Johnson	MS	HVAC Replacement	\$47,817	6	2018	
HVAC	23	Jane Edwards	ES	HVAC Replacement	\$2,089,337	7	2018	
HVAC	10	West Ashley	MS	HVAC Replacement	\$6,043,538	8	2018	
HVAC	2	East Cooper Mont.	ES	HVAC Replacement	\$2,884,959	9	2018	
HVAC	2	Wando	HS	HVAC Replacement	\$9,837,020	1	2019	
HVAC	4	Mary Ford	ES	HVAC Replacement	\$3,911,696	2	2019	
HVAC	4	Dunston	ES	HVAC Replacement	\$266,978	3	2019	
HVAC	ADM	St. Andrews MS	ADM	HVAC Replacement	\$2,683,065	4	2019	
HVAC	4	Lambs	ES	HVAC Retrofit (Controls)	\$200,566	1	2020	
HVAC	2	Pinckney	ES	Boiler/Wtr Htrs Replacement	\$22,580	2	2020	
HVAC	9	Frierson	ES	Boiler/Wtr Htrs Replacement	\$35,863	3	2020	
HVAC	2	Belle Hall	ES	Boiler/Wtr Htrs Replacement	\$21,252	4	2020	
HVAC	4	Hunley Park	ES	HVAC Replacement	\$3,798,795	5	2020	
HVAC	4	Morningside	MS	HVAC Replacement	\$1,530,144	6	2020	
HVAC	4	Dunston	ES	HVAC Replacement	\$140,795	7	2020	
HVAC	4	Pepperhill	ES	HVAC Replacement	\$9,962	8	2020	
HVAC	3	James Island	ES	HVAC Replacement	\$1,276,448	9	2020	
HVAC	9	St. John's	HS	HVAC Replacement	\$1,831,657	10	2020	
HVAC	23	Baptist Hill	HS	HVAC Replacement	\$53,528	11	2020	
HVAC	4	North Charleston	ES	HVAC Replacement	\$844,767	12	2020	
HVAC	10	Orange Grove	ES	HVAC Replacement	\$10,626	13	2020	
HVAC	2	Laurel Hill	ES	HVAC Replacement	\$1,749,305	14	2020	
HVAC	4	North Charleston	HS	HVAC Replacement	\$26,565	15	2020	
HVAC	4	Daniel Jenkins	HS	HVAC Replacement	\$693,347	16	2020	
HVAC	23	E. B. Ellington	ES	HVAC Replacement	\$6,641	17	2020	
HVAC	4	Northwoods	MS	HVAC Retrofit (Controls)	\$559,193	1	2021	
HVAC	4	Goodwin	ES	HVAC Replacement	\$91,649	2	2021	
HVAC	4	Midland Park	ES	HVAC Replacement	\$43,832	3	2021	
HVAC	2/22/16 Board Meeting	Board Meeting	HS	HVAC Replacement Agenda Item 9.5H	\$694,675	4	2021	Page 10 of 16

HVAC	2	Laurel Hill	ES	HVAC Replacement	\$2,061,444	1	2022	
PAINT	10	West Ashley	HS	Painting (Interior)	\$783,529	1	2017	2017
PAINT	4	Liberty Hill Academy	ES	Painting (Interior)	\$113,698	2	2017	2018
PAINT	3	Septima Clark	HS	Painting (Interior)	\$38,311	3	2017	2018
PAINT	4	Toole Military	HS	Painting (Interior)	\$737,802	4	2017	2018
PAINT	9	St. John's	HS	Painting (Interior)	\$168,076	5	2017	2018
PAINT	4	Lambs	ES	Painting (Interior)	\$144,594	6	2017	2019
PAINT	4	Corcoran	ES	Painting (Interior)	\$127,293	7	2017	2019
PAINT	2	Laurel Hill Primary	ES	Painting (Interior)	\$171,783	8	2017	2019
PAINT	4	Ladson	ES	Painting (Interior)	\$121,113	9	2017	2019
PAINT	10	Drayton Hall	ES	Painting (Interior)	\$117,406	10	2017	2019
PAINT	23	Minnie Hughes	ES	Painting (Interior)	\$119,877	11	2017	2019
PAINT	4	Midland Park	ES	Painting (Interior)	\$45,726	12	2017	2019
PAINT	4	Hursey	ES	Painting (Interior)	\$27,189	13	2017	2019
PAINT	3	James Island	ES	Painting (Interior)	\$118,642	14	2017	2019
PAINT	20	Burke	HS	Painting (Interior)	\$486,925	15	2017	2020
PAINT	20	Sanders Clyde	ES	Painting (Interior)	\$55,613	16	2017	2020
PAINT	4	North Charleston	ES	Painting (Interior)	\$166,840	17	2017	2020
PAINT	3	Stiles Point	ES	Painting (Interior)	\$81,566	18	2017	2020
PAINT	4	Northwoods	MS	Painting (Interior)	\$42,019	19	2017	2020
PAINT	4	Pinehurst	ES	Painting (Interior)	\$103,811	20	2017	2020
PAINT	23	Baptist Hill	HS	Painting (Interior)	\$355,925	21	2017	2020
PAINT	10	Oakland	ES	Painting (Interior)	\$201,444	22	2017	2020
PAINT	10	Ashley River	ES	Painting (Interior)	\$45,726	24	2017	2021
PAINT	4	Zucker	MS	Painting (Interior)	\$138,415	23	2017	2021
PAINT	4	Academic Magnet	HS	Painting (Interior)	\$186,613	25	2017	2021
PAINT	4	Daniel Jenkins	HS	Painting (Interior)	\$76,623	26	2017	2021
PAINT	23	E. B. Ellington	ES	Painting (Interior)	\$92,689	27	2017	2021
PAINT	3	James Island	MS	Painting (Interior)	\$88,981	28	2017	2021
PAINT	9	Haut Gap	MS	Painting (Interior)	\$109,991	29	2017	2021
PAINT	4	Dunston	ES	Painting (Interior)	\$81,566	30	2017	2021
PAINT	1	St. James-Santee	ES	Painting (Interior)	\$81,566	31	2017	2021
PAINT	4	North Charleston	HS	Painting (Interior)	\$254,585	32	2017	2021
PAINT	10	Orange Grove	ES	Painting (Interior)	\$87,745	33	2017	2021
PAINT	2	Whiteside	ES	Painting (Interior)	\$108,755	34	2017	2021
PAINT	ADM	Bridge View	ADM	Painting (Interior)	\$64,264	35	2017	2021
PAINT	1	Lincoln	HS	Painting (Interior)	\$144,594	36	2017	2021
PAINT	4	Garrett Academy	HS	Painting (Interior)	\$425,132	37	2017	2022
PAINT	10	CE Williams	MS	Painting (Interior)	\$107,519	38	2017	2022
PAINT	2	East Cooper Mont.	ES	Painting (Interior)	\$58,085	39	2017	2022
PAINT	ADM	St. Andrews MS	ADM	Painting (Interior)	\$35,840	40	2017	2022
PAINT	9	Angel Oak	ES	Painting (Interior)	\$108,755	41	2017	2022
PAINT	23	Blaney	ES	Painting (Interior)	\$82,802	42	2017	2022
PAINT	3	Septima Clark	HS	Painting (Interior)	\$66,736	1	2018	2022
PAINT	4	Goodwin	ES	Painting (Interior)	\$85,274	2	2018	2022
PAINT	2	Laurel Hill Primary	ES	Painting (Interior)	\$46,962	3	2018	2022
PAINT	4	Mary Ford	ES	Painting (Interior)	\$112,462	4	2018	2022
PAINT	4	Northwoods	MS	Painting (Interior)	\$103,811	5	2018	2022
PAINT	2	James B Edwards	ES	Painting (Interior)	\$85,274	6	2018	2022
PAINT	23	Mt. Zion	ES	Painting (Interior)	\$30,896	7	2018	2022
PAINT	ADM	75 Calhoun	ADM	Painting (Interior)	\$207,623	8	2018	2022
PAINT	10	Community Montessori	ES	Painting (Interior)	\$40,783	9	2018	2022
PAINT	20	Menninger	ES	Painting (Interior)	\$158,189	10	2018	2022
PAINT	20	Buist Academy	ES	Painting (Interior)	\$137,179	11	2018	2022
PAINT	20	Charleston Progress	ES	Painting (Interior)	\$102,576	12	2018	2022
PAINT	20	James Simons	ES	Painting (Interior)	\$105,047	13	2018	
PAINT	10	Springfield	ES	Painting (Interior)	\$35,840	14	2018	
PAINT	2	Wando	HS	Painting (Interior)	\$813,189	1	2019	
PAINT	9	Frierson	ES	Painting (Interior)	\$84,038	2	2019	
PAINT	4	North Charleston	ES	Painting (Interior)	\$18,538	3	2019	

PAINT	10	Ashley River	ES	Painting (Interior)	\$187,849	4	2019	
PAINT	4	Toole Military	HS	Painting (Interior)	\$237,283	5	2019	
PAINT	2	Mt. Pleasant Academy	ES	Painting (Interior)	\$169,311	6	2019	
PAINT	2	Moultrie	MS	Painting (Interior)	\$448,614	7	2019	
PAINT	2	Cario	MS	Painting (High Use Areas)	\$174,255	8	2019	
PAINT	3	Harbor View	ES	Painting (Interior)	\$127,293	9	2019	
PAINT	23	Mt. Zion	ES	Painting (Interior)	\$30,896	10	2019	
PAINT	2	Sullivans Island	ES	Painting (Interior)	\$102,576	11	2019	
PAINT	10	West Ashley	MS	Painting (Interior)	\$169,311	12	2019	
PAINT	ADM	St. Andrews MS	ADM	Painting (Interior)	\$123,585	13	2019	
PAINT	4	Lambs	ES	Painting (Interior)	\$70,443	1	2020	
PAINT	4	Dunston	ES	Painting (Interior)	\$44,491	2	2020	
PAINT	23	Jane Edwards	ES	Painting (Interior)	\$82,802	3	2020	
PAINT	4	Garrett Academy	HS	Painting (Interior)	\$107,519	4	2020	
PAINT	4	Hunley Park	ES	Painting (High Use Areas)	\$77,859	5	2020	
PAINT	4	Morningside	MS	Painting (Interior)	\$119,877	6	2020	
PAINT	1	St. James-Santee	ES	Painting (Interior)	\$174,255	7	2020	
PAINT	9	St. John's	HS	Painting (Interior)	\$16,066	8	2020	
PAINT	2	Laurel Hill	ES	Painting (Interior)	\$65,500	9	2020	
PAINT	4	Northwoods	MS	Painting (Interior)	\$147,066	10	2020	
PAINT	4	Pepperhill	ES	Painting (High Use Areas)	\$82,802	11	2020	
PAINT	23	Baptist Hill	HS	Painting (Interior)	\$116,170	12	2020	
PAINT	ADM	Bridge View	ADM	Painting (Interior)	\$13,594	13	2020	
PAINT	10	Oakland	ES	Painting (Interior)	\$211,330	14	2020	
PAINT	20	Sanders Clyde	ES	Painting (Interior)	\$222,453	15	2020	
PAINT	3	Stiles Point	ES	Painting (Interior)	\$212,566	16	2020	
PAINT	2	Whiteside	ES	Painting (Interior)	\$249,642	17	2020	
PAINT	9	Haut Gap	MS	Painting (Interior)	\$176,727	18	2020	
PAINT	4	Academic Magnet	HS	Painting (Interior)	\$205,151	19	2020	
PAINT	23	E. B. Ellington	ES	Painting (Interior)	\$152,010	20	2020	
PAINT	4	North Charleston	HS	Painting (Interior)	\$774,878	21	2020	
PAINT	10	St. Andrews	ES	Painting (Interior)	\$127,293	22	2020	
PAINT	2	Laing	MS	Painting (Interior)	\$152,010	23	2020	
PAINT	2	Jennie Moore	ES	Painting (Interior)	\$155,717	24	2020	
PAINT	3	James Island Charter	HS	Painting (Interior)	\$363,340	25	2020	
PAINT	10	West Ashley	HS	Painting (High Use Areas)	\$549,953	1	2021	
PAINT	1	Lincoln	HS	Painting (Interior)	\$106,283	2	2021	
PAINT	23	Baptist Hill	HS	Painting (Interior)	\$56,849	3	2021	
PAINT	2	Belle Hall	ES	Painting (Interior)	\$98,868	4	2021	
PAINT	4	Hursey	ES	Painting (Interior)	\$54,377	5	2021	
PAINT	4	Pinehurst	ES	Painting (Interior)	\$221,217	6	2021	
PAINT	4	Daniel Jenkins	HS	Painting (Interior)	\$108,755	7	2021	
PAINT	2	James B Edwards	ES	Painting (Interior)	\$9,887	8	2021	
PAINT	9	Mt. Zion	ES	Painting (Interior)	\$34,604	9	2021	
PAINT	4	North Charleston	ES	Painting (Interior)	\$121,113	10	2021	
PAINT	2	Pinckney	ES	Painting (Interior)	\$257,057	11	2021	
PAINT	4	Toole Military	HS	Painting (Interior)	\$13,594	12	2021	
PAINT	4	Brentwood	ES	Painting (Interior)	\$186,613	13	2021	
PAINT	10	Springfield	ES	Painting (Interior)	\$80,330	14	2021	
PAINT	4	NC Creative Arts	ES	Painting (Interior)	\$137,179	15	2021	
PAINT	10	West Ashley	HS	Painting (Interior)	\$543,774	1	2022	
PAINT	4	Toole Military	HS	Painting (Interior)	\$852,737	2	2022	
PAINT	9	St. John's	HS	Painting (Interior)	\$231,104	3	2022	
PAINT	4	Lambs	ES	Painting (High Use Areas)	\$82,802	4	2022	
PAINT	4	Corcoran	ES	Painting (High Use Areas)	\$72,915	5	2022	
PAINT	2	Laurel Hill	ES	Painting (High Use Areas)	\$131,000	6	2022	
PAINT	4	Ladson	ES	Painting (High Use Areas)	\$72,915	7	2022	
PAINT	4	Ladson	ES	Painting (High Use Areas)	\$72,915	7	2022	
PAINT	10	Drayton Hall	ES	Painting (High Use Areas)	\$79,094	8	2022	
PAINT	23	Minnie Hughes	ES	Painting (High Use Areas)	\$75,387	9	2022	
PAINT	4	Midland Park	ES	Painting (Interior)	\$119,877	10	2022	

PAINT	4	Hursey	ES	Painting (High Use Areas)	\$9,887	11	2022	
PAINT	3	James Island	ES	Painting (Interior)	\$138,415	12	2022	
PAINT	10	Orange Grove	ES	Painting (Interior)	\$224,925	13	2022	
PAINT	23	Baptist Hill	HS	Painting (Interior)	\$336,151	14	2022	
PAINT	4	Zucker	MS	Painting (Interior)	\$269,415	15	2022	
PAINT	10	Ashley River	ES	Painting (Interior)	\$18,538	16	2022	
PAINT	1	St. James Santee	ES	Painting (Interior)	\$142,123	17	2022	
PAINT	4	Garrett Academy	HS	Painting (Interior)	\$90,217	18	2022	
PAINT	3	Septima Clark	HS	Painting (Interior)	\$25,953	19	2022	
PAINT	2	East Cooper Mont.	ES	Painting (Interior)	\$139,651	20	2022	
PAINT	ADM	St. Andrews MS	ADM	Painting (Interior)	\$42,019	21	2022	
PAINT	9	Angel Oak	ES	Painting (Interior)	\$67,972	22	2022	
PAINT	23	Blaney	ES	Painting (Interior)	\$46,962	23	2022	
PAVE	4	Mary Ford	ES	Paving Repairs	\$21,009	1	2017	2017
PAVE	9	Mt. Zion	ES	Paving Repairs	\$63,028	2	2017	2017
PAVE	4	Corcoran	ES	Paving Repairs	\$79,094	3	2017	2017
PAVE	2	Belle Hall	ES	Paving Repairs	\$23,481	4	2017	2017
PAVE	4	Midland Park	ES	Paving Repairs	\$13,594	5	2017	2017
PAVE	9	St. John's	HS	Paving Repairs	\$49,434	6	2017	2017
PAVE	3	Septima Clark	HS	Paving Repairs	\$60,557	7	2017	2017
PAVE	4	Pinehurst	ES	Paving Repairs	\$40,783	8	2017	2017
PAVE	2	Cario	MS	Paving Repairs	\$39,547	9	2017	2017
PAVE	23	Jane Edwards	ES	Paving Repairs	\$13,594	10	2017	2017
PAVE	4	Hunley Park	ES	Paving Repairs	\$18,538	11	2017	2018
PAVE	3	James Island	ES	Paving Repairs	\$40,783	12	2017	2018
PAVE	4	North Charleston	ES	Paving Repairs	\$12,359	13	2017	2018
PAVE	3	Stiles Point	ES	Paving Repairs	\$21,009	14	2017	2018
PAVE	2	Moultrie	MS	Paving Repairs	\$24,717	15	2017	2018
PAVE	23	Baptist Hill	HS	Paving Repairs	\$49,434	16	2017	2018
PAVE	10	Orange Grove	ES	Paving Repairs	\$22,245	17	2017	2018
PAVE	4	Zucker	MS	Paving Repairs	\$28,425	18	2017	2018
PAVE	1	St. James-Santee	ES	Paving Repairs	\$107,519	19	2017	2018
PAVE	4	Morningside	MS	Paving Repairs	\$13,594	20	2017	2018
PAVE	2	Wando	HS	Paving Repairs	\$567,255	21	2017	2019
PAVE	10	CE Williams	MS	Paving Repairs	\$97,632	22	2017	2019
PAVE	2	Whitesides	ES	Paving Repairs	\$43,255	23	2017	2019
PAVE	4	Stall	HS	Paving Repairs	\$76,623	24	2017	2019
PAVE	2	East Cooper Mont.	ES	Paving Repairs	\$16,066	25	2017	2019
PAVE	3	Murray-LaSaine	ES	Paving Repairs	\$71,679	26	2017	2019
PAVE	ADM	St. Andrews MS	ADM	Paving Repairs	\$80,330	27	2017	2019
PAVE	9	Angel Oak	ES	Paving Repairs	\$35,840	28	2017	2019
PAVE	1	Lincoln	HS	Paving Repairs	\$12,359	1	2018	2019
PAVE	4	Ladson	ES	Paving Repairs	\$228,459	2	2018	2019
PAVE	9	Frierson	ES	Paving Repairs	\$29,660	3	2018	2020
PAVE	10	West Ashley	HS	Paving Repairs	\$1,013,455	4	2018	2021
PAVE	4	Toole Military	HS	Paving Repairs	\$32,132	5	2018	2021
PAVE	ADM	Bridge View	ADM	Paving Repairs	\$402,460	1	2019	2021
PAVE	2	Pinckney	ES	Paving Repairs	\$71,679	2	2019	2022
PAVE	2	Wando	HS	Paving Repairs	\$278,933	3	2019	2022
PAVE	2	Laurel Hill Primary	ES	Paving Repairs	\$55,613	4	2019	2022
PAVE	2	Moultrie	MS	Paving Repairs	\$144,779	5	2019	2022
PAVE	4	Zucker	MS	Paving Repairs	\$549,896	6	2019	
PAVE	2	Sullivans Island	ES	Paving Repairs	\$18,538	7	2019	
PAVE	23	Blaney	ES	Paving Repairs	\$148,764	8	2019	
PAVE	4	Brentwood	ES	Paving Repairs	\$120,871	1	2020	
PAVE	1	Lincoln	HS	Paving Repairs	\$14,830	2	2020	
PAVE	10	Drayton Hall	ES	Paving Repairs	\$14,830	3	2020	
PAVE	2	Moultrie	MS	Paving Repairs	\$28,425	4	2020	
PAVE	1	St. James-Santee	ES	Paving Repairs	\$24,717	5	2020	
PAVE	2	James B Edwards	ES	Paving Repairs	\$183,299	6	2020	
PAVE	4	Pinehurst	ES	Paving Repairs	\$48,198	7	2020	
PAVE	23	Baptist Hill	HS	Paving Repairs	\$306,826	8	2020	
PAVE	10	West Ashley	MS	Paving Repairs	\$300,185	9	2020	

PAVE	3	Stiles Point	ES	Paving Repairs	\$305,498	10	2020	
PAVE	4	Pepperhill	ES	Paving Repairs	\$142,123	11	2020	
PAVE	2	East Cooper Mont.	ES	Paving Repairs	\$96,396	12	2020	
PAVE	10	St. Andrews	ES	Paving Repairs	\$9,887	13	2020	
PAVE	2	Laing	MS	Paving Repairs	\$14,830	14	2020	
PAVE	2	Jennie Moore	ES	Paving Repairs	\$19,774	15	2020	
PAVE	3	James Island Charter	HS	Paving Repairs	\$12,359	16	2020	
PAVE	9	Frierson	ES	Paving Repairs	\$21,009	1	2021	
PAVE	10	Drayton Hall	ES	Replace/Repair Parking Lot	\$61,793	2	2021	
PAVE	23	Minnie Hughes	ES	Paving Repairs	\$86,510	3	2021	
PAVE	3	Clark	HS	Paving Repairs	\$13,594	4	2021	
PAVE	4	Hursey	ES	Paving Repairs	\$75,387	5	2021	
PAVE	4	Goodwin	ES	Paving Repairs	\$45,726	6	2021	
PAVE	10	Drayton Hall	ES	Paving Repairs	\$1,050,473	7	2021	
PAVE	3	James Island	ES	Paving Repairs	\$243,070	8	2021	
PAVE	4	NC Creative Arts	ES	Paving Repairs	\$35,863	9	2021	
PAVE	ADM	St. Andrews MS	ADM	Paving Repairs	\$18,538	10	2021	
PAVE	2	Belle Hall	ES	Paving Repairs	\$144,779	1	2022	
PAVE	4	Lambs	ES	Paving Repairs	\$177,986	2	2022	
PAVE	4	Brentwood	ES	Paving Repairs	\$50,670	3	2022	
PAVE	4	Corcoran	ES	Paving Repairs	\$17,302	4	2022	
PAVE	4	Hunley Park	ES	Paving Repairs	\$22,245	5	2022	
PAVE	23	Jane Edwards	ES	Paving Repairs	\$16,066	6	2022	
PAVE	4	Mary Ford	ES	Paving Repairs	\$24,717	7	2022	
PAVE	4	Midland Park	ES	Paving Repairs	\$14,830	8	2022	
PAVE	9	Mt. Zion	ES	Paving Repairs	\$14,830	9	2022	
PAVE	10	Orange Grove	ES	Paving Repairs	\$25,953	10	2022	
PAVE	4	North Charleston	ES	Paving Repairs	\$70,443	11	2022	
PAVE	2	Whitesides	ES	Paving Repairs	\$50,670	12	2022	
PAVE	4	Stall	HS	Paving Repairs	\$88,981	13	2022	
PAVE	9	St. John's	HS	Paving Repairs	\$58,085	14	2022	
PAVE	4	Morningside	MS	Paving Repairs	\$277,604	15	2022	
PAVE	9	Angel Oak	ES	Paving Repairs	\$42,019	16	2022	
ROOF	4	Brentwood	ES	Roof Replacement/Retrofit	\$1,559,366	1	2017	2017
ROOF	3	Septima Clark	HS	Roof Replacement/Retrofit	\$549,896	2	2017	2017
ROOF	10	West Ashley	HS	Roof Replacement/Retrofit	\$402,460	3	2017	2017
ROOF	9	St. John's	HS	Roof Replacement/Retrofit	\$104,932	4	2017	2017
ROOF	4	Goodwin	ES	Roof Replacement/Retrofit	\$328,078	5	2017	2017
ROOF	4	North Charleston	ES	Roof Replacement/Retrofit	\$155,405	6	2017	2018
ROOF	4	Midland Park	ES	Roof Replacement/Retrofit	\$257,681	7	2017	2018
ROOF	2	James B Edwards	ES	Roof Replacement/Retrofit	\$1,167,532	8	2017	2018
ROOF	23	Baptist Hill	HS	Roof Replacement/Retrofit	\$2,482,499	9	2017	2018
ROOF	4	Hunley Park	ES	Roof Replacement/Retrofit	\$702,644	10	2017	2019
ROOF	23	Minnie Hughes	ES	Roof Replacement/Retrofit	\$73,054	11	2017	2019
ROOF	4	Pinehurst	ES	Roof Replacement/Retrofit	\$1,020,096	12	2017	2019
ROOF	4	Ladson	ES	Roof Replacement/Retrofit	\$876,645	13	2017	2019
ROOF	2	Belle Hall	ES	Roof Replacement/Retrofit	\$1,474,358	14	2017	2019
ROOF	23	Jane Edwards	ES	Roof Replacement/Retrofit	\$921,806	15	2017	2019
ROOF	9	Mt. Zion	ES	Roof Replacement/Retrofit	\$187,283	16	2017	2020
ROOF	1	St. James-Santee	ES	Roof Replacement/Retrofit	\$1,328,250	17	2017	2020
ROOF	1	Lincoln	HS	Roof Replacement/Retrofit	\$1,268,479	18	2017	2020
ROOF	3	James Island	MS	Roof Replacement/Retrofit	\$1,593,900	19	2017	2020
ROOF	ADM	75 Calhoun	ADM	Roof Replacement/Retrofit	\$638,888	20	2017	2021
ROOF	ADM	Bridge View	ADM	Roof Replacement/Retrofit	\$859,378	21	2017	2021
ROOF	10	Ashley River	ES	Roof Replacement/Retrofit	\$423,712	22	2017	2021
ROOF	4	Garrett Academy	HS	Roof Replacement/Retrofit	\$2,963,326	23	2017	2021
ROOF	2	East Cooper Mont.	ES	Roof Replacement/Retrofit	\$1,233,944	24	2017	2022
ROOF	10	CE Williams	MS	Roof Replacement/Retrofit	\$1,194,097	25	2017	2022
ROOF	10	West Ashley	MS	Roof Replacement/Retrofit	\$1,977,764	26	2017	2022
ROOF	9	Angel Oak	ES	Roof Replacement/Retrofit	\$310,811	27	2017	2022
ROOF	23	Minnie Hughes	ES	Roof Replacement/Retrofit	\$439,651	1	2018	2022

ROOF	3	Septima Clark	HS	Roof Replacement/Retrofit	\$86,336	2	2018	2022
ROOF	10	West Ashley	HS	Roof Replacement/Retrofit	\$232,444	3	2018	2022
ROOF	2	Belle Hall	ES	Roof Replacement/Retrofit	\$1,474,358	4	2018	2022
ROOF	4	Corcoran	ES	Roof Replacement/Retrofit	\$62,428	5	2018	2022
ROOF	4	Ladson	ES	Roof Replacement/Retrofit	\$876,645	6	2018	2022
ROOF	23	Jane Edwards	ES	Roof Replacement/Retrofit	\$921,806	7	2018	
ROOF	2	Laurel Hill Primary	ES	Roof Replacement/Retrofit	\$754,446	8	2018	
ROOF	4	Midland Park	ES	Roof Replacement/Retrofit	\$204,551	9	2018	
ROOF	4	Dunston	ES	Roof Replacement/Retrofit	\$823,515	10	2018	
ROOF	23	Baptist Hill	HS	Roof Replacement/Retrofit	\$11,290	1	2019	
ROOF	4	Hunley Park	ES	Roof Replacement/Retrofit	\$636,232	2	2019	
ROOF	4	Pinchurst	ES	Roof Replacement/Retrofit	\$1,579,289	3	2019	
ROOF	23	Minnie Hughes	ES	Roof Replacement/Retrofit	\$621,621	4	2019	
ROOF	4	Midland Park	ES	Roof Replacement/Retrofit	\$321,437	5	2019	
ROOF	2	Wando	HS	Roof Replacement/Retrofit	\$35,863	6	2019	
ROOF	2	Cario	MS	Roof Replacement/Retrofit	\$1,312,311	1	2020	
ROOF	2	Pinckney	ES	Roof Replacement/Retrofit	\$697,331	2	2020	
ROOF	4	Northwoods	MS	Roof Replacement/Retrofit	\$2,065,429	3	2020	
ROOF	4	Hunley Park	ES	Roof Replacement/Retrofit	\$11,954	4	2020	
ROOF	10	West Ashley	HS	Roof Replacement/Retrofit	\$55,787	5	2020	
ROOF	4	Corcoran	ES	Roof Replacement/Retrofit	\$876,645	6	2020	
ROOF	9	Mt. Zion	ES	Roof Replacement/Retrofit	\$395,819	7	2020	
ROOF	4	North Charleston	ES	Roof Replacement/Retrofit	\$962,981	8	2020	
ROOF	4	Hursey	ES	Roof Replacement/Retrofit	\$1,184,799	9	2020	
ROOF	4	Goodwin	ES	Roof Replacement/Retrofit	\$370,582	10	2020	
ROOF	2	Moultrie	MS	Roof Replacement/Retrofit	\$1,253,868	11	2020	
ROOF	3	Septima Clark	HS	Roof Replacement/Retrofit	\$9,298	1	2021	
ROOF	10	West Ashley	HS	Roof Replacement/Retrofit	\$1,564,679	2	2021	
ROOF	2	James B Edwards	ES	Roof Replacement/Retrofit	\$232,444	3	2021	
ROOF	4	Pepperhill	ES	Roof Replacement/Retrofit	\$199,238	4	2021	
ROOF	4	Mary Ford	ES	Roof Replacement/Retrofit	\$722,568	5	2021	
ROOF	4	Lambs	ES	Roof Replacement/Retrofit	\$1,099,791	6	2021	
ROOF	9	Frierson	ES	Roof Replacement/Retrofit	\$484,811	7	2021	
ROOF	1	St. James-Santee	ES	Roof Replacement/Retrofit	\$488,796	1	2022	
ROOF	1	Lincoln	HS	Roof Replacement/Retrofit	\$350,658	2	2022	
ROOF	2	Wando	HS	Roof Replacement/Retrofit	\$3,375,083	3	2022	
ROOF	2	James B Edwards	ES	Roof Replacement/Retrofit	\$298,856	4	2022	
ROOF	9	Mt. Zion	ES	Roof Replacement/Retrofit	\$471,529	5	2022	
ROOF	4	Goodwin	ES	Roof Replacement/Retrofit	\$779,683	6	2022	
ROOF	4	North Charleston	ES	Roof Replacement/Retrofit	\$1,148,936	7	2022	
ROOF	ADM	St. Andrews MS	ADM	Roof Replacement/Retrofit	\$322,765	8	2022	
RR	2	Cario	MS	Restrooms Partitions/Counters	\$120,871	1	2017	2017
RR	2	Pinckney	ES	Restrooms Partitions/Counters	\$83,680	2	2017	2017
RR	2	Belle Hall	ES	Restrooms Renovation	\$240,413	3	2017	2018
RR	9	Mt. Zion	ES	Restrooms Retrofit (Singles)	\$21,252	4	2017	2018
RR	1	Lincoln	HS	Restroom Renovation	\$14,611	5	2017	2018
RR	1	St. James-Santee	ES	Restrooms Renovations	\$203,222	6	2017	2018
RR	4	Corcoran	ES	Restrooms Renovation	\$211,192	7	2017	2019
RR	4	Mary Ford	ES	Restrooms Renovation	\$151,421	8	2017	2019
RR	4	Northwoods	MS	Restrooms Renovation	\$192,596	9	2017	2020
RR	4	Midland Park	ES	Restrooms Renovation	\$180,642	10	2017	2020
RR	10	Ashley River	ES	Restroom Renovation	\$14,611	11	2017	2020
RR	23	Baptist Hill	HS	Restrooms Renovation	\$33,206	12	2017	2020
RR	4	Garrett Academy	HS	Restrooms Renovations	\$138,138	13	2017	2020
RR	10	CE Williams	MS	Restrooms Renovations	\$358,628	14	2017	2021
RR	9	Angel Oak	ES	Restrooms Renovations	\$65,084	15	2017	2021
RR	23	Blaney	ES	Restrooms Renovations	\$152,749	16	2017	2021
RR	ADM	Bridge View	ADM	Restrooms Renovation	\$6,110	1	2018	2021
RR	4	Garrett Academy	HS	Restrooms Renovation	\$85,008	2	2018	2021
RR	4	Pepperhill	ES	Restrooms Renovation	\$241,742	3	2018	2022
RR	2/22/16 Board Meeting	Jane Edwards	ES	Restrooms Retrofit (Single)	\$5,313	1	2019	2022

RR	4	Dunston	ES	Restrooms Renovation	\$104,932	2	2019	2022
RR	3	James Island	MS	Restroom Renovations	\$54,458	3	2019	2022
RR	4	Hunley Park	ES	Restrooms Renovation	\$179,314	1	2020	2022
RR	4	Lambs	ES	Restrooms Renovation	\$15,939	2	2020	2022
RR	9	Frierson	ES	Restrooms Renovation	\$119,543	3	2020	2022
RR	9	Mt. Zion	ES	Restrooms Renovation	\$57,115	4	2020	
RR	4	Hursey	ES	Restrooms Renovation	\$65,084	5	2020	
RR	4	Pinehurst	ES	Restrooms Renovation	\$204,551	6	2020	
RR	23	Baptist Hill	HS	Restrooms Renovation	\$69,069	7	2020	
RR	9	St. John's	HS	Restrooms Renovation	\$134,153	8	2020	
RR	2	East Cooper Mont.	ES	Restrooms Renovation	\$142,123	9	2020	
RR	23	Minnie Hughes	ES	Restrooms Renovations	\$187,283	1	2022	
RR	9	Mt. Zion	ES	Restrooms Renovations	\$66,413	2	2022	
RR	23	Baptist Hill	HS	Restroom Renovation	\$233,772	3	2022	
RR	4	Lambs	ES	Restrooms (Partitions)	\$17,267	4	2022	
RR	23	Jane Edwards	ES	Restrooms Renovations	\$18,596	5	2022	
RR	10	West Ashley	MS	Restrooms Renovations	\$99,619	6	2022	
RR	ADM	Bridge View	ADM	Restroom Renovation	\$38,519	7	2022	

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Audit & Finance	
Subject:	Approval of Wando High School Retention Pond Repair and Reallocation of FCO-FY16 Funds	
Name/Department:	Ronald F Kramps/Executive Director of Facilities Management	
Agenda Item Number:	9.5I (A&F D-XVIII)	
Background:	Heavy rains and flood in October caused sand and silt to erode into the easternmost end of the retention pond located adjacent to the Greenhouse at Wando High School.	
Discussion:	<p>During an inspection of the property at Wando High School a deficiency issue with the retention pond was reported. Staff was notified of the deficiency and that corrections were needed in order to meet state approved requirements to acquire appropriate close out documents.</p> <p>CCSD staff requested a quote from the District's current contract vendor, PLM Lake and Land Management Corporation, to execute this work. The quote was received on December 7, 2015 in the amount of \$67,700. If approved, the vendor has indicated work can be performed within the time frame required to meet funding deadlines. Funds for this project have been identified in Fixed Cost of Ownership FY16 – Program Contingency.</p>	
Goals & Budget:	Return retention pond at Wando High School to approved levels as required by State Facility Inspectors.	
This recommendation supports CCSD goal #:		
Overall budget for implementing CCSD goal:	\$67,700	
Request approval for funds within that budget in the amount of \$:	\$67,700	Funding Source Fixed Cost of Ownership FY16 – Program Contingency
Resulting positive impact for students in our District will be:		
Potential impact of this decision on other budget areas will be:	None	
Future Fiscal Impact:	None	
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session

It is hereby recommended that the Board of Trustees approve the repair of the Retention pond located at Wando High School and the Reallocation of funds in the amount of \$67,700.

Person(s) Responsible for Implementation:

Ronald F Kramps
Ronald F Kramps, Executive Director of Facilities Management

Superintendent's Approval:

Heather Postlewait

Board Member(s) Approval:

Attachment(s):

☒ **Yes**

☐ **No**

1) Resolution Requesting Reallocation of funds

**RESOLUTION REQUESTING REALLOCATION OF FUNDING
FIXED COST OF OWNERSHIP (FCO) FY16 - Facilities Maintenance & Asset Management #5045**

FIXED COST OF OWNERSHIP (FCO) FY16 - Facilities Maintenance & Asset Management #5045				
PROJECT #	PROJECT	APPROVED BUDGET	PROPOSED BUDGET	VARIANCE
#9967	Program Contingency	\$436,050	\$368,350	(\$67,700)
#5045	Facilities Maintenance & Asset Management	\$5,113,912	\$5,181,612	\$67,700
	TOTAL	\$5,549,962	\$5,549,962	\$0

Resolved this 22nd day of February 2016

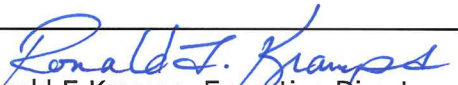
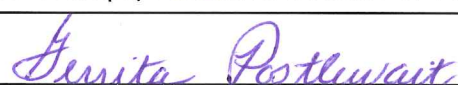
By: _____
Glenn Stiegman
Interim Chief Financial Officer
Date

By: _____
Jeffrey Borowy
Deputy, Capital Programs
Date

By: Ronald F. Kramps 1/29/16
Ron Kramps
Executive Director, Facilities Maintenance and Asset Management
Date

BOARD AGENDA ACTION FORM
February 22, 2016

Section:	Audit & Finance		
Subject:	Capital Maintenance - Sinking Fund Reallocation Request		
Name/Department:	Ronald F Kramps/Executive Director of Facilities Management		
Agenda Item Number:	9.5J (A&F D-XIX)		
Background:	On February 9, 2015 by Item 10.1.D, the Board of Trustees approved to utilize "sinking" funds in the amount not to exceed \$12.4 million.		
Discussion:	<p>Since inception of the program, six (6) projects have been completed with a savings of \$413,913 identified. These cost savings are identified below:</p> <ol style="list-style-type: none"> 1. Project #5088 - Wando HVAC Renovation - \$149,000 2. Project #5091 - WAMS Phase II Renovation - \$67,650 3. Project #5092 - Old Whiteside/East Cooper Montessori - \$151,796 4. Project #5096 - Blaney Renovation - \$3,202 5. Project #5103 - St. John's Painting - \$35,000 6. Project #5121 - West Ashley Head Start Parking Design - \$6,545 <p>Based on bid documents and estimated cost established by District personnel and consultants, CCSD recommends that Program Contingency along with future savings through the close of the FY16 Sinking Fund Program will be reallocated to the projects identified below. One new renovation project is also added to this list - the relocation of students to CCSD's new school at the Otranto campus (former Northwoods Academy). The reallocation of funds will be documented through a Board Update containing the Resolution Requesting Reallocation of Funds.</p> <ol style="list-style-type: none"> 1. Project #5099 - Mobile Classroom Relocation - Estimated \$421,000 2. Project #5089 - Burke MS/Simmons Pinckney Middle (Fresh Air Units) - Estimated \$25,000 3. Project #5090 - St. Andrews Middle Renovation (Parking Lot) - Estimated \$200,000 <p>NEW: Renovation of facility at Otranto Campus.</p>		
Goals & Budget:	Mobile Classrooms are needed to meet student overcrowding in schools. The creation of additional classroom space and infrastructure for these schools will allow staff and teachers to provide proper instructional space for CCSD students.		
This recommendation supports CCSD goal #:	#8 - Increase the number of students who are college, career and citizenship ready.		
Overall budget for implementing CCSD goal:	\$10,965,000		
Request approval for funds within that budget in the amount of \$:	\$413,913	Funding Source	
		Capital - Sinking Fund Program	
Resulting positive impact for students in our District will be:	Adequate instructional space and facilities provides CCSD students the preparation needed to further their educational goals, to move into the working environment and mold them to become model citizens.		

Potential impact of this decision on other budget areas will be:	None	
Future Fiscal Impact:	None	
Recommendation:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Information
	<input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Executive Session
<p>It is hereby recommended that the Board of Trustees approve reallocation of savings in the amount of \$413,913 within the "Sinking" fund program as shown on the attached resolution. CCSD further recommends that Program Contingency along with future savings through the close of the FY16 Sinking Fund Program will be reallocated to: Project #5099 - Mobile Classroom Relocation, Project #5089 - Burke MS/Simmons Pinckney Middle (Fresh Air Units), Project #5090 – St. Andrews Middle Renovation (Parking Lot), New project - Renovation of facility at Otranto Campus. The Reallocation of funds will be documented through a Board Update containing the Resolution Requesting Reallocation of Funds.</p>		
Person(s) Responsible for Implementation:	 Ronald F Kramps, Executive Director of Facilities Management	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

- 1) Resolution Requesting Reallocation of Funds

**RESOLUTION REQUESTING REALLOCATION OF FUNDING
CAPITAL PROGRAM - SINKING FUND**

CAPITAL PROGRAM - SINKING FUND - TOTAL BUDGETS AND ADJUSTMENTS				
PROJECT #	PROJECT	APPROVED BUDGET	PROPOSED BUDGET	VARIANCE
5088	Wando HS-HVAC	\$2,950,000	\$2,801,000	(\$149,000)
5091	West Ashley MS	\$2,207,000	\$2,139,350	(\$67,650)
5092	Old Whiteside	\$1,450,000	\$1,298,204	(\$151,796)
5096	CC Blaney	\$182,783	\$179,581	(\$3,202)
5103	St John HS	\$110,000	\$75,000	(\$35,000)
5121	West Ashley Head Start	\$25,000	\$18,455	(\$6,545)
9968	Program Contingency *	\$22,574	\$435,767	\$413,193
	TOTAL	\$6,947,357	\$6,947,357	\$0

* Note: Program Contingency along with future savings through the close of the FY16 Sinking Fund Program will be Reallocated to Project #5099 - Mobile Classroom Relocation (est \$421K), #5089 - Burk MS / Simmons Pinckney MS (est \$25K) and #5090 - St. Andrews MS (est \$200K), New - Revovation of Otranto Campus.
The Reallocation of funds will be documented through a Board Update containing the Resolution Requesting Reallocation of Funds.

Resolved this 22nd day of February 2016.

By: _____
Glenn Stiegman
Interim Chief Financial Officer
Date

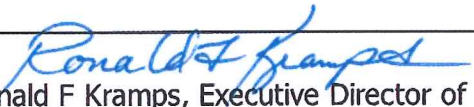
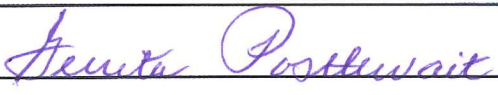
By: _____
Jeffrey Borowy
Deputy, Capital Programs
Date

By: Ronald F. Kramps 2/1/16
Ron Kramps
Executive Director, Facilities Maintenance and Asset Management
Date

BOARD AGENDA ACTION FORM

February 22, 2016

Section:	Audit & Finance
Subject:	Capital Maintenance – FM&AM 2016 Early Out Repurpose Request
Name/Department:	Ronald F Kramps/Executive Director of Facilities Management
Agenda Item Number:	9.5K (A&F D-XX)
Background:	On March 9 by Item 10.1.J, the Board of Trustees approved \$2M advanced funding (SPRING BAN) for early designs and early execution of projects under the Capital Program (Phase IV) – Capital Maintenance.
Discussion:	<p>The Board approved design for eight (8) capital maintenance projects. In processing these projects, staff determined that two (2) of the eight (8) areas did not require design. These projects are as follows:</p> <ol style="list-style-type: none"> Project #5274 – Parking/Sidewalk- \$163,120 <ul style="list-style-type: none"> Belle Hall Elem.- \$2,900 Cario Middle - \$1,600 Corcoran Elem. - \$9,600 Hunley Park Elem. – \$2,300 Hursey Elem. - \$50,000 James Island Elem. - \$50,000 Jane Edwards Elem. - \$1,700 Mary Ford Elem. - \$2,500 Midland Park Primary – \$1,600 Mt. Zion Elem. - \$33,420 North Charleston Elem. - \$1,500 St. John's High - \$6,000 Project #5275 - Lighting - \$35,001 <ul style="list-style-type: none"> Brentwood Middle - \$27,000 Burke High - \$4,101 Mt. Zion Elem. - \$3,900 <p>CCSD staff recommends the approved design funding identified above be repurposed to execute the projects identified below. Funding will be disbursed based on bid quotes received from the District's IDC Contractor and in priority order listed until funds are depleted.</p> <ol style="list-style-type: none"> Project #5274 – Parking/Sidewalk - \$163,120 <ol style="list-style-type: none"> Drayton Hall Elem. \$25K (Additional funds needed to complete design) Mary Ford Elem. Mt. Zion Elem. Corcoran Elem. Belle Hall Elem. Midland Park Primary St. John's High Cario Middle Jane Edwards Elem.

	9. Jane Edwards Elem. 10. Hunley Park Elem. 11. James Island Elem 12. North Charleston Elem. 13. Hursey Elem. 14. St. Andrews Middle School 2. Project #5275 - Lighting - \$35,001 1. Mt. Zion Elem. 2. Brentwood Middle/Meeting Street Academy	
Goals & Budget:	Capital Maintenance is a major initiative being implemented by the Facility Maintenance Team. In order to maintain world class facilities and safe and healthy learning environments for our students and staff, we must focus on the needs of the District's major building systems. Every dollar identified is critical for addressing deficiencies and backlog. The reallocation of \$198,121 will help us continue to move forward with needed maintenance.	
This recommendation supports CCSD goal #:	#8 - Increase the number of students who are college, career and citizenship ready.	
Overall budget for implementing CCSD goal:	\$2M	
Request approval for funds within that budget in the amount of \$:	\$198,121	Funding Source Capital – "Early Out" Sales Tax Program
Resulting positive impact for students in our District will be:	Well maintained facilities and building systems provide CCSD students a safe and healthy environment to prepare them for higher education opportunities, ability to move into the working environment and mold them to become model citizens.	
Potential impact of this decision on other budget areas will be:	None	
Future Fiscal Impact:	None	
Recommendation:	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Open Session	<input type="checkbox"/> Information <input type="checkbox"/> Executive Session
It is hereby recommended that the Board of Trustees approve repurposing of early out funds in the amount of \$198,121 to fund execution of Parking/Sidewalk and Lighting projects.		
Person(s) Responsible for Implementation:	 Ronald F Kramps, Executive Director of Facilities Management	
Superintendent's Approval:		
Board Member(s) Approval:		
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No